

**ALABAMA TRAILS COMMISSION
ADVISORY BOARD**

BYLAWS

I. The name of the organization is the **Alabama Trails Commission Advisory Board** (the “Board”).

II. Board

1. The Board shall serve without pay and consist of twenty-seven members. There will be two Senators, appointed by the Lieutenant Governor; two House Members, appointed by the Speaker of the House; three Alabama Recreational Trails Advisory Board members rotating among their membership; one university representative, appointed by the Governor; one representative of a land trust headquartered in Alabama , appointed by the Governor; two members from under-represented user groups appointed by the Alabama Trails Commission; comprised of one each from the Alabama State Forestry Commission, the Alabama Department of Agriculture and Industries, the Alabama Department of Public Health, the Alabama Department of Conservation and Natural Resources, the Retirement Systems of Alabama, the Alabama Farmers Federation, the Natural Resources Conservation Services, the U.S.D.A. Forest Service, the U.S. Army Corps of Engineers, an under-represented federal agency, the Alabama Association of RC & D Councils, the Alabama Railway Association, Alabama Power Company, Tennessee Valley Authority, Power South, and Blue Cross Blue Shield of Alabama.
2. Board members shall serve one four-year rotation with the ability to reappoint for another four-year rotation by the same appointing authority...for a total of eight years, maximum, unless specifically stated otherwise in the original legislation.
3. Vacancies shall be filled by the original appointing authority.
4. Board members with more than three non-excused absences shall be asked to step down from the Board.

III. Officers

1. The officers of the Board shall consist of a Chair, Vice Chair, and Secretary, nominated by the Board.
2. Elected officers will serve one term, consisting of two years. They may be re-appointed by their appointing body.
3. (a)The Chair shall preside at all Board meetings, appoint committee members, and perform other duties as associated with the office. (b)The Vice-Chair shall assume the duties of the Chair in case of the Chair’s absence.

IV. Committees

1. The Board may appoint standing and ad hoc committees as needed.

2. An Executive Committee shall be organized with members being the elected officers of the Alabama Trails Commission (the "Commission") and the Board along with any past Chairs. Other members may be asked to join the Executive Committee at the request of the Commission Chair.
3. (a) The Commission will organize and coordinate a non-profit tax deductible corporation (the "Corporation") that will aggressively serve Alabama trails in enterprises normally beyond the reach of government such as fundraising, coordination of local and national institutions similarly intended, and supporting education and civic outreach. (b) The Commission and Board shall provide support for the Corporation's activities by identifying critical funding needs, identifying opportunities to leverage public and private funding sources for initiatives, and by providing contacts with important public and private trail partner organizations, as needed. (c) The Commission, Board, and Corporation, or designated committees thereof, will hold at least one working session each year to report on the status of existing initiatives, to identify new programs and projects to collaborate on, determine priority initiatives in need of funding, and otherwise share important and helpful information that will advance the organizations' collective efforts.

V. Meetings

1. Regular meetings may be held three times a year.
2. Special meetings may be held at any time when called by the Chair or a majority of Board members.
3. Meeting agendas shall be provided at least seven (7) days in advance of a meeting.

VI. Voting

1. (a) A majority of Board members constitutes a quorum. (b) In absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.
2. Passage of a motion requires a simple majority.

VII. Conflict of Interest

1. Any member of the board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily excuse him/herself and will vacate his seat and refrain from discussion and voting on said item.

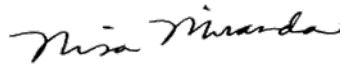
VIII. Fiscal Policies

1. The fiscal year of the Board shall be the same as the state's fiscal year, October 1 – September 30

IX. Amendments

1. These by-laws may be amended by a two-third vote of Board members present at any meeting, provided a quorum is present and that a copy of the proposed amendment(s) is provided to each Board member at least seven (7) days prior to said meeting.

Adopted September 1, 2020.



Advisory Board Chair