

OFFICE OF THE GOVERNOR

**KAY IVEY**  
GOVERNOR



ALABAMA DEPARTMENT OF ECONOMIC  
AND COMMUNITY AFFAIRS

**KENNETH W. BOSWELL**  
DIRECTOR

**STATE OF ALABAMA**

June 13, 2024

**MEMORANDUM**

TO: All Interested Parties

FROM: Kenneth W. Boswell  
Director

RE: Appalachian Regional Commission (ARC)  
Application Process

A handwritten signature in blue ink, reading "K.W. Boswell" with a stylized flourish at the end.

The Alabama Department of Economic and Community Affairs (ADECA) in conjunction with ARC Washington will be hosting the FY 2025 ARC Program Grant Application Workshop on Thursday, July 18, 2024. This will be an "in-person" workshop that will begin at 1:00 p.m. and conclude at approximately 5:00 p.m. The workshop will be held at the Alabama Center for Commerce building located at 401 Adams Avenue, Montgomery, Alabama in the 7<sup>th</sup> floor auditorium. The parking deck is located across the street at 400 Adams Avenue, and you can access the parking deck from the Decatur Street entrance by using the following code: 994520. All individuals who will be attending the workshop in person must pre-register by 12 Noon on Friday, July 5, 2024, by emailing Ms. Kim Martin at [kim.martin@adeca.alabama.gov](mailto:kim.martin@adeca.alabama.gov).

The workshop is accessible to persons with disabilities. Persons with disabilities or special needs who may require special materials, services, or assistance should notify Ms. Martin via email or telephone at (334) 353-3151.

If you have any questions concerning this notice, please contact Ms. Leslie Clark, Unit Chief, at (334) 353-2909 or [leslie.clark@adeca.alabama.gov](mailto:leslie.clark@adeca.alabama.gov). Thank you for your attention to this matter.

KWB:LMC:km