

STATE ENERGY PROGRAM (SEP) GRANT APPLICATION RATING CRITERIA

Category: _____ Reviewer: _____

Applicant: _____ Date: _____

Requested Award Amount: \$ _____ Proposed Match Amount: \$ _____

A. Application Information (10 possible points)	Points	Score
All blanks are properly filled <i>(subtract 1 point for each empty blank)</i>	<u>10</u>	
B. Budget (25 possible points)	Points	Score
Expenses are included in the appropriate categories and are reasonable	<u>10</u>	
Details are provided for amounts <i>(subtract 1 point for each empty blank)</i>	<u>10</u>	
Matching Contribution Bonus <i>(1% = 1 point, up to 5)</i>	<u>5</u>	
C. Project Detail and Energy Savings (55 possible points)	Points	Score
1. All Building Information is Provided <i>(subtract 1 point for each empty blank)</i>	<u>5</u>	
2. A valid description of the project was provided	<u>5</u>	
3. Qualifications and experience of the applicant were provided	<u>5</u>	
4. Information provided on energy-related activities outside of project	<u>4</u>	
5. Project Plan provides deliverables for completion during the grant period	<u>2</u>	
Project Plan provides details on procurement	<u>2</u>	
Project Plan provides details on installation	<u>2</u>	
6. Details of each eligible retrofit provided <i>(subtract 1 point for each empty blank)</i>	<u>15</u>	
7. Calculations are shown for savings for each retrofit	<u>10</u>	
Payback period for proposed retrofits is under 10 years	<u>5</u>	
D. Certifications (10 points)	Points	Score
Requested, matching contribution and type, and total project costs are listed	<u>5</u>	
Certification is signed by an authorized signatory	<u>5</u>	
Total Points:	<u>100</u>	

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