

OFFICE OF THE GOVERNOR

**KAY IVEY**  
GOVERNOR



**STATE OF ALABAMA**

ALABAMA DEPARTMENT OF ECONOMIC  
AND COMMUNITY AFFAIRS

**KENNETH W. BOSWELL**  
DIRECTOR

MEMORANDUM

TO: Interested Parties

FROM: Kenneth W. Boswell, Director *KWB*

DATE: November 16, 2023

RE: State Energy Program FY24 Formula Grant Application Workshop

The Alabama Department of Economic and Community Affairs will be hosting the State Energy Program grant application workshop on December 7, 2023. This will be an in-person workshop that will begin at 10:00 a.m. in the 7<sup>th</sup> floor auditorium of the Alabama Center for Commerce. The address is 401 Adams Avenue, Montgomery, AL. The parking deck is located across the street at 400 Adams Avenue and may be accessed from the Decatur Street entrance by using the following code: **369963**.

Individuals who will attend the workshop in person must contact Ms. Jackie Esty at [jackie.esty@adeca.alabama.gov](mailto:jackie.esty@adeca.alabama.gov) to pre-register by 5:00 pm CST on Monday, December 4, 2023. Persons with disabilities or special needs who may require special materials, services, or assistance should notify Ms. Esty by email or call (334) 242-5292.

The workshop will also be accessible via Microsoft Teams at the same time identified above. For those individuals joining the workshop virtually, you will need to register for the workshop via this link: [State Energy Program FY24 - Application Workshop](#).

If you have any questions concerning this notice, please contact Mr. Karl Frost, Energy Efficiency Unit Chief, at (334) 242-5322 or [karl.frost@adeca.alabama.gov](mailto:karl.frost@adeca.alabama.gov). Thank you for your attention to this matter.

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