Sample Housing Stabilization Plan for Elaine Jones

NAME: *Elaine Jones*	ID: *XXX5551234*	DATE of PLAN: *September 1, 2009*
ADDRESS: *Houston Family Shelter*	DATE of BIRTH: **99-99-9999**	REVIEW DATE: *November 1, 2009*
	LEGAL STATUS:	PROGRAM: *ESG– Rapid Re-housing*

1. Service/Treatment Goal: *Obtain housing and address factors that threaten housing stability.*

2. ESG Eligibility: Short-term rental assistance   X_____Medium-term rental assistance

HOUSING BARRIERS: *Sister's boyfriend asking her to leave; no immediate housing options or means to pay for housing or utilities.*
FACTORS THAT THREATEN HOUSING STABILITY: *Unemployment, history of domestic violence, no childcare, child with medical needs.*

STRENGTHS and RESOURCES: *"I am not afraid to work; I had a good job for five years. I can take care of myself and Betsy, if you will give me a chance. "*

OBJECTIVE 1. *Secure Housing*
- *Secure income to support housing unit*
- *Find and obtain an affordable 2-bedroom apartment*

WHAT	PURPOSE	WHO	BY WHEN
Sign up for ESG deposit and rental assistance.	*Financial assistance*	*Elaine* *Case Manager*	*This Friday*
Contact PHA to confirm she has a good housing record with them.	*If yes, could be useful in obtaining housing. If no, clearing this record could be helpful in obtaining housing.*	*Elaine* *Case Manager*	*End of next week.*
Develop a preliminary household budget.	*Determine the level of financial assistance that will be needed to move-in and sustain housing*	*Elaine* *Case Manager*	*End of month*
Look on-line at housing locator and identify 5 possible units that fit within budget	*Assess housing market within Elaine's budget.*	*Elaine* *Case Manager*	*Next month*
Visit possible housing units, meet with land-lords	*Select housing unit*	*Elaine* *Case Manager*	*End of next month*

OBJECTIVE 2. *Address benefits issues that threaten housing stability*

WHAT	PURPOSE	WHO	BY WHEN
Contact Medicaid agency to start benefits.	*Provides access to health care for Elaine and the baby.*	*Elaine*	*This Friday*
Sign up for Food Stamps.	*Secure resources that will be needed at move-in*	*Elaine*	*End of month*

OBJECTIVE 3. *Secure employment to promote long-term housing stability*			
WHAT	**PURPOSE**	**WHO**	**BY WHEN**
Establish account on-line with One-Stop Career Center, make initial appointment	*Secure employment to support this household*	*Elaine*	*This Friday*
Contact previous employer for reference	*Be prepared for job search*	*Elaine*	*This Friday*
Investigate subsidized child care options for job search and eventual employment	*Support ability to look for job and work*	*Case Manager Elaine*	*End of next month*

OBJECTIVE 4. *Connect Elaine with mainstream resources to promote long-term housing stability*			
WHAT	**PURPOSE**	**WHO**	**BY WHEN**
Provide referral to Women's Resource Center for counseling	*Support longer-term issues that may impact Elaine's long-term housing stability*	*Case Manager*	*End of month*

☒ I agree with this Housing Stabilization Plan

☐ I have been offered a copy of this Housing Stabilization Plan.

   ✗   accepted   declined my own copy of the plan.

SIGNATURE: *Elaine Jones*

DATE: *9/01/09*

COMMENT:

☒ I agree with this Housing Stabilization Plan

SIGNATURE: *Liza Stewart*

TITLE: *Case Manager*

DATE: *9/01/09*

☐ I agree with this Housing Stabilization Plan.

SIGNATURE:

TITLE:

DATE: