September 1, 2022

**Mr. John Smith**

**Chief Executive Officer**

**Broadband Fiber Company, Inc.**

**401 Adams Avenue**

**Montgomery, AL 36103**

Dear Mr. Smith:

RE: **Program:** Alabama Broadband Accessibility Fund (ABAF)

**Grant Agreement Number:** 1BROADBAND21 25

**Project Name:** Montgomery County

Congratulations on the conditional approval of your grant application for **$1,000,000.00**. It will now be necessary for you to satisfy certain requirements before formally receiving your grant award. Once the following items have been successfully submitted, a grant agreement will be forwarded to you and additional program implementation guidance will provided.

Submissions to be made to Alabama Department of Economic and Community Affairs (ADECA):

Please submit to ADECA the following information no later than 10 business days from the date of this letter. Upon satisfaction of all conditions, a grant agreement will be issued.

1. **Revised Project Application** – Any modifications to the original application will require a revised project application.
2. **Certificate of Compliance with the Beason-Hammon Alabama Taxpayer and Citizen Protection Act** –Imposes conditions that apply to contracts, grants, or incentives by the state, any political subdivision of the state or any state-funded entity where the co-party is a “business entity or employer.” This compliance will require that you:
	1. submit the original “Certificate of Compliance with the Beason-Hammon Alabama Taxpayer and Citizen Protection Act (Act 2011-535, as amended by Act 2012-491)”. (Please see the Alabama Broadband Accessibility Fund Grant Application and Implementation section of the Broadband Alabama website at: <https://adeca.alabama.gov/grant-application-and-implementation/>)

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* 1. submit a completed copy of the E-Verify Memorandum of Understanding (MOU), which is generated when the business entity or employer enrolls in that program bearing the number assigned to that MOU by Homeland Security at: <https://www.e-verify.gov>.
	2. for every contract or subcontract entered as part of your ABAF project you will need to do the following:
		1. include the compliance language, as it appears in your grant agreement, in all contracts. (Please see the Alabama Broadband Accessibility Fund Grant Application and Implementation section of the Broadband Alabama website at: <https://adeca.alabama.gov/grant-application-and-implementation/>)
		2. keep a copy of the “E-Verify Program for Employment Verification Memorandum of Understanding” between Homeland Security and the contractor/subcontractor. This applies to all vendors, contractors, and subcontractors, including professional services.
1. **State of Alabama Disclosure Statement** –Alabama Act 2001-955 requires that all vendors complete and submit an original State of Alabama Disclosure Statement with all proposals, bids, contracts, and grant proposals in excess of $5,000.00. (Please see the Alabama Broadband Accessibility Fund Grant Application and Implementation section of the Broadband Alabama website at: <https://adeca.alabama.gov/grant-application-and-implementation/>)
2. **Signatory Authority Form** –Each recipient must submit an originalSignatory Authority Form.(Please see the Alabama Broadband Accessibility Fund Grant Application and Implementation section of the Broadband Alabama website at: <https://adeca.alabama.gov/grant-application-and-implementation/>)
3. **Verification of Registration within SAM.gov** – Each recipient must submit documentation that provides their Unique Entity ID and that they have an Active Registration with SAM.gov. (<https://sam.gov/content/home>)

Tasks to be Completed:

1. **STAARS Registration –** Recipients must register in the State of Alabama Accounting and Resource System (STAARS) Vendor Self Service (VSS) portal to receive payments.

Original signed documents should be mailed to our office:

Alabama Department of Economic and Community Affairs

Digital Expansion Division

P.O. Box 5690

Montgomery, AL 36103-5690

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All other submissions can be emailed. Your program manager is Chris Murphy. All correspondence and questions should be directed to Mr. Murphy. He can be reached at chris.murphy@adeca.alabama.gov or (334) 353-4589.

Sincerely,

Maureen E. Neighbors

Digital Expansion Division Chief

MEN/cp

cc: Henry Jones