

OFFICE OF THE GOVERNOR

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ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

KENNETH W. BOSWELL
DIRECTOR

February 26, 2024

STATE OF ALABAMA

MEMORANDUM

TO: Interested Parties

FROM: Kenneth W. Boswell *KWB ANT*
Director

SUBJECT: State of Alabama's Community Development Block Grant Program
Annual PY2023 Closeout Date is March 31, 2024

This is to inform all interested parties that based on the U.S. Department of Housing and Urban Development's (HUD) annual funding cycle of April 1st through March 31st for the State of Alabama's Community Development Block Grant (CDBG) Program, the grant closeout date for open CDBG grants that desire to closeout at the end of Program Year 2023 (PY2023) is March 31, 2024. However, because March 31, 2024 occurs on a Sunday when ADECA's offices will be closed, any open CDBG grant intending to be closed-out as of ADECA's PY2023 annual closeout date must have the CDBG grant closeout paperwork submitted to – and received by – the ADECA Community and Economic Development Division (CED Division) by **4:00 p.m. on Monday, April 1, 2024**, at the CED Division's office located at 401 Adams Avenue, Room 500, in Montgomery, Alabama 36103.

The submitted CDBG grant closeout documents must be complete and correct at the time of their submission to the ADECA CED Division. Partial, inaccurate, and/or incomplete CDBG grant closeout documents that are received by the ADECA CED Division as of April 1, 2024 will not deem the respective CDBG grant as being closed out by the closeout date. CDBG grants whose closeout documents are received and processed for closeout by the ADECA CED Division after the April 1, 2024 submission deadline will also not be deemed as being closed out by the closeout date.

If you have questions concerning this matter, then please direct your questions to Dr. Kathleen Rasmussen at telephone number 334-353-0323 or send an email to her at Kathleen.rasmussen@adeca.alabama.gov. Thank you for your attention to this matter.

KWB:KAR:cag