



**SURPLUS PROPERTY DIVISION
ALABAMA SURPLUS PROPERTY PROGRAM
UPDATE CERTIFICATION** (rev. 01/2019)

ADECA Surplus Property Division does not discriminate against any Alabama Surplus Property Program donee because of age, race, religion, color, sex, handicap or disability, sexual orientation or national origin.

Donee Information

Legal Name of Donee:

Physical Address:

Mailing Address:

Authorized Representative:

Title:

Telephone Number:

E-mail Address:

Status Review (check one)

Public Agency

Nonprofit, Tax Exempt

Veterans Organization

Service Educational Activity

**If the donee's status is NOT the same as it was when determined eligible, attach a letter of explanation.*

Activity Review

A. Is the purpose and program being served through the use of Surplus Property acquired by the donee the same as it was when determined eligible to participate in the Surplus Property Program? YES
NO

**If the donee's purpose and program is NOT the same as it was when determined eligible, attach a letter or explanation.*

B. Review of Funding: Local Taxes State Taxes Grants
Other

**Volunteer Fire Departments and Rescue Squads MUST attach a letter from their county commission stating what type of funding is received to assist with the operation of the organization on an annual basis.*

C. License / Accreditation / Charter Agency:

**Include a copy of the current license, accreditation certificate, charter document, etc.*

NONDISCRIMINATION ASSURANCE

Agency / Organization:

hereinafter called the "donee", hereby agrees that the program for or in connection with which any property is acquired by donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2 or 101-8) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Educational Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the "donee" as used herein includes any such successor in interest.

Date:

Donee Name:

Donee Mailing Address:

Authorized Representative:

Signature:

WANT LIST

Date:

Donee:

Please note that general categories of the property in great demand and not readily available in the surplus property distribution centers include, but are not limited to, aircraft and aircraft components; vessels and vessel components; computers and computer components; construction equipment; construction material; material handling equipment; machine chop and woodworking shop equipment; generators; compressors; vehicles; highly specialized equipment and small common use items in large quantities. Requests for items in these categories are accepted by the State Agency and placed on a "want list." When items that fall within these categories become available, donation is made by the State Agency on the basis of each requesting donee's relative needs, resources and abilities to utilize requested property. Needs for items that do not fall within the listed categories may be filled by donee representatives visiting the surplus property distribution centers on a regularly scheduled basis.

Quantity:

Description:

Purpose:

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Quantity:

Description:

Purpose:

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Quantity:

Description:

Purpose:

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Quantity:

Description:

Purpose:

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AUTHORIZED REPRESENTATIVE AND APPROVED SELECTORS

I hereby certify that I am the
Authorized Representative for:

and have the authority to approve and certify purchases for this agency / organization. I agree to be responsible for all Surplus Property acquired by this agency / organization through the State of Alabama, Department of Economic and Community Affairs, Surplus Property Division, and hereby give assurance that the property will be utilized in accordance with the terms and conditions printed on the eligibility application.

The following selectors are APPROVED and CERTIFIED to acquire and utilize Surplus Property on behalf of the above named agency / organization:

Name: Title:

Name: Title:

Name: Title:

Name: Title:

Name: Title:

The following selectors should be REMOVED:

Name:

Name:

Name:

Name:

Name:

I understand that ONLY the Authorized Representative may give a one-time letter of authorization to an individual not listed above to present as identification and use as authorization to purchase on behalf of the agency / organization. The letter should be dated for the date of purchase.

Authorized Representative Name:

Authorized Representative Title:

Signature:

Date: