

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: ECONOMIC AND COMMUNITY AFFAIRS, ALABAMA DEPARTMENT OF

Report Name: CSBG Annual Report

Report Period: 10/01/2022 to 09/30/2023

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A - Module 1 - State Administration*
- 2. Section B - Statewide Goals and Accomplishments*
- 3. Section C - CSBG Eligible Entity Update*
- 4. Section D - Organizational Standards for Eligible Entities*
- 5. Section E - State Use of Funds*
- 6. Section F - State Training and Technical Assistance*
- 7. Section G - State Linkages and Communication*
- 8. Section H - Monitoring, Corrective Action, and Fiscal Controls*
- 9. Section I - Results Oriented Management and Accountability (ROMA) System*

Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 08/31/2024
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
A1. Review and update (as applicable) the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.	
A1a. Lead Agency Alabama Department of Economic and Community Affairs	
A1.b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input checked="" type="radio"/> Community Affairs Department	
<input type="radio"/> Other, describe	
A1c. Cabinet or Administrative Department Name: Provide the name of the cabinet or administrative department of the CSBG authorized official Alabama Department of Economic and Community Affairs	
A1d. Authorized official of the lead agency : Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.	
Name Kenneth W. Boswell	Title Director
A1e. Street address 401 Adams Avenue	
A1f. City Montgomery	A1g. State AL
A1h. Zip 36103	
A1i. Telephone (334)-5591 242	Extension
A1j. Fax (334)-5099 242	A1k. Email kenneth.boswell@adeca.alabama.gov
A1l. Lead agency website www.adeca.alabama.gov	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input checked="" type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> Social Services Block Grant (SSBG)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input checked="" type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify See attached list	
<input type="checkbox"/> U.S. Department of Labor	
Specify	
<input type="checkbox"/> Other, Describe	
If yes, Please list below:	

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492	
CSBG Annual Report	Expiration Date: 08/31/2024	
Community Services Block Grant (CSBG) Annual Report - State Administration Module		
SECTION B Statewide Goals and Accomplishments		
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.		
State Plan Goals: Select the status that best fits the current status of your CSBG state goals as provided in your CSBG State Plan, and provide additional details. The goals of the State CSBG office are: 1) To submit an application to the Secretary containing information described in Section 676 of the Act (675A(b)). 2) To distribute 95% of the available funds to the eligible entities for the stated purposes of the CSBG program. 3) To spend no more than 5% of the grant received for administrative purposes. 4) To hold a public hearing in the state with sufficient time and distribution of notice to give the public an opportunity to comment on the proposed use and distribution of funds. 5) To review the organizational standards documentation from the eligible entities annually and provide technical assistance as needed. 6) To provide communication in a timely manner to the eligible entities on grant requirements, training, and technical assistance opportunities.		
<input checked="" type="radio"/> All Goals Accomplished		
Describe how all goals were accomplished, including outcomes: The State CSBG staff were able to distribute funds within 30 days to each of the CSBG eligible entities and no more than 5% of funds received were used for administrative purposes. Organization standards were reviewed monthly for each CSBG eligible entity. The State CSBG staff provided training and technical assistance as needed to each of the eligible entities.		
<input type="radio"/> Goals Partially Accomplished		
Describe which goals were met and how, and provide an update on goals that have not yet been met:		
<input type="radio"/> Not Accomplished		
Explain why goals were not met:		
<i>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</i>		
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).		
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
75	72	75
Instructional Note: Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.		
B.3. CSBG Eligible Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?		
During fiscal year 2023, the state CSBG staff have attended more internal trainings to better understand how to more effectively do our jobs. We've talked more about fiscal responsibility the overall health of the eligible entities we fund. An emphasis has been placed on a more cohesive monitoring strategy that will both strengthen the eligible entities and provide more continuity.		
B.4. State Management Accomplishment: Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.		
See attachment - the submission is a compiled list of the eligible entities' responses to the prompt		
B.5. CSBG Eligible Entity Management Accomplishments: Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.		
See attachment - the submission is a compiled list of the eligible entities' responses to the prompt		
B.6. Innovative Solutions Highlights: Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.		
See attachment - the submission is a compiled list of the eligible entities' responses to the prompt		

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services			OMB Clearance No: 0970-0492		
CSBG Annual Report			Expiration Date: 08/31/2024		
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION C CSBG Eligible Entity Update					
<p>C.1. CSBG Eligible Entities: The table below includes a list of CSBG eligible entities receiving 90 percent funds within the state, as reported within the CSBG State Plan for this reporting period. Did the list of eligible entities change during the reporting year (FFY)? If yes, briefly describe the changes. Please also update the Master List prior to the submission of your next CSBG State Plan. If the eligible entity was designated or re-designated, de-designated or voluntarily relinquished, or merged with another eligible entity(ies), provide additional details in the next submission of the CSBG State Plan.</p>					
CSBG Eligible Entity	Geographical Area Served by County (Provide all counties)	Public or Non Profit	Type of Entity (Choose all that apply)	A change occurred during the reporting period (FFY)	Briefly describe changes
Alabama Council on Human Relations, Inc.	Lee County	Non-Profit	Limited Purpose Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action Agency of South Alabama	Baldwin County, Clarke County, Conecuh County, Escambia County, Marengo County, Monroe County, Wilcox County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action Committee, Inc. of Chambers-Tallapoosa-Coosa	Chambers County, Coosa County, Tallapoosa County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Eleventh Area of Alabama Opportunity Action Committee, Inc.	Autauga County, Chilton County, Elmore County, Shelby County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action of Etowah County, Inc.	Etowah County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Southeast Alabama Community Action Partnership, Inc.	Barbour County, Coffee County, Geneva County, Henry County, Houston County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action Partnership Huntsville Madison and Limestone Counties, Inc.	Limestone County, Madison County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished	

				<input type="radio"/> Merged	
Jefferson County Committee for Economic Opportunity	Jefferson County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input checked="" type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	The agency voluntarily relinquished CSBG funding on December 1, 2021. Agency no longer exists.
Macon Russell Community Action Agency, Inc.	Macon County, Russell County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Marion-Winston Counties Community Action Committee, Inc.	Marion County, Winston County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input checked="" type="radio"/> Merged	The agency merged with Community Action Partnership of North Alabama effective October 1, 2022.
Mobile Community Action, Inc.	Mobile County, Washington County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Montgomery Community Action Committee & CDC, Inc.	Montgomery County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action Partnership of North Alabama, Inc.	Cullman County, Lawrence County, Morgan County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action Agency of Northeast Alabama, Incorporated	Blount County, Cherokee County, DeKalb County, Jackson County, Marshall County, St. Clair County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action Agency of Northwest Alabama, Inc.	Colbert County, Franklin County, Lauderdale County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Organized Community Action Program Inc.	Bullock County, Butler County, Covington County, Crenshaw County, Dale County, Lowndes County, Pike County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Pickens County Community Action Committee, and Community Development Corporation, Inc.	Pickens County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action Agency of TCRCC	Calhoun County, Clay County, Cleburne County, Randolph County, Talladega County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	

Walker County Community Action Agency, Inc.	Walker County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Service Programs of West Alabama, Inc.	Bibb County, Choctaw County, Dallas County, Fayette County, Greene County, Hale County, Lamar County, Perry County, Sumter County, Tuscaloosa County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	

C.2. Total number of CSBG eligible entities:
20

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.

Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 08/31/2024			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
Note: Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities				
D.1. Assessment of Organizational Standards: In the CSBG State Plan, the state indicated whether it would implement the Center of Excellence (COE) organizational standards, a modified version, or an alternative set of standards for its oversight of CSBG:				
The state's original response is provided below:				
<input checked="" type="radio"/> COE CSBG organizational standards				
<input type="radio"/> Modified version of COE CSBG Organizational Standards				
<input type="radio"/> Alternative set of organizational standards				
Note: A change to the type of Organizational Standards chosen in the original submission of the CSBG State Plan during the reporting period would require an updated CSBG State Plan.				
D.1a. Organizational Standards Assessment: Review and update, as applicable, How the State assessed CSBG Eligible Entities against organizational standards, as described in IM 138				
<input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment / Peer review with State risk analysis				
<input type="checkbox"/> State - authorized third party validation				
<input checked="" type="checkbox"/> Regular, on-site CSBG monitoring				
<input checked="" type="checkbox"/> Other				
Utilized statewide data collection system. Eligible entities upload supporting documentation for standards. State CSBG staff conduct monthly desk reviews which include the review of Organizational Standards supporting documentation.				
D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the CSBG State Plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific state process should be described in this narrative. State CSBG staff monitored some agencies on site for grant and organizational standards compliance. The statewide data collection system was utilized to collect supporting documentation used to conduct desk reviews on the other eligible entities.				
D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138.				
Note: This information is associated with State Accountability Measures 6Sa.				
Total Number of Entities Assessed				
Note: The states should assess all eligible entities unless the state exempted the eligible entities per guidance in IM #138, as originally reported in the CSBG State Plan.				
Total Number of Entities within the State	Number of Entities Exempted	Number of Assessable Entities	Number of Entities Assessed	Delete
20	2	18	18	
Target vs. Actual Performance on the Organizational Standards				
State CSBG Plan Target		Number that Met <u>All</u> (100%) State Standards		
85		8		
Progress Indicators				
Indicate the number of entities that met the following percentages of Organizational Standards				
Note - While the State targets the percent of CSBG	Number of Entities	Number that Met	Actual Percentage	

Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, and 70% progress indicators.	Assessed	all 100% of State Standards	
	18	8	44.44%
	Number of Entities Assessed	Number that Met between 90% and 99% of State Standards	Actual Percentage
	18	7	38.89%
	Number of Entities Assessed	Number that Met between 80% and 89% of State Standards	Actual Percentage
	18	2	11.11%
	Number of Entities Assessed	Number that Met between 70% and 79% of State Standards	Actual Percentage
	18	0	0.00%
Number of Entities Assessed	Number that Met less than 69% of State Standards	Actual Percentage	
18	1	0.00%	

Note: This information is associated with State Accountability measures 6Sa.

D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above)
 Many eligible entities' staff is new or inexperienced with the requirements to meet each Organizational Standard. The State CSBG staff continue to conduct monthly desk reviews to aid agencies in successfully reaching the standards. Staff also work with the Community Action Association of Alabama to provide needed support to struggling agencies.

D.2b. Percentage Meeting Organizational Standards by Category.
 In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category			
Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	18	16	80.00%
2. Community Engagement	18	16	80.00%
3. Community Assessment	18	15	75.00%
4. Organizational Leadership	18	16	80.00%
5. Board Governance	18	14	70.00%
6. Strategic Planning	18	16	80.00%
7. Human Resource Management	18	16	80.00%
8. Financial Operations & Oversight	18	10	50.00%
9. Data & Analysis	18	15	75.00%

D.3. Technical Assistance Plans for Unmet Organizational Standards:
 As outlined in IM 138, states are expected to develop a Technical Assistance Plan (TAP) where needed to assist an eligible entity to meet the standard in a reasonable timeframe. Did the state develop any TAPs specifically for eligible entities with unmet organizational standards to assist in meeting the standard(s) in a reasonable timeframe?

Did the state develop any TAPs specifically for eligible entities with unmet organizational standards to assist in meeting the standard(s) in a reasonable timeframe? Yes No

If yes, how many eligible entities are on a TAP, specifically for unmet organizational standards? Provide a numerical amount between 0 - 99. 0

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.
 Yes No

The state had an agency that only met 43% of the standards. The agency recently fired the Executive Director that was hired only one year prior, in October 2022. The state is currently conducting a monitoring of the CSBG, LIHEAP, and Weatherization programs using a more in-depth monitoring tool. State staff will provide training and technical assistance to get the agency on better footing.

Note: D.3. is associated with State Accountability Measure 6Sb.

For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 08/31/2024

Community Services Block Grant (CSBG) Annual Report - State Administration Module

SECTION E State Use of Funds

Note: The purpose of this section is to report on the funds received and spent during the Federal Fiscal Year (FFY), October 1 - September 30. Please review the final award letter received during the Federal Fiscal Year for the reporting period and the Federal Financial Report (FFR) submitted using standard form 425 (SF-425) for this for this reporting period. Please ensure that any allocations, obligations, and carry-over amounts reported below are for funds awarded in this federal fiscal year and are reconciled with the amounts reported in the FFR. An electronic version of the FFR is available for reference on the following web address:

CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]

E.1. State Distribution Formula:

Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?

- Yes
 No

E.1.a If yes please describe any specific changes and describe how the state complied with assurances provided in Question 14.8 of the CSBG State Plan as required under Section 676(b)(8) of the CSBG Act.

N/A

E.2. Planned vs. Actual Allocation and Expenditures:

Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. This table must be based on actual dollars allocated, obligated to, and expended (liquidated) for each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.

Note:The Amount Allocated and the Amount Obligated are going to be an exact match the majority of the time. Amounts expended (liquidated) should reflect actual payments made to eligible entities.

Planned vs Actual CSBG 90 Percent Funds

CSBG Eligible Entity	Planned Allocations	Actual			Carryover Expenditures
	Funding Amount (\$)	Amount of Allocations (Based on State Formula)	Amount of Obligations	Expenditures	
Alabama Council on Human Relations, Inc.	411,430	423,778	423,778	147,585	218,084
Community Action Agency of South Alabama	927,257	955,088	955,088	380,648	648,201
Community Action Committee, Inc. of Chambers-Tallapoosa-Coosa	262,323	270,195	270,195	171,083	105,431
Eleventh Area of Alabama Opportunity Action Committee, Inc.	592,904	610,697	610,697	272,085	415,608
Community Action of Etowah County, Inc.	283,483	291,990	291,990	136,170	251,959
Southeast Alabama	618,314	636,871	636,871	532,675	381,874

Community Action Partnership, Inc.					
Community Action Partnership Huntsville Madison and Limestone Counties, Inc.	788,334	811,993	811,993	505,509	636,120
Jefferson County Committee for Economic Opportunity	280,103	0	0	0	0
Macon Russell Community Action Agency, Inc.	1,324,287	288,511	288,511	227,855	89,109
Marion-Winston Counties Community Action Committee, Inc.	681,004	0	0	0	0
Mobile Community Action, Inc.	748,406	1,364,027	1,364,027	1,141,720	1,060,259
Montgomery Community Action Committee & CDC, Inc.	2,651,573	701,441	701,441	0	0
Community Action Partnership of North Alabama, Inc.	498,986	770,864	770,864	455,067	382,746
Community Action Agency of Northeast Alabama, Incorporated	602,050	2,731,149	2,731,149	1,091,123	1,919,065
Community Action Agency of Northwest Alabama, Inc.	87,621	513,962	513,962	385,232	264,233
Organized Community Action Program Inc.	762,164	620,120	620,120	532,339	252,497
Pickens County Community Action Committee, and Community Development Corporation, Inc.	204,463	90,253	90,253	71,492	32,927
Community Action Agency of TCRC	1,237,239	785,039	785,039	494,092	566,530
Walker County	0	210,598	210,598	158,699	172,150

Community Action Agency, Inc.					
Community Service Programs of West Alabama, Inc.	0	1,274,369	1,274,369	1,227,182	397,746
Total	12,961,941	13,350,945	13,350,945	7,930,556	7,794,539

E.3. Actual Distribution Timeframe:

Did the state make funds available to CSBG eligible entities no later than 30 days after OCS distributed the Federal award? Yes No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? Yes No

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

N/A - Funds were distributed within 30 days

Note: Item E.3 is associated with State Accountability Measure 2Sa.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds

CSBG State Plan Target	Actual Amount of Allocation (The amount allotted for state administrative activities)	Actual Amount Obligated	Actual Amount of Expenditures (The actual amount liquidated through procurement or direct expenditure activities during the FFY through state)	Actual Carryover Expenditures (The actual amount liquidated through procurement or direct expenditure activities from prior year FFY through state)
5	\$549,738	\$549,738	549,738	\$1

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded

CSBG State Plan	Actual Number
7	7.0

E.6. How many State Full Time Equivalent (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs

CSBG State Plan	Actual Number
4.5	2.5

Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: This table in the administrative report must be based on actual dollars obligated to each budget category using funds awarded in this federal fiscal year. States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide T/TA to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: This information is associated with State Accountability Measures 3Sa.

Planned vs. Actual Use of Remainder/Discretionary Funds

Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned Allocation	Actual Allocation	Actual Obligation	Actual Expenditure	Actual Carryover Expenditure	Brief Description of Services/activities
a. Training/technical assistance to eligible entities	\$0.00	\$0.00	0	0	0	N/A
b. Coordination of State-operated programs and/or local programs	\$0.00	\$0.00	0	0	0	N/A
c. Statewide coordination and communication among eligible entities	\$0.00	\$0.00	0	0	0	N/A
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$0.00	\$0.00	0	0	0	N/A
e. Asset-building programs	\$0.00	\$0.00	0	0	0	N/A
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$0.00	\$0.00	0	0	0	N/A
g. State charity tax credits	\$0.00	\$0.00	0	0	0	N/A
h. Other activities, Specify	\$0.00	\$0.00	0	0	0	N/A
Totals	\$0.00	\$0.00	\$0	\$0	\$0	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)

N/A

Other community-based organizations

State Community Action Association

Regional CSBG technical assistance provider

National technical assistance provider

Individual consultant

Tribes and Tribal Organizations

Other

If Other Checked

N/A

None (the State will carry out activities directly)

E.9. Total Obligations and Expenditures: Total CSBG funds obligated and expended from CSBG funds awarded for the FFY. (Review and confirm from the chart below).

Category	Actual Obligations	Actual Expenditures
E.9a. CSBG Eligible Entities Funds(from State CSBG 90% Formula Funds)	\$13,350,945	\$7,930,556
E.9b. State Administrative Costs	\$549,738	\$549,738
E.9c. Remainder/Discretionary Funds	\$0	\$0
E.9d. Total Obligations in FY	\$13,900,683	\$8,480,294

E.10. Total Award Amount and Unobligated Balance: In the table below, provide the unobligated balance for the federal fiscal year. The amount provided should be identical to the unobligated balance of federal funds as reported in LINE H of the FFR for this reporting year. This is the amount that was unobligated and will carry forward to the next federal fiscal year.

Note: The total award amount should be identical to the amount reported in line LINE D of the FFR. If this amount does not reconcile, please review.

Category	Totals
E.10a. Total Obligations	\$13,900,683
E.10b. Total Expenditures	\$8,480,294
E.10c. Unobligated Balance from the FFY	\$6,609,236
E.10d. Total Award Amount	\$14,053,621

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services			OMB Clearance No: 0970-0492		
CSBG Annual Report			Expiration Date: 08/31/2024		
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION F Training, Technical Assistance, or Both					
<p>F.1. Training and Technical Assistance Plan: Describe how the state delivered CSBG-funded training and technical assistance to CSBG eligible entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance, or both; and the topic.</p> <p>(CSBG funding used for this activity is referenced under Item E.7a, Use of Remainder/Discretionary Funds. State should also describe any training and technical assistance activities performed directly by state staff, regardless of whether these activities are funded with remainder/discretionary funds.)</p>					
Note: F.1 is associated with State Accountability Measure 3Sc					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Delete
		Start Date	End Date		
Both	Technology	02/23/ 2023	02/23/ 2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	02/24/ 2023	02/24/ 2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	03/16/ 2023	03/16/ 2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.	
Both	Organizational Standards - General	04/26/ 2023	04/26/ 2023	State office provided training on Organizational Standards to eligible entities.	
Both	Community Assessment	07/11/ 2023	07/11/ 2023	State office provided Community Action Plan training to eligible entities ahead of the submission deadline.	
Both	Community Assessment	07/12/ 2023	07/12/ 2023	State office provided Community Action Plan training to eligible entities ahead of the submission deadline.	
Both	Community Assessment	07/13/ 2023	07/13/ 2023	State office provided Community Action Plan training to eligible entities ahead of the submission deadline.	
Both	Community Assessment	07/14/ 2023	07/14/ 2023	State office provided Community Action Plan training to eligible entities ahead of the submission deadline.	
Both	Technology	07/11/ 2023	07/11/ 2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	07/12/ 2023	07/12/ 2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	07/13/ 2023	07/13/ 2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	08/01/ 2023	08/01/ 2023	State office provided training to Northwest on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	08/02/ 2023	08/02/ 2023	State office provided training to Mobile on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	08/03/ 2023	08/03/ 2023	State office provided training to Huntsville on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	08/04/ 2023	08/04/ 2023	State office provided training to Talladega on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.	
Both	Technology	08/07/ 2023	08/07/ 2023	State office provided training to Macon-Russell on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.	
		08/08/ 2023	08/08/ 2023	State office provided training to eligible agencies on the new	

Both	Technology	2023	2023	data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/09/2023	08/09/2023	State office provided training to Etowah and OCAP on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/10/2023	08/10/2023	State office provided training to ACHR on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Monitoring	08/11/2023	08/11/2023	State office conducted an overview of monitoring with Northeast.
Both	Technology	08/14/2023	08/14/2023	State office provided training to SEACAP on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/15/2023	08/15/2023	State office provided training to Northeast on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/16/2023	08/16/2023	State office provided training to North and Montgomery on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/17/2023	08/17/2023	State office provided training to South and Middle on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/18/2023	08/18/2023	State office provided training to Walker on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/21/2023	08/21/2023	State office provided training to Chambers on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/22/2023	08/22/2023	State office provided training to Pickens on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	08/23/2023	08/23/2023	State office provided training to West on completing the CAP in the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	09/11/2023	09/11/2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	09/12/2023	09/12/2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	09/13/2023	09/14/2023	State office provided training to eligible agencies on the new data collection system--LITT--that we are in the process of rolling out.
Both	Technology	11/01/2023	11/02/2023	State office provided training to OCAP on current data collection system--FACSPRO.
Training	Reporting	12/01/2023	12/01/2023	State office provided Annual Report Training to eligible entities.
Training	Reporting	12/06/2023	12/06/2023	State office provided Annual Report Training to eligible entities.
Training	Reporting	12/08/2023	12/08/2023	State office provided Annual Report Training to eligible entities.
Training	Reporting	12/13/2023	12/13/2023	State office provided Annual Report Training to eligible entities.
Training	Reporting	12/15/2023	12/15/2023	State office provided Annual Report Training to eligible entities.

Training and Technical Assistance Organizations: Indicate the types of organizations through which the state provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement? (Check all that apply and provide a narrative where applicable.)

- CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)
- If checked, provide the expected number of CSBG eligible entities to receive funds
- Other community-based organizations
- State Community Action Association
- Regional CSBG technical assistance provider
- National technical assistance provider
- Individual consultant(s)
- Tribes and Tribal Organizations
- Other[Provide the types of organizations]



Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 08/31/2024
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
<p>Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.</p> <p>Note: This item is associated with State Accountability Measure 7Sa.</p>	
<p>G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.</p>	
<input checked="" type="checkbox"/> State Low Income Home Energy Assistance Program (LIHEAP) office	
<input checked="" type="checkbox"/> State Weatherization office	
<input type="checkbox"/> State Temporary Assistance for Needy Families (TANF) office	
<input type="checkbox"/> State Head Start office	
<input type="checkbox"/> State public health office	
<input type="checkbox"/> State education department	
<input type="checkbox"/> State Workforce Innovation and Opportunity Act (WIOA) agency	
<input type="checkbox"/> State budget office	
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	
<input type="checkbox"/> State child welfare office	
<input type="checkbox"/> State housing office	
<input type="checkbox"/> Other	
If Other Describe	
<p>G.1a. Describe the linkages and coordination at the state level that the state created or maintained to ensure increased access to CSBG services by communities and people with low-incomes that avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan.</p> <p>The State maintained coordination with both the State LIHEAP and Weatherization offices since all are housed in the same division in ADECA and have the same subrecipients. The Program Supervisors of each program communicate regularly to discuss the eligible entities and any successes/problems with the agencies. The same statewide data collection system is used for all three programs. Funding opportunities are communicated to the agencies as they are made available.</p>	G.1a. Attachments
<p>G.2. State Linkages and Coordination at the Local Level: Review and update the actual activities for linkages and coordination at the local level that the State created or maintained during the FFY, including an explanation of any changes from the original CSBG State Plan.</p> <p>Include linkages with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)).</p> <p>Many local state agencies partner with United Way in their respective communities to prepare for community assessments. Agencies coordinate activities with financial institutions to provide financial literacy classes/workshops to participants. Some agencies partner with 2-year colleges to provide various trainings for low-income citizens. When available, the State CSBG staff share funding opportunities with the local agencies so that they may apply and can expand services at the local level.</p>	G.2. Attachments
G.3. CSBG Eligible Entity Linkages and Coordination	
<p>G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Review and update how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed.</p> <p>The state and eligible entities will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the state, including faith-based organization, other non-profit, and community organizations. Activities supported through partnerships include: disaster assistance, emergency assistance, employment support, health fairs, housing, counseling, child care, job fairs, parenting classes, etc.</p>	G.3a. Attachments
<p>G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps: Review and update how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.</p> <p>Agencies hold focus groups in an effort to complete community assessments. These focus groups include representatives from other non-profit organizations, faith-based organizations, educational institutes, and businesses in both the public and private sectors. The focus groups discuss what services are currently being offered throughout the community and ways to meet the needs of the community that aren't currently being met.</p>	

G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable):
If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act , provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.

N/A

G.5. Coordination among CSBG Eligible Entities and State Community Action Association:
Review and update State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.

Because the state does not have discretionary funding, we rely on the State Association to coordinate training with the eligible entities. Most funded entities are members of the State Association.

G.6. Feedback to CSBG Eligible Entities and State Community Action Association:
Review and update how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.

The state will prepare a report on an annual basis on the status of the State Accountability Measures. The report will be distributed after OCS accepts the CSBG Annual Report submission.

Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 08/31/2024		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Monitoring Schedule: Update the monitoring Briefly describe the actual monitoring visits conducted during the FFY including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Monitoring Type	Review Type	Monitoring		Brief Description of Purpose Note: If the visit was not a part of the original monitoring plan, provide a brief explanation for the purpose of the visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings.	Delete
			Start Date	End Date		
Alabama Council on Human Relations, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Community Action Agency of South Alabama	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Community Action Committee, Inc. of Chambers-Tallapoosa-Coosa	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Eleventh Area of Alabama Opportunity Action Committee, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Community Action of Etowah County, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Southeast Alabama Community Action Partnership, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Community Action Partnership Huntsville Madison and Limestone Counties, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Jefferson County Committee for Economic Opportunity	No review				Agency voluntarily relinquished program in 2022.	
Macon Russell Community Action Agency, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.	
Marion-Winston Counties Community Action Committee, Inc.	No review				Agency merged with another agency in 2022.	
Mobile			09/30/2023	09/30/2023	Desktop monitoring was completed	

Community Action, Inc.	Other	Desk Review			monthly to follow progress of compliance with organizational standards.
Montgomery Community Action Committee & CDC, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.
Community Action Partnership of North Alabama, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.
Community Action Agency of Northeast Alabama, Incorporated	Full onsite	Onsite Review	03/06/2023	03/07/2023	
Community Action Agency of Northwest Alabama, Inc.	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.
Organized Community Action Program Inc.	Full onsite	Onsite Review	09/13/2023	09/13/2023	
Pickens County Community Action Committee, and Community Development Corporation, Inc.	Full onsite	Onsite Review	07/25/2023	07/25/2023	
Community Action Agency of TCRCC	Other	Desk Review	09/30/2023	09/30/2023	Desktop monitoring was completed monthly to follow progress of compliance with organizational standards.
Walker County Community Action Agency, Inc.	Full onsite	Onsite Review	07/18/2023	07/18/2023	
Community Service Programs of West Alabama, Inc.	Full onsite	Onsite Review	12/13/2022	12/13/2022	

H.2. Monitoring Policies:
Were any modifications made to the State's monitoring policies and procedures during the reporting period?
 Yes No

If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.
 N/A H.3. Comment - Our response should be "No" but the system did not populate a comment box and, therefore, we could not validate the report. OCAP and Mobile did not receive a report within 60 days due to internal staffing changes. Additional time was needed to review findings. Both reports are in the process of being completed.

H.2. Monitoring Policies Attachments

H.3. Initial Monitoring Reports:
Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days?
 Yes No

Note: This item is associated with State Accountability Measure 4Sa(ii).

Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)

H.4. Technical Assistance Plans (TAPs):

H.4a. Technical Assistance Plans (TAPs): Are there any CSBG eligible entities within the state that are on a TAP due to issues of noncompliance identified during a monitoring review during the FFY? Yes No

H.4b. Creating Technical Assistance Plans (TAPs): Did the state work with all monitored CSBG eligible entities with issues of noncompliance to create a TAPs, as necessary? Yes No

H.4c. Reporting TAPs: Did the state report all TAPs to the Office of Community Services within 30 calendar days of creation? Yes No

H.5. Quality Improvement Plans (QIPs):

H.5a. Quality Improvement Plans (QIPs): Are there any CSBG eligible entities within the state that are on a QIP due to unresolved issues of noncompliance identified in the TAP? Yes No

H.5b. Creating Quality Improvement Plans (QIPs): Did all CSBG eligible entities on Quality Improvement Plans resolve issues of noncompliance within the schedule agreed upon by the state and eligible entity? Yes No

H.5c. Reporting QIPs: Did the state report all CSBG eligible entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the state approving a QIP? Yes No

Note: This item is associated with State Accountability Measure 4Sa(iii).

Fiscal Controls and Audits

H.6. Single Audit Review: Pass through entities are required by 2 CFR 200.331(f) to verify that every sub-recipient is audited as required by 2 CFR 200.501. In the table below, provide the information of any CSBG eligible entity Single Audits in the Federal Audit Clearinghouse (FAC) submitted during the Federal Fiscal Year (FFY).

2 CFR 200.521 requires pass-through entities to provide the management decision for findings related to federal awards the pass-through makes to the sub-recipients. If applicable, provide the information regarding these decisions.

Note: Per 2 CFR 200.501, each eligible entity that receives at least \$750,000 of all federal funds, is required to submit a Single Audit within the FAC annually. A State Management Decision is required within 6 months (2 CFR 200.521(d)), if there is a CSBG finding within the Single Audit.

Eligible Entity	Eligible Entity Required to Report Single Audit in FAC	Eligible Entity Submitted a Single Audit in FAC?	Date Audit was Accepted by Federal Audit ClearingHouse	If Entity did not submit as required, has the state taken steps to ensure compliance?	State Management Decision Required? (As Applicable)	Date Management Decision Issued (As applicable)
Alabama Council on Human Relations, Inc.	Yes	Yes	08/16/2023	Yes	Yes	09/07/2023
Community Action Agency of South Alabama	Yes	Yes	08/22/2023	No	No	
Community Action Committee, Inc. of Chambers-Tallapoosa-Coosa	Yes	Yes	04/01/2023	No	No	
Eleventh Area of Alabama Opportunity Action Committee, Inc.	Yes	Yes	08/02/2023	No	No	
Community Action of Etowah County, Inc.	Yes	Yes	08/25/2023	No	No	
Southeast Alabama Community Action Partnership, Inc.	Yes	Yes	07/01/2023	No	No	
Community Action Partnership Huntsville Madison and Limestone Counties, Inc.	Yes	Yes	06/02/2023	No	No	
Macon Russell Community Action Agency, Inc.	Yes	Yes	06/27/2023	No	No	
Mobile Community Action, Inc.	Yes	Yes	09/28/2023	Yes	Yes	10/27/2023
Montgomery Community Action Committee & CDC, Inc.	Yes	Yes	12/02/2023	No	No	
Community Action Partnership of North Alabama, Inc.	Yes	Yes	07/14/2023	No	No	
Community Action Agency of Northeast Alabama, Incorporated	Yes	Yes	07/01/2023	No	No	
Community Action Agency of Northwest Alabama, Inc.	Yes	Yes	06/28/2023	No	No	
Organized Community Action Program Inc.	Yes	Yes	09/01/2023	Yes	Yes	10/02/2023
Pickens County Community Action Committee, and Community Development Corporation, Inc.	Yes	Yes	03/03/2023	No	No	
Community Action Agency of TCRCC	Yes	Yes	02/09/2023	Yes	Yes	02/24/2023
Walker County Community Action Agency, Inc.	Yes	Yes	10/07/2023	No	No	
Community Service Programs of West Alabama, Inc.	Yes	Yes	05/16/2023	No	No	

H.7. Single Audit Management Decisions:

Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction.

See attachment.

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2025
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
I.1. Performance Management System Participation: Confirm the performance measurement system did the state and CSBG eligible entities use, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?	
<input checked="" type="radio"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="radio"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="radio"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. A new data collection system was initiated during the reporting period. The state is still using the same system for reporting that we have for over a decade, however, we hope to be fully integrated in the updated system sometime this year. The data collection system collects, houses, and generates reports that include the measures required for ROMA reports.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. State CSBG staff provided technical assistance, as needed, to eligible entities using the statewide data collection system to build ROMA matrices for agency programs. The system is used to set targets, track services, and outcomes.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). State CSBG staff generate quarterly reports in the statewide data collection system to track progress of targets set for agency programs. The reports are reviewed as part of the monthly desk reviews to determine if agencies are on target to meet their established goals.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG eligible entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the state's Annual Report. Has the state provided each CSBG eligible entity with written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, Please describe, Note: This information is associated with State Accountability Measure 5S(ii) The state has not received confirmation that OCS has accepted the 2022 annual report. Once received, the information will be sent to the agencies.	
I.5. State and eligible entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG eligible entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data. See attachment	I.5. State and Eligible: Attachments



About ▾

Divisions ▾

Newsroom

Grants

Programs A-Z

Contact



ADECA / Programs A-Z

Programs A-Z

Search

Program	◆ Division ◆
Alabama Energy and Residential Codes (AERC)	Energy
Alabama Energy Assurance Plan	Energy
Alabama Inland Port Infrastructure Program	Energy
Alabama Research Alliance	Energy
Alabama Research and Development Enhancement Fund (ARDEF) Program	Energy
Alabama Space Authority	Energy
Alabama Water Resources Commission (AWRC)	Office of Water Resources (OWR)
Alabama Weatherization Assistance Program	Energy
Alternative Fuels and Renewable Energy	Energy
Appalachian Regional Commission (ARC)	Federal Initiatives and Recreation Division (FIR)
Broadband Alabama	ADED
Building Energy Efficiency	Energy
Building Operator Certification	Energy
Bulletproof Vest Partnership	Law Enforcement and Traffic Safety (LETS)

Program	◆ Division ◆
Child Passenger Safety	Law Enforcement and Traffic Safety (LETS)
Click It or Ticket	Law Enforcement and Traffic Safety (LETS)
Community Development Block Grant (CDBG)	Community and Economic Development (CED)
CDBG – Disaster Recovery (CDBG-DR)	Community and Economic Development (CED)
Community Services Block Grant (CSBG)	Energy
Community Traffic Safety Program (CTSP)	Law Enforcement and Traffic Safety (LETS)
Coverdell Forensic Science Improvement Grant	Law Enforcement and Traffic Safety (LETS)
Delta Regional Authority (DRA)	Community and Economic Development (CED)
Domestic Violence Trust Fund	Law Enforcement and Traffic Safety (LETS)
Drive Sober or Get Pulled Over	Law Enforcement and Traffic Safety (LETS)
Drought Planning and Management	Office of Water Resources (OWR)
Drug Recognition Expert Training Program (DRE)	Law Enforcement and Traffic Safety (LETS)
Edward Byrne Memorial Justice Assistance Grant (Byrne JAG)	Law Enforcement and Traffic Safety (LETS)
Electric Vehicle Charging Infrastructure Program	Energy
Emergency Solutions Grant (ESG)	Community and Economic Development (CED)

Program	Division
Enterprise Zone Program	Community and Economic Development (CED)
Family Violence Prevention and Services Grant Program (FVPSA)	Law Enforcement and Traffic Safety (LETS)
Floodplain Management	Office of Water Resources (OWR)
Governor's Office of Volunteer Services	Director's Office
Housing Opportunities for Persons with AIDS (HOPWA)	Community and Economic Development (CED)
Impaired Driving Selective Traffic Enforcement Program	Law Enforcement and Traffic Safety (LETS)
Industrial Energy Efficiency Program	Energy
Interstate Water Issues	Office of Water Resources (OWR)
Land and Water Conservation Fund (LWCF)	Federal Initiatives and Recreation Division (FIR)
Law Enforcement Support Office (LESO)	Surplus Property (SPD)
Low-Income Home Energy Assistance Program (LIHEAP)	Energy
Low-Income Household Water Assistance Program (LIHWAP)	Energy
Neighborhood Stabilization Program (NSP)	Community and Economic Development (CED)
Office of Minority Business Enterprise (OMBE)	Community and Economic Development (CED)
Online Auctions	Surplus Property (SPD)
Opportunity Zones Program	Community and Economic Development (CED)
Performance Contracting	Energy

Program	Division
Project Safe Neighborhoods	Law Enforcement and Traffic Safety (LETS)
Public Outreach and Consumer Resources	Energy
Recreational Trails Program (RTP)	Federal Initiatives and Recreation Division (FIR)
Residential Substance Abuse Treatment Grant (RSAT)	Law Enforcement and Traffic Safety (LETS)
Selective Traffic Enforcement Program	Law Enforcement and Traffic Safety (LETS)
Sexual Assault Services Grant Program (SASP)	Law Enforcement and Traffic Safety (LETS)
Southeast Crescent Regional Commission	Federal Initiatives and Recreation Division (FIR)
State Energy Program (SEP)	Energy
State-Funded Programs	Community and Economic Development (CED)
Statewide “Click It or Ticket” (Surveys, Analysis, Certification and Final Report)	Law Enforcement and Traffic Safety (LETS)
Surplus Property Program	Surplus Property (SPD)
Traffic Safety Records Improvement Program	Law Enforcement and Traffic Safety (LETS)
Traffic Safety Resource Prosecutor Training Program	Law Enforcement and Traffic Safety (LETS)
Victims of Crime Act Victim Assistance Grant Program (VOCA)	Law Enforcement and Traffic Safety (LETS)
Violence Against Women Act Grant Program (VAWA)	Law Enforcement and Traffic Safety (LETS)

Program

◆ **Division** ◆

[VW Settlement](#)

Energy

[Water Management](#)

Office of Water Resources (OWR)

Showing 1 to 63 of 63 entries



[Newsroom](#) | [Contact](#) | [Terms of Use](#) | [Privacy Policy](#) | [External Link Disclaimer](#) | [Alabama.gov](#) | [Governor](#) | [2020 Census - Alabama Counts!](#)

Copyright © 2024 ADECA - All Rights Reserved

English

Español (Spanish)

B.6. Innovative Solutions Highlights

Responses provided by eligible entities (subrecipients)

Alabama Council on Human Relations, Inc.

During COVID, the State DHR provided additional SNAP benefits to those who qualified. The seniors in our area were very appreciative receiving these benefits, but these benefits ended at the time the price of groceries increased. Our seniors were placed back in an area of needing food assistance. ACHR was able to utilize CSBG funds to purchase "food only" cards from one of our community grocery stores and provide food assistance to over 200 prequalified seniors in our community.

Community Action Agency of Northeast Alabama, Inc.

Through a partnership with Community Action Agency of Northeast Alabama and Cadence Bank, our Family Services Department piloted a debt reduction program that incentivized participants to participate in financial literacy classes, pay down debt, and increase their own savings. CSBG funding supports our Family Services Department

Community Action Agency of Northwest Alabama, Inc.

ID program has been a work in progress. This program will allow us to provide IDs to low-income individuals facing homelessness to be able to obtain jobs and/or transportation back to their support system. We are partnering with the Florence Police Department to provide this service to the community.

Community Action Agency of South Alabama

We partnered with Prodissee Pantry to expand outreach efforts, specifically to seniors unable to travel to their local office for assistance. Additionally, partnerships with County Commissions enabled us to receive additional funding through CDBG to increase the amount of financial assistance available for rent, mortgage, and utilities in Clarke and Conecuh Counties.

Community Action Agency of Talladega, Clay, Randolph, Calhoun, and Cleburne Counties, Inc.

NO RESPONSE

Community Action Committee, Inc. Chambers-Tallapoosa-Coosa

Our agency addressed food insecurity by partnering with a local housing authority to provide meals (breakfast and lunch) to seniors and youth. The agency partnered with a local elementary school (Title 1 funded school) with 85% students receiving free or reduced priced lunch. CSBG funds were used for instructional supplies for teachers and students who were highlighting skill in reading and math.

Community Action of Etowah County, Inc.

Community Action of Etowah County uses CSBG funds to support efforts to address issues of individuals and families that serve as poverty causing barriers. Our local partners for these initiatives include Greater Gadsden Housing Authority, Salvation Army,

DHR, Gadsden State Community College, Social Security Administration, and Faith-Based Organizations. The Executive Director used several hours to always meet with and offer creative and comprehensive approaches to motivate, inspire, and encourage clients who were considered extremely vulnerable.

Community Action Partnership Huntsville/Madison & Limestone Counties, Inc.

NO RESPONSE

Community Action Partnership of Middle Alabama

CAPMA is committed to supporting community partners that provide services to uplift the low-income community. During the FY, the agency developed a new partnership with Young Goat LLC to sponsor their back-to-school giveaway that was held in Chilton County. CSBG funds were used to purchase school supplies to fill backpacks with items such as notebooks, pens, pencils and crayons. The backpacks were distributed to 82 needy families with school age children.

Community Action Partnership of North Alabama, Inc.

In response to the community need to meet hunger and nutrition needs for elderly and homebound, CAPNA provides the Meals On Wheels and More (MOWM) program in Decatur and Hartselle. In the wake of the COVID-19 Pandemic, CAPNA was creative and nimble to meet the needs of the community's elderly and homebound. In 2023, another challenge affected the Meals On Wheels and More (MOWM) program. The United Way of Morgan County saw a significant drop in support resulting in a 40% (\$46,280 loss) cut of UW funding to CAPNA's MOWM program. We were able to reallocate CSBG dollars to bridge this gap and continue to meet the community need. CAPNA continues to seek out new partners and is dedicated to being agile and innovative with their Meals On Wheels and More program.

Community Services Programs of West Alabama, Inc.

The Executive Director was asked to participate in leadership of the newly created initiative, The Zone. The initiative was created from discussions initially led by the Chamber of Commerce of West AL and the Tuscaloosa City School system. Other collaborative partners, including Community Service Programs of West AL, were asked to participate in forming a plan to improve specific goals of the Westside of Tuscaloosa. The primary goal of the initiative is to provide a holistic and comprehensive approach to providing resources and guidance to the families selected for the initiative. A 501 non-profit is being administered through the Chamber of Commerce to receive private and public donations for staffing and any needed administrative support.

To date, two social workers have been hired to develop profiles on participating families. Members of the religious community are volunteering to assist in family interviews and surveys. Other agencies who are participating to provide resources include United Way, Temporary Emergency Services, the local 330(b) community health center, counseling entities, et al. The ultimate goal of the initiative is focused on improving multi-facets of the lives of the families participating in the initiative.

Macon Russell Community Action Agency, Inc.

The agency has continued to administer the Digital Navigator Program which has proven to be successful. This program provides tablets, 5 years of internet service, and capacity building for low-income residents that qualify. The program partners include Troy University, Mother Mary Mission, Tuskegee Area Chamber of Commerce, East Alabama Chamber of Commerce, Enrichment Services Program, area senior centers, Tuskegee Macon County Head Start, and a host of others. CSBG dollars were used to pay the one-time fee for the devices and to host capacity building activities in both Macon and Russell counties.

Mobile Community Action, Inc.

In partnership with the local Mobile City Parks & Recreations, MCA used CSBG funds to provide: emergency rental assistance to tenants to prevent eviction (outcome achieved was: (150) received CSBG Rental Assistance) FNPI 4e, 4c; 109 customers with utility assistance FNPI 4h, 4i, and CSBG funds were also used to pay salaries for staff. From March 2023 - May 2023 the city-wide outreach effort reached a segment of the population not centrally located near a satellite center over 280 household received bundled services for utilities: power, gas, water, and sewer where applicable and rental assistance where applicable. There were over 2,700 services, 2,400 indicators and 1,750 customers were assisted during that period.

Montgomery Community Action Committee and Community Development Corporation, Inc.

MCAC has continued to strategically address multiple causes of poverty: lack of access to quality childcare and lack of skills to obtain gainful employment. Through the operation of the Head Start program, MCAC ensures children aged six weeks - five years of age, are cared for in a safe, early childhood learning environment, allowing parents the opportunity to seek and/or continue employment, alleviating a financial burden. No CSBG funds are utilized for Head Start/Early Head Start operations. MCAC has continued and expanded its partnership with Trenholm Community College. The Commercial Driver's License (CDL) Program, allows 10 individuals to complete the requisite training to obtain employment and move toward self-sufficiency. CSBG funds are used to help cover the cost of tuition, course materials, as well as the mandated physical and drug testing. MCAC and Trenholm have also partnered to offer a six-wheel Phlebotomy course, specifically targeting single mothers. The children of the program participants are enrolled in Head Start, to alleviate the concern of childcare during their course work. No CSBG funds are used for Phlebotomy endeavor.

Organized Community Action Program, Inc.

OCAP, Inc. continued to leverage its community partnerships to strengthen its reach within the community. Key partnerships have allowed it to fully advocate for underserved communities while efficiently allocating resources to the most vulnerable areas. These efforts are reflected in the agency's workplan and strategic plans.

Pickens County Community Action Committee, and Community Development Corporation Inc.

Due to an influx of clients with high energy bills, the agency addressed the need for energy conservation and education training to educate our clients on how to lower their energy consumption. As a result, we contacted one of our partners (Alabama Business Charitable Trust-the foundation for Alabama Power Company) to provide training for our clients and community. Alabama Business Charitable Trust came to our county and provided excellent training and energy conservation techniques for our participants. Over one hundred (100) individuals participated in the training. Alabama Business Charitable Trust provided each participant with an LED light bulb to assist them in their homes with energy conservation. The agency's Community Service Specialists facilitated the event.

Southeast Alabama Community Action Partnership, Inc.

SEACAP addressed the rising cost of groceries through our Financial Literacy Program. We not only helped our clients with groceries but also gave literature on budgeting their income. During this time, SEACAP has gotten 5 different grocery stores in each county to partner with. Our new partners are Piggly Wiggly in Eufaula, Grocery Advantage in Enterprise, Piggly Wiggly in Geneva, Food Giant in Abbeville, and Shur Value Food in Dothan. With clients still having problems with the rising cost of groceries, SEACAP fills food pantries with meats and other food products for clients. SEACAP is also providing education on how to grow a container garden in clients' homes. This program is offered twice a year.

Walker County Community Action Agency, Inc.

Transportation has been a barrier in our county for many years. WCCAA started in FY21 as the servicing agency for transportation in Walker County using a demand-response system. We are able to provide transportation for doctor's appointment, shopping, banking business, jobs, etc. and just pleasure visits. Our partners include: ALDOT, Walker County Commission, City of Jasper and Walker Area Community Foundation all have provided financial support to our transit system. We have transit contracts with Shades Crest Nursing Home, Ridgewood/Ridgeview Rehabilitation Center, and Cordova Rehabilitation Center. CSBG funds are used for Executive Director planning.

CSBG Entity Single Audits that were received and reviewed during our FY 2023

Agency	FYE	Log #	FYE	Date	Date Audit was	FY Audit was	State Management Decision Required?	State Management Decision Issued within 6 Months?	Date Management Decision Issued (if applicable)
				ADECA	Accepted by Federal	Accepted by Federal			
				Received	Audit ClearingHouse	Audit ClearingHouse			
Community Action Agency of Northwest Alabama, Inc. 63-0505905	9/30	230052	9/30/2022	6/28/2023	6/28/2023	2023	NO	NA	NA
Community Action Partnership of Huntsville/Madison and Limestone Counties, Inc. 63-0501263	8/31	230044	8/31/2022	6/7/2023	6/2/2023	2023	NO	NA	NA
Walker County Community Action Agency, Inc. 63-0501819	10/31	230036	10/31/2022	4/19/2023	10/7/2023	2023	NO	NA	NA
Community Action of Etowah County 63-0960388	10/31	230022	10/31/2021	2/16/2023	1/12/2023	2023	NO	NA	NA
	10/31	230082	10/31/2022	8/25/2023	8/16/2023	2023	NO	NA	NA
Community Action Agency of Talladega, Clay, Randolph, Calhoun and Cleburne Counties 63-0502395	12/31	230021	12/31/2021	2/16/2023	2/9/2023	2023	YES	YES	2/24/2023
Eleventh Area of Alabama Opportunity Action Committee, Inc. (Community Action Partnership of Middle Alabama Inc) 63-0506849	10/31	230084	10/31/2022	8/5/2023	8/2/2023	2023	NO	NA	NA
Chambers-Tallapoosa-Coosa Community Action Committee, Inc. 63-0740961	6/30	230035	6/30/2022	4/11/2023	4/1/2023	2023	NO	NA	NA
Montgomery Community Action Agency 63-6054097	2/28	230015	2/28/2022	11/30/2022	12/2/2022	2023	NO	NA	NA
Organized Community Action Program, Inc. (OCAP) 63-0517976	9/30	230014	9/30/2021	11/21/2022	11/18/2022	2023	NO	NA	NA
		230083	9/30/2022	8/25/2023	9/1/2023	2023	YES	YES	10/2/2023
Community Action Agency of Northeast Alabama, Inc. 63-6053512	10/31	230049	10/31/2022	6/21/2023	7/1/2023	2023	NO	NA	NA
Mobile Community Action, Inc. 63-0518148	12/31	240002	12/31/2021	10/6/2023	9/28/2023	2023	YES	YES	10/27/2023
Macon-Russell Community Action Agency, Inc. 63-6054092	10/31	230051	10/31/2022	6/26/2023	6/27/2023	2023	NO	NA	NA
Pickens County Community Action Committee and Community Development Corp., Inc. 63-0515016	5/31	230024	5/31/2022	2/28/2023	3/3/2023	2023	NO	NA	NA
Southeast Alabama Community Action Partnership (Human Resource Development Corporation) 63-0665982	9/30	230058	9/30/2022	6/30/2023	7/1/2023	2023	NO	NA	NA
Community Action Agency of South Alabama 63-0510904	9/30	230059	9/30/2022	7/5/2023	8/22/2023	2023	NO	NA	NA
Community Action Partnership of North Alabama, Inc. 63-0514875	12/31	230061	12/31/2022	7/13/2023	7/14/2023	2023	NO	NA	NA
Community Service Programs (CSP) of West Alabama 63-0671915	9/30	230041	9/30/2022	5/15/2023	5/16/2023	2023	NO	NA	NA
Alabama Council on Human Relations, Inc. 63-0378133	2/28	230080	2/28/2021	8/22/2023	8/16/2023	2023	YES	YES	9/7/2023

Single Audit Management Decisions for audits received in FY 2023:

Community Action Agency of Talladega, Clay, Randolph, Calhoun, and Cleburne Counties

Finding:

2021-001 (Repeat) Financial Statement & SEFA Preparation

The financial statements and SEFA were not prepared by management and required adjustments to be in accordance with GAAP.

The board of directors and management of the Agency expects to gain more knowledge and understanding via training and proper staffing with personnel capable of performing such duties.

Organized Community Action Program, Inc. (OCAP)

Finding:

2022-001 Eligibility Low Income Home Water Assistance Program

There is some supporting documentaion for eligibility and awards that were being inputted into the system inaccurately.

Additional group training for County Coordinators, Assistants, and Contractors was provided on June 30, 2023 for this program.

Additional time will be taken by Coordinators and Assistants to ensure preset awards are correct before sending them to Central Office.

Contractors and the Service Manager will also review accuracy of awards and applications.

The other finding was for Head Start and Early Head Start Assistance. This is not an ADECA program.

Alabama Council on Human Relations, Inc.

Finding:

2021-001 Consolidated Financial Statements and Schedule of Expenditures of Federal Awards

Failure to reconcile and adjust accounts in a timely manner.

Some reconcilaitions were not completed until late 2022

There was turnover of both the CEO and CFO positions during this time period and as a result reconciliations were not completed in a timely manner.

The other finding was for Head Start and Early Head Start Assistance. This is not a ADECA program.

Mobile Community Action, Inc.

Findings:

2021-001 (Repeat) Account Reconciliations

MCA reconciliations were not done in a timely manner. In addition, material adjustments were proposed and recorded by Management during the audit. These accounts required auditor assistance to complete reconciliations and had an impact on MCA's ability to prepare financial statements and Schedule of Expenditures of Federal Awards (SEFA). A material weakness in internal control over compliance for federal programs.

An accountant was hired November 30, 2022 to assist in reconciling accounts.

2021-002 (Repeat) Cash Management

This relates to Head Start.

2021-003 (Repeat) Internal Controls Over Allowable Cost

PPP (Payroll Protection Program) loans were received for wages and utility costs. These costs were also covered under grants being received. This was supposed to be resolved before their 2021 Single Audit, but was not.

I.5. State and CSBG Eligible Entity Continuous Improvement

Responses provided by eligible entities (subrecipients)

Alabama Council on Human Relations, Inc.

Once ACHR's Emergency Services staff heard that we would be moving to LITT Lite from FACSPRO, during our 2023 Cooling Program, we introduced our clients to this service. LITT Lite offers clients the opportunity to upload their documentation at their leisure before their appointments. It was challenging, but we encouraged clients that this would also benefit them. We were able to walk clients through the process of uploading their documentation. Community Partners and Community Libraries also volunteered to assist clients in learning how to utilize LITT Lite. Many of our clients who were first fearful in hearing that they would be uploading their documentation were so excited to learn how easy it was to upload their documentation.

Community Action Agency of Northeast Alabama, Inc.

After analyzing our agency Community Needs Assessment, our Family Services Department launched initiatives to assist clients with childcare and debt reduction/increasing savings. These initiatives were focused on promoting self-sufficiency for participants.

Community Action Agency of Northwest Alabama, Inc.

We have added staff to expand and enhance our weatherization program. This will allow our community to benefit from additional services in weatherization such as but not limited to: roofs, windows and door installation, ramps for handicap accessibility, and HVAC systems.

Community Action Agency of South Alabama

Through our data analysis we discovered customers needed times outside of their work hours; we extended the work hours of staff and streamlined our processes for crisis applications by incorporating available technology (i.e., email, etc.) for document submission.

Community Action Agency of Talladega, Clay, Randolph, Calhoun, and Cleburne Counties, Inc.

NO RESPONSE

Community Action Committee, Inc. Chambers-Tallapoosa-Coosa

Additional partnerships

Community Action of Etowah County, Inc.

To improve service delivery and enhance the impact that our agency has on the individuals and families we serve, staff completed in-house training assisting clients we cannot print and retrieve employment wages from participating employers; TANF benefits, SNAP benefits; print unemployment income; verify child support payments, and verify successful completion of job search efforts.

Community Action Partnership Huntsville/Madison & Limestone Counties, Inc.

By leveraging our relationships with the community, CAPHMLC has enhanced community engagement with and for our low-income population. CAPHMLC improved our marketing efforts using social media to increase our visibility throughout the community. This family goal, as listed in the 2021-2021 Strategic Plan, has broadened our reach particularly to our rural communities.

Community Action Partnership of Middle Alabama

CAPMA was able to improve service delivery by expanding the capacity of online services through the agency's website. Clients can schedule appointments, download documents, take surveys, and submit applications through our online portal. This provides a convenient option for those who cannot visit their local office.

Community Action Partnership of North Alabama, Inc.

With the onset of Covid-19, we learned that we had the ability to offer services in new and resourceful ways. We adapted to work remotely and smoothly process LIHEAP applications with ease early on in the pandemic. In June of 2022, in response to customer satisfaction surveys and requests, we launched a hybrid LIHEAP program offering clients the option of in-person or remote services. This has been highly effective and well received by the communities we serve. In 2023, we built on the improvements made to LIHEAP services by increased steps towards becoming completely paperless and by making advances in the training of LITT, the state's software for reporting.

Community Services Programs of West Alabama, Inc.

Major improvements in our information technology and telephone systems were implemented to improve our communications with staff and our coverage communities. New computer hardware was purchased for our Supportive Service locations, as well as, a formal integration of our telephone system under one vendor, where feasible. Although the volume of telephone calls remains high, the connectivity quality to our county offices has increased, even to our very rural counties.

Macon Russell Community Action Agency, Inc.

The agency has continued to take the necessary precautions to keep staff and community members safe through the ongoing use of the dropboxes and by conducting appointments virtually. This allows for individuals who may not have transportation or working/in school to be able to complete their appointments at times that are more accessible to them and their individual situations.

Mobile Community Action, Inc.

The agency has improved our delivery of services by continuing to offer different means of completing applications for assistance to our customers by using one of the following: 1) Submit the application by using the LITT website; 2) Email required application documents directly to the case managers; or 3) Deliver required application documents to case manager on or prior to the date and time of scheduled appointment (address provided during scheduling of appointment and reminders are sent prior to the

appointment date); 4) Provided outreach events throughout Mobile and Washington Counties with main focus on seniors, remote and homebound customers. Six outreach efforts were provided in Washington County, three in Bayou La Batre, AL and two in Mt. Vernon. Washington County did not have a full-time staff member for most of the program year and the efforts were designed to assist new and old households and to reestablish the presence of MCA in Washington County, expanding partnerships with the local Red Cross Library and Community Outreach facilities in the area.

Montgomery Community Action Committee and Community Development Corporation, Inc.

In an effort to improve service delivery and enhance program impact for low-income individuals and families, Montgomery Community Action has now fully re-opened community centers. Community Organizers are in centers a few days per week to serve clients who live in the most rural part(s) of the service area. This greatly reduces travel time and distance for clients. Cognizant the lack of reliable transportation presents a substantial barrier, the agency also provides transportation for clients. The transportation provision allows the agency's most vulnerable clientele to access and utilize agency services.

Organized Community Action Program, Inc.

OACAP, Inc. aspires to streamline processes to optimize client services and success.

Pickens County Community Action Committee, and Community Development Corporation Inc.

Changes made by Pickens Co. Community Action to improve service delivery:

1. The Agency assessed its service delivery system to make needed improvements
2. Expanded outreach services in underserved areas

Southeast Alabama Community Action Partnership, Inc.

One change made by the agency was to increase the amount of assistance for financial literacy, lodging, rent, and utilities. Additionally, instead of being eligible for assistance once a year, clients can now receive assistance up to twice a year.

Walker County Community Action Agency, Inc.

NO RESPONSE

Module 2 - CSBG

Program Name: Community Services Block Grant

Grantee Name: ECONOMIC AND COMMUNITY AFFAIRS, ALABAMA DEPARTMENT OF

Report Name: Module 2 - CSBG

Report Period: 10/01/2022 to 09/30/2023

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A*
- 2. Section B*
- 3. Section C*

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2024

Module 2 Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Date Entry Form meets the Congressional requirement for an explanation of the total amount of CSBG funding expended during the reporting period (identified below) based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A2.i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

Name of CSBG Eligible Entity (enter below):

State Name (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$458,380.61
A.2b. Education and Cognitive Development	\$404,707.70
A.2c. Income, Infrastructure, and Asset Building	\$229,068.16
A.2d. Housing	\$8,714,136.45
A.2e. Health and Social/Behavioral Development	\$928,855.71
A.2f. Civic Engagement and Community Involvement	\$122,533.00
A.2g. Services Supporting Multiple Domains	\$1,715,329.81
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$1,743,949.48
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$623,470.52
A.2j. Other (e.g. emergency management/disaster relief)	\$0.00
A.2k. Total CSBG Expenditures (auto-calculated)	\$14,940,431.44

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

\$1,586,929.06

***for more information on what qualifies as administration, refer to IM37**
<https://www.acf.hhs.gov/ocs/resource/im-no->

37-definition-and-allowability-of-direct-and-administrative-cost

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

<input type="checkbox"/> Community Needs Assessment	<input type="checkbox"/> Data Management & Reporting	<input type="checkbox"/> Strategic planning
<input type="checkbox"/> Training & Technical Assistance	<input type="checkbox"/> Other	

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2024

Module 2 Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):

Hours

B.2a. Hours of Board Members in capacity building activities	1,291
B.2b. Hours of Agency Staff in capacity building activities	57,572

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):

Hours

B.3a. Total number of volunteer hours donated to the agency	317,849
B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	176,837

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

Number

B.4a. Number of Nationally Certified ROMA Trainers	14
B.4b. Number of Nationally Certified ROMA Implementers	8
B.4c. Number of Certified Community Action Professionals (CCAP)	10
B.4d. Number of Staff with a child development certification	209
B.4e. Number of Staff with a family development certification	6
B.4f. Number of Pathways Reviewers	0
B.4g. Number of Staff with Home Energy Professional Certifications	3
B.4g.1. Number of Energy Auditors	3
B.4g.2. Number of Retrofit Installer Technicians	0
B.4g.3. Number of Crew Leaders	0
B.4g.4. Number of Quality Control Inspectors (QCI)	2
B.4h. Number of LEED Risk Certified assessors	1
B.4i. Number of Building Performance Institute (BPI) certified professionals	2
B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals	60
B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors	1
B.4l. Number of American Institute of Certified Planners (AICP)	0
B.4m. Other (Please specify others below):	19

B.4m.oth. Below please specify Other certifications held by staff members:

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:

Unduplicated Number of Organizations

B.5a. Non-Profit	691
B.5b. Faith Based	399
B.5c. Local Government	285

B.5d. State Government	196
B.5e. Federal Government	70
B.5f. For-Profit Business or Corporation	454
B.5g. Consortiums/Collaborations	57
B.5h. School Districts	115
B.5i. Institutions of Post-Secondary Education/Training	103
B.5j. Financial/Banking Institutions	54
B.5k. Health Service Organizations	225
B.5l. Statewide Associations or Collaborations	37

Section C

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2024

Module 2 Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.2. Amount of FY 20XX CSBG allocated to reporting entity	C.2.	\$13,350,945.00
--	-------------	-----------------

C.3 Federal Resources Allocated (Other than CSBG)

C.3a. Weatherization (DOE) (include oil overcharge \$\$)	C.3a.	\$18,874,820.00
C.3b. Health and Human Services (HHS)		
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)	C.3b.1.	\$87,310,441.00
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)	C.3b.2.	\$3,528,587.56
C.3b.3. Head Start	C.3b.3.	\$61,442,780.70
C.3b.4. Early Head Start	C.3b.4.	\$14,746,838.76
C.3b.5. Older Americans Act	C.3b.5.	\$0.00
C.3b.6. Social Services Block Grant (SSBG)	C.3b.6.	\$0.00
C.3b.7. Medicare/Medicaid	C.3b.7.	\$959,644.00
C.3b.8. Assets for Independence (AFI)	C.3b.8.	\$0.00
C.3b.9. Temporary Assistance for Needy Families (TANF)	C.3b.9.	\$293,125.00
C.3b.10. Child Care Development Block Grant (CCDBG)	C.3b.10.	\$0.00
C.3b.11. Community Economic Development (CED)	C.3b.11.	\$0.00
C.3b.12. Other HHS Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3b.12.i	CFDA#:	\$9,191,005.00
ii C.3b.12.	CFDA#:	\$687,339.00
iii C.3b.12.	CFDA#:	\$0.00
iv C.3b.12.	CFDA#:	\$0.00
C.3b.13. Total Other HHS Resources (autocalculated)	C.3b.13.	\$9,878,344.00

C.3c. Department of Agriculture (USDA)

C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)	C.3c.1.	\$0.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)	C.3c.2.	\$0.00
C.3c.3. All other USDA Food programs	C.3c.3.	\$5,355,002.82

C.3d. Department of Housing and Urban Development (HUD)

C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local	C.3d.1.	\$139,598.00
C.3d.2. Section 8	C.3d.2.	\$0.00
C.3d.3. Section 202	C.3d.3.	\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)	C.3d.4.	\$0.00
C.3d.5. HOPE for Homeowners Program (H4H)	C.3d.5.	\$0.00
C.3d.6. Emergency Solutions Grant (ESG)	C.3d.6.	\$253,624.41
C.3d.7. Continuum of Care (CoC)	C.3d.7.	\$434,330.00
C.3d.8. All other HUD programs, including homeless programs	C.3d.8.	\$612,980.26

C.3e. Department of Labor (DOL)

C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA	C.3e.1.	\$0.00
C.3e.2. Other DOL Employment and Training programs	C.3e.2.	\$0.00
C.3e.3. All other DOL programs	C.3e.3.	\$0.00

C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$495,313.00
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	\$115,478.08
C.3h. Department of Transportation	C.3h.	\$217,530.00
C.3i. Department of Education	C.3i.	\$0.00
C.3j. Department of Justice	C.3j.	\$0.00
C.3k. Department of Treasury	C.3k.	\$5,991,768.00
C.3l. Other Federal Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3li	CFDA#:	\$436,354.50
C.3lii	CFDA#:	\$32,047.00
C.3liii	CFDA#:	\$0.00
C.3liv	CFDA#:	\$0.00
C.3m. Total Other Federal Resources (auto-calculated)		\$468,401.50
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)		\$211,118,607.09

C.4. State Resources Allocated		
C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.	\$450,000.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.	\$0.00
C.4c. State Nutrition programs	C.4c.	\$778,301.00
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.	\$6,000,749.00
C.4e. State Energy programs	C.4e.	\$6,145.00
C.4f. State Health programs	C.4f.	\$0.00
C.4g. State Youth Development programs	C.4g.	\$0.00
C.4h. State Employment and Training programs	C.4h.	\$259,000.00
C.4i. State Senior programs	C.4i.	\$16,000.00
C.4j. State Transportation programs	C.4j.	\$108,842.00
C.4k. State Education programs	C.4k.	\$350,395.00
C.4l. State Community, Rural and Economic Development programs	C.4l.	\$0.00
C.4m. State Family Development programs	C.4m.	\$20,000.00
C.4n. Other State Resources		
C.4n.i.	C.4n.i.	\$14,292.00
C.4n.ii.	C.4n.ii.	\$0.00
C.4n.iii.	C.4n.iii.	\$0.00
C.4n.iv.	C.4n.iv.	\$0.00

C.4.o. Total Other State Resources (auto-calculated)	C.4.o.	\$14,292.00
C.4.p Total: State Resources Allocated (auto-calculated)	C.4.p	\$8,003,724.00
C.4.q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.	C.4.q.	\$0.00

C.5. Local Resources Allocated		
C.5a. Amount of unrestricted funds appropriated by local government	C.5a.	\$310,454.23
C.5b. Amount of restricted funds appropriated by local government	C.5b.	\$469,096.90
C.5c. Value of Contract Services	C.5c.	\$1,100.00
C.5d. Value of in-kind goods/services received from local government	C.5d.	\$1,018,700.14
C.5e. Total: Local Resources Allocated (auto-calculated)	C.5e.	\$1,799,351.27
C.5f. If any of these resources were also reported under Item C.3n. or C.4p. (Federal or State Resources), please estimate the amount.	C.5f.	\$0.00

C.6. Private Sector Resources Allocated		
C.6a. Funds from foundations, corporations, United Way, other nonprofits	C.6a.	\$1,181,853.73
C.6b. Other donated funds	C.6b.	\$323,271.38

C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.	\$2,330,834.00
C.6d. Value of in-kind services received from businesses	C.6d.	\$8,003,827.38
C.6e. Payments by clients for services	C.6e.	\$3,837,552.00
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$506,406.66
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$16,183,745.15
C.6h. If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$0.00

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)	C.7.	\$237,105,427.51
C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)	C.8.	\$250,456,372.51

Note : * All totals are autocalculated

Please Include Additional Information Below:

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Community Services Block Grant (CSBG)

Form Approved

OMB No: ### - ###

Expires: #####

Module 3 Cover Page

1. Federal Agency and Organizational Element to Which Report is Submitted Office of Community Services	2. Federal Grant or Other Identifying Number Assigned by the awarding Federal agency	3a. DUNS Number 062620604 3b. EIN 1630621997A1	
4. Recipient Organization		5. Recipient Identifying Number or Account Number:	
4a. Address Line 1: PO BOX 5690			
4b. Address Line 2:			
4c. Address Line 3: P.O. BOX 5690			
4d. City: MONTGOMERY	4e. State: AL	4f. Zip 5: 36103	4g. Zip 4: 5690
6a. Project/Grant Period Start Date	6b. Project/Grant Period End Date:	7. Reporting Period End Date: 09/30/2023	8. Final Report
10. Performance Narrative			9. Report or Frequency Annual
11. Other Attachments			

Module 4 - CSBG(196)

Program Name: Community Services Block Grant

Grantee Name: ECONOMIC AND COMMUNITY AFFAIRS, ALABAMA DEPARTMENT OF

Report Name: Module 4 - CSBG(196)

Report Period: 10/01/2022 to 09/30/2023

Report Status: Submission Accepted by CO

Report Sections

1. *Section A: Individual and Family National Performance Indicators (NPIs)*
2. *Section B: Individual and Family Services*
3. *Section C: All Characteristics Report*

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2024

Module 4

Section A: Individual and Family National Performance Indicators (NPIs)
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	59	214	38	64.41%	17.76%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	43	239	35	81.40%	14.64%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	21	23	8	38.10%	34.78%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	18	3	0	0.00%	0.00%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	100	112	92	92.00%	82.14%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	62	51	54	87.10%	105.88%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	34	5	13	38.24%	260.00%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	42	32	34	80.95%	106.25%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	6	4	6	100.00%	150.00%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	7	9	7	100.00%	77.78%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	6	4	6	100.00%	150.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	1,649	1,450	1,594	96.66%	109.93%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	6,044	4,522	4,312	71.34%	95.36%	
FNPI 2c The number of children and youth who demonstrated	5,753	4,214	4,230	73.53%	100.38%	

improved positive approaches toward learning, including improved attention skills.						
FNPI 2c.1 Early Childhood Education (ages 0-5)	5,688	4,093	4,165	73.22%	101.76%	
FNPI 2c.2 1st grade-8th grade	52	101	52	100.00%	51.49%	
FNPI 2c.3 9th grade-12th grade	13	20	13	100.00%	65.00%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	4,554	2,923	2,841	62.38%	97.19%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	4,518	2,849	2,821	62.44%	99.02%	
FNPI 2d.2 1st grade-8th grade	28	71	20	71.43%	28.17%	
FNPI 2d.3 9th grade-12th grade	8	3	0	0.00%	0.00%	
FNPI 2e The number of parents/caregivers who improved their home environments.	411	618	411	100.00%	66.50%	
FNPI 2f The number of adults who demonstrated improved basic education.	8	17	0	0.00%	0.00%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	15	66	7	46.67%	10.61%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	73	156	54	73.97%	34.62%	
FNPI 2i The number of individuals who obtained an Associate's degree.	20	6	1	5.00%	16.67%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	0	0	0	0.00%	0.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	254	1,040	209	82.28%	20.10%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	37	139	0	0.00%	0.00%	
FNPI 3c The number of individuals who opened a savings account or IDA.	12	20	1	8.33%	5.00%	
FNPI 3d The number of individuals who increased their savings.	184	395	103	55.98%	26.08%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	66	83	5	7.58%	6.02%	
FNPI 3f The number of individuals who purchased a home.	2	0	0	0.00%	0.00%	
FNPI 3g The number of individuals who improved their credit scores.	54	270	0	0.00%	0.00%	
FNPI 3h The number of individuals who increased their net worth.	916	517	819	89.41%	158.41%	
FNPI 3i The number of individuals engaged with the Community Action Agency who report improved financial well-being.	1,259	1,215	1,050	83.40%	86.42%	
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	

Housing Indicators

Housing (FNPI 4)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4a The number of Individuals experiencing homelessness who obtained safe temporary shelter.	444	288	331	74.55%	114.93%	
FNPI 4b The number of Individuals who obtained safe and affordable housing.	1,870	1,426	1,215	64.97%	85.20%	
FNPI 4c The number of Individuals who maintained safe and affordable housing for 90 days.	743	910	577	77.66%	63.41%	
FNPI 4d The number of Individuals who maintained safe and affordable housing for 180 days.	126	446	52	41.27%	11.66%	
FNPI 4e The number of Individuals who avoided eviction.	4,562	2,949	4,300	94.26%	145.81%	
FNPI 4f The number of Individuals who avoided foreclosure.	193	256	79	40.93%	30.86%	
FNPI 4g The number of Individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc).	9,885	1,283	2,241	22.67%	174.67%	
FNPI 4h The number of Individuals with improved energy efficiency and/or energy burden reduction in their homes.	142,729	184,548	136,745	95.81%	74.10%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4z1				0.00%	0.00%	
FNPI 4z2				0.00%	0.00%	
FNPI 4z3				0.00%	0.00%	
FNPI 4z4				0.00%	0.00%	
FNPI 4z5				0.00%	0.00%	

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	1,625	1,476	1,057	65.05%	71.61%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	579	1,116	283	48.88%	25.36%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	112	218	28	25.00%	12.84%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	2,516	1,410	1,516	60.25%	107.52%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	2,523	1,465	1,441	57.11%	98.36%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	764	609	392	51.31%	64.37%	
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	778	526	440	56.56%	83.65%	
FNPI 5h The number of individuals with a chronic illness who maintained an independent living situation.	602	402	304	50.50%	75.62%	
FNPI 5i The number of individuals with no recidivating event for six months.	0	0	0	0.00%	0.00%	
FNPI 5i.1 Youth (ages 14-17)	0	0	0	0.00%	0.00%	
FNPI 5i.2 Adults (ages 18+)	0	0	0	0.00%	0.00%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5z1				0.00%	0.00%	
FNPI 5z2				0.00%	0.00%	
FNPI 5z3				0.00%	0.00%	
FNPI 5z4				0.00%	0.00%	
FNPI 5z5				0.00%	0.00%	

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of	II.) Target	III.) Actual Results	IV.) Percentage	V.) Performance	NPI Entry Status
--	------------------	----------------	-------------------------	--------------------	--------------------	---------------------

	Individuals Served in program(s)			Achieving Outcome [III/ I = IV]	Target Accuracy (III/ II = V]	
FNPI 6a The number of Individuals who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	141	149	140	99.29%	93.96%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	90	56	90	100.00%	160.71%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	88	88	88	100.00%	100.00%	
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	93	5	93	100.00%	1860.00%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domain.	164,148	0	162,669	99.10%	0.00%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7z1				0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	
FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2024

Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	8
SRV 1b On-the-Job and other Work Experience	26
SRV 1c Youth Summer Work Placements	34
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	0
SRV 1f Job Readiness Training	114
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	0
SRV 1h Coaching	12
Job Search (SRV 1i-n)	
SRV 1i Coaching	92
SRV 1j Resume Development	39
SRV 1k Interview Skills Training	35
SRV 1l Job Referrals	3,673
SRV 1m Job Placements	92
SRV 1n Pre-employment physicals, background checks, etc.	38
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	3
SRV 1p Interactions with employers	2
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	16

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	1,040
SRV 2b Head Start	5,982
SRV 2c Other Early-Childhood (0-5 yr. old) Education	200
SRV 2d K-12 Education	6
SRV 2e K-12 Support Services	132
SRV 2f Financial Literacy Education	0
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	0
SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	1,151

Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	81
SRV 2m Summer Youth Recreational Activities	62
SRV 2n Summer Education Programs	3
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	13
SRV 2p Mentoring	12
SRV 2q Leadership Training	24
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	5
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	0
SRV 2u High School Equivalency Classes	30
SRV 2v Leadership Training	0
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	761
SRV 2x Applied Technology Classes	56
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	794
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	0
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	0
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	3,018

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	17
SRV 3b Financial Coaching/Counseling	251
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	527
SRV 3d First-time Homebuyer Counseling	7
SRV 3e Foreclosure Prevention Counseling	9
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	16
SRV 3h Health Insurance	0
SRV 3i Social Security/SSI Payments	0
SRV 3j Veteran's Benefits	0
SRV 3k TANF Benefits	0
SRV 3l SNAP Benefits	1
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	0
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o VITA, EITC, or Other Tax Preparation programs	983
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	0

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
---------------------------------	--

Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	7
SRV 4b Financial Coaching/Counseling	521
SRV 4c Rent Payments (includes Emergency Rent Payments)	2,244
SRV 4d Deposit Payments	227
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	32
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	509
SRV 4g Landlord/Tenant Mediations	151
SRV 4h Landlord/Tenant Rights Education	504
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	81,726
SRV 4j Utility Deposits	2,495
SRV 4k Utility Arrears Payments	52,928
SRV 4l Level Billing Assistance	3,154
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	90
SRV 4n Transitional Housing Placements	1
SRV 4o Permanent Housing Placements	168
SRV 4p Rental Counseling	558
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems, etc.) (Including Emergency Home Repairs)	297
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	0
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	177
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	314

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	5,703
SRV 5b Physicals	4,522
SRV 5c Developmental Delay Screening	1,976
SRV 5d Vision Screening	4,078
SRV 5e Prescription Payments	57
SRV 5f Doctor Visit Payments	40
SRV 5g Maternal/Child Health	0
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	0
SRV 5j Health Insurance Options Counseling	2
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	0
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	0
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	513
SRV 5q Exercise/Fitness	0
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0

SRV 5s Substance Abuse Screenings	0
SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	120
SRV 5v Mental Health Counseling	66
SRV 5w Crisis Response/Call-In Responses	0
SRV 5x Domestic Violence Programs	0
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	0
SRV 5aa Mental Health Support Group Meeting	0
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	0
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	14
SRV 5dd Child Dental Screenings/Exams	2,615
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	74
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	361
SRV 5gg Community Gardening Activities	1,608
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	767
SRV 5ii Prepared Meals	48,607
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	4,834
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	212
SRV 5ll Life Skills Coaching Sessions	25
SRV 5mm Parenting Classes	401
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	252
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	54

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	345
SRV 6c Tri-partite Board Membership	105
SRV 6d Citizenship Classes	1
SRV 6e Getting Ahead Classes	0
SRV 6f Volunteer Training	20

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	9,284
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	1,770
Referrals (SRV 7c)	
SRV 7c Referrals	8,029
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	2,422
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	2
SRV 7f Child Care payments	1

Eldercare (SRV 7g)	
SRV 7g Day Centers	0
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	0
SRV 7i Social Security Card	0
SRV 7j Driver's License	7
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	0
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	5
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	325
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	251

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2024

Module 4

Section C: All Characteristics Report

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:			
A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:		166,260	
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:		85,868	
C. INDIVIDUAL LEVEL CHARACTERISTICS			
1. Gender	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	56,772	I. Ethnicity	
b. Female	109,469	a. Hispanic, Latino or Spanish Origins	2,571
c. Other	10	b. Not Hispanic, Latino or Spanish Origins	163,177
d. Unknown/not reported	9	c. Unknown/not reported	512
TOTAL	166,260	TOTAL	166,260
2. Age	Number of Individuals	II. Race	
a. 0-5	18,737	a. American Indian or Alaska Native	289
b. 6-13	29,315	b. Asian	203
c. 14-17	13,836	c. Black or African American	117,768
d. 18-24	10,254	d. Native Hawaiian and Other Pacific Islander	62
e. 25-44	31,936	e. White	43,377
f. 45-54	14,329	f. Other	502
g. 55-59	9,087	g. Multi-race (two or more of the above)	3,893
h. 60-64	10,960	h. Unknown/not reported	166
i. 65-74	17,520	TOTAL	166,260
j. 75+	10,286		
k. Unknown/not reported		7. Military Status	Number of Individuals
TOTAL	166,260	a. Veteran	1,743
		b. Active Military	290
		c. Never Served in the Military	97,545
3. Education Levels	Number of Individuals	d. Unknown/not reported	3,063
	[ages 14-24] [ages 25+]	TOTAL	102,641
a. Grades 0-8	9,171 365		
b. Grades 9-12/Non-Graduate	10,303 33,704	8. Work Status(Individuals 18+)	Number of Individuals
c. High School Graduate/ Equivalency Diploma	3,325 45,487	a. Employed Full-Time	9,732
d. GED/Equivalency Diploma			
e. 12 grade + Some Post-Secondary	365 3,775	b. Employed Part-Time	5,376
f. 2 or 4 years College Graduate	231 9,453	c. Migrant or Seasonal Farm Worker	67
g. Graduate of other post-secondary school		d. Unemployed (Short-Term, 6 months or	8,235

			less)	
h. Unknown/not reported	695	1,334	e. Unemployed (Long-Term, more than 6 months)	13,516
TOTAL	24,090	94,118	f. Unemployed (Not in Labor Force)	52,279
			g. Retired	11,798
4. Disconnected Youth	Number of Individuals		h. Unknown/not reported	1,702
a. Youth ages 14-24 who are neither working or in school	1,169		TOTAL	102,705
5. Health	Number of Individuals			
a. Disabling Condition	Yes 52,143	No 114,114	Unknown	3
b. Health Insurance*	136,852	20,446		8,962
*If an individual reported that they had Health Insurance please identify the source of health insurance below.				
Health Insurance Sources				
c.1. Medicaid				103,311
c.2. Medicare				34,746
c.3. State Children's Health Insurance Program				750
c.4. State Health Insurance for Adults				1,237
c.5. Military Health Care				500
c.6. Direct-Purchase				4,657
c.7. Employment Based				6,472
c.8. Unknown/not reported				1,514
c.9. TOTAL				153,187
Section C.5 Status				
D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type	Number of Households		13. Sources of Household Income	Number of Households
a. Single Person	48,681		a. Income from Employment Only	984
b. Two Adults NO Children	5,155		b. Income from Employment and Other Income Source	168
c. Single Parent Female	24,276		c. Income from Employment, Other Income Source, and Non-Cash Benefits	2,606
d. Single Parent Male	1,172		d. Income from Employment and Non-Cash Benefits	12,549
e. Two Parent Household	2,927		e. Other Income Source Only	2,305
f. Non-related Adults with Children	505		f. Other Income Source and Non-Cash Benefits	56,280
g. Multigenerational Household	2,634		g. No Income	856
h. Other	518		h. Non-Cash Benefits Only	10,120
i. Unknown/not reported			i. Unknown/not reported	
j. TOTAL	85,868		j. TOTAL	85,868
Section D.9 Status			Section D.13 Status	
			Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment	
10. Household Size	Number of Households		14. Other Income Source	Number of Households
a. Single Person	48,681		a. TANF	719
b. Two	15,066		b. Supplemental Security Income (SSI)	20,038
c. Three	10,591		c. Social Security Disability Income (SSDI)	17,143
d. Four	6,598		d. VA Service-Connected Disability Compensation	99
e. Five	3,155		e. VA Non-Service Connected Disability Pension	37
f. Six or more	1,777		f. Private Disability Insurance	144
g. Unknown/not reported			g. Worker's Compensation	62
h. TOTAL	85,868		h. Retirement Income from Social Security	24,572

