**LAND WATER CONSERVATION FUND PROGRAM**

**BIDDING AND CONTRACTING COMPLIANCE QUESTIONNAIRE**

Subrecipient Name:

Project Number:

**PART A: STANDARDS OF CONDUCT**

1. Does the subrecipient maintain written standards of conduct governing the performance of their employees engaged in the award and administration of contracts? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_
2. Date the standards were adopted: \_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

(Month) (Day) (Year)

**PART B: PROCUREMENT PROCEDURES**

1. Does the subrecipient have written Procurement Policies?

Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_

1. Date Procurement Policies were adopted: \_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

(Month) (Day) (Year)

1. Has the subrecipient included the State of Alabama Public Works Law (Ala. Code § 39-1-1 *et seq.*), Alabama procurement law (Ala. Code § 41-16-1 *et seq*.; Ala. Code § 41-4-110 *et seq*.), and 2 CFR Part 200 in its procurement policies?

Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_

1. Has the subrecipient identified a purchasing coordinator to implement its procurement procedures? Yes \_\_\_\_\_ No \_\_\_\_\_
2. If yes, please provide the name and contact information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**PART C: CERTIFICATION**

A copy of the adopted Standards of Conduct and Procurement Policies is on file and available for review at the town/city hall/county commission.

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Mayor/Chairman Date FIR Reviewer Date