

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: Alabama

Report Name: CSBG Annual Report

Report Period: 10/01/2017 to 09/30/2018

Report Status: Submission Accepted by CO

Report Sections

1. Section A - Module 1 - State Administration	2
2. Section B - Statewide Goals and Accomplishments	3
3. Section C - CSBG Eligible Entity Update	5
4. Section D - Organizational Standards for Eligible Entities	8
5. Section E - State Use of Funds	10
6. Section F - State Training and Technical Assistance	14
7. Section G - State Linkages and Communication	16
8. Section H - Monitoring, Corrective Action, and Fiscal Controls	18
9. Section I - Results Oriented Management and Accountability (ROMA) System	22

Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2020
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
<p><u>A1. Confirm and update the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.</u></p>	
A1a. Lead Agency Alabama Department of Economic and Community Affairs	
A1b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input checked="" type="radio"/> Community Affairs Department	
<input type="radio"/> Other, describe	
A1c. Division, bureau, or office of the CSBG authorized official Alabama Department of Economic and Community Affairs	
A1d. Authorized official of the lead agency :	
Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.	
Kenneth W. Boswell	
A1e. Street address 401 Adams Avenue, Suite 580	
A1f. City Montgomery	A1g. State AL
A1h. Zip 36104	
A1i. Telephone (334) 242-5591	Extension
A1j. Fax (334) 242-5099	A1k. Email kenneth.boswell@adeca.alabama.gov
A1l. Lead agency website www.adeca.alabama.gov	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input checked="" type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input checked="" type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify included on attachment	
<input checked="" type="checkbox"/> Other, Describe	
If yes, Please list below: see attachment	

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492		
CSBG Annual Report	Expiration Date: 01/31/2020		
Community Services Block Grant (CSBG) Annual Report - State Administration Module			
SECTION B Statewide Goals and Accomplishments			
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan. Goals: ADECA's goals for the community action network are to improve the lives of low-income Alabama families by providing services to secure and retain meaningful employment, attain an adequate education, make better use of available income, obtain and maintain adequate housing and a suitable living environment, obtain emergency assistance, remove obstacles and solve problems which block the achievement of self-sufficiency, and achieve greater participation in the affairs of the community. ADECA met with agency management and staff to discuss the CSBG goals. ADECA will continue to work with agencies to develop linkages to accomplish the goals			
<input checked="" type="radio"/> All Goals Accomplished			
ADECA's CSBG staff has coordinated with the State Association to provide training to the 20 community action agencies in order to obtain goals. In addition, CSBG staff held meetings with agency management and staff to discuss reporting of agency goals for the annual report and will continue to do so throughout the 2nd year of the State Plan.			
<input type="radio"/> Goals Partially Accomplished			
Describe Progress			
<input type="radio"/> Not Accomplished			
Explain			
<u>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</u>			
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).			
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target	
0	85	85	
Instructional Note: <u>Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.</u>			
B.3. CSBG Eligibility Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?			
The 2017 ACIS survey feedback from the agencies indicated more input was needed from the agencies in the State Plan development. The CSBG staff will begin with seeking input from the agencies for the development of the 2020/2021 State Plan at the State Association conference to be held in May 2019.			
B.4. State Management Accomplishment: Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.			
The State office has worked diligently supporting, communicating and assisting the community action agencies throughout the year. CSBG staff have provided training and guidance for the annual report. In addition to providing statewide training and guidance with the data system, the state office conducted regional meetings to train agencies on the changes in reporting. The State office provided training to any agency that requested one-on-one training for both annual reporting and compliance with organizational standards. The State CSBG Program Manager also became a Nationally Certified ROMA Implementer.			
B.5. CSBG Eligible Entity Management Accomplishments: Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies. See attachment			
B.6. Innovative Solutions Highlights:			

Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.

See attachment

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services					OMB Clearance No: 0970-0492	
CSBG Annual Report					Expiration Date: 01/31/2020	
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION C CSBG Eligible Entity Update						
C.1. CSBG Eligible Entities: <u>The table below includes a list of CSBG Eligible Entities in the State as described in the CSBG State Plan for this reporting year (FFY). Please review and note any changes or updates in this information. This table should include every CSBG Eligible Entity to which the State allocated 90 percent of CSBG funds during the reporting period (FFY). The table should not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.</u>					C.2. Changes to Eligible Entities List: Did the list of eligible entities under item C.1 change during the reporting period (FFY)? If yes, briefly describe the changes.	
C.1a. CSBG Eligible Entity	C.1b. Public or Non Profit	C.1c. Type of Entity (Choose all that apply)	C.1d. Geographical Area Served by County (Provide all counties)	C.1e. Brief Description of "Other"	C.2a. Yes/No	C.2b. Briefly describe changes
Community Action Agency of Northwest Alabama, Inc.	Nonprofit	Community Action Agency (CAA)	Colbert, Franklin, Lauderdale		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Partnership Huntsville/Madison & Limestone Counties, Inc.	Nonprofit	Community Action Agency (CAA)	Limestone, Madison		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Walker County Community Action Agency, Inc.	Nonprofit	Community Action Agency (CAA)	Walker		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action of Etowah County, Inc.	Nonprofit	Community Action Agency (CAA)	Etowah		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of Talladega, Clay, Randolph, Calhoun, and Cleburne Counties, Inc.	Nonprofit	Community Action Agency (CAA)	Talladega, Clay, Randolph, Calhoun, Cleburne		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Eleventh Area of Alabama Opportunity Action Committee, Inc.	Nonprofit	Community Action Agency (CAA)	Shelby, Chilton, Autauga, Elmore		<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Mark for Delete	The agency changed name to Community Action Partnership of Middle Alabama, Inc. and acquired 2 additional counties, Autauga and Elmore.
Community Action Committee, Inc. Chambers-Tallapoosa-Coosa	Nonprofit	Community Action Agency (CAA)	Chambers, Tallapoosa, Coosa		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Montgomery Community Action Committee and Community Development		Community Action	Montgomery		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/>	

Corporation, Inc.	Nonprofit	Agency (CAA)			Mark for Delete	
Organized Community Action Program, Inc.	Nonprofit	Community Action Agency (CAA)	Bullock, Butler, Covington, Crenshaw, Dale, Pike, Lowndes		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of Northeast Alabama, Inc.	Nonprofit	Community Action Agency (CAA)	Blount, Cherokee, DeKalb, Jackson, Marshall, St. Clair		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Marion-Winston Counties Community Action Committee, Inc.	Nonprofit	Community Action Agency (CAA)	Marion, Winston		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
The Jefferson County Committee for Economic Opportunity	Nonprofit	Community Action Agency (CAA)	Jefferson		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Mobile Community Action, Inc.	Nonprofit	Community Action Agency (CAA)	Mobile, Washington		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Macon Russell Community Action Agency, Inc.	Nonprofit	Community Action Agency (CAA)	Macon, Russell		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Pickens County Community Action Committee, and Community Development Corporation, Inc.	Nonprofit	Community Action Agency (CAA)	Pickens		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Southeast Alabama Community Action Partnership (formerly dba Human Resource Development Corporation)	Nonprofit	Community Action Agency (CAA)	Barbour, Coffee, Geneva, Henry, Houston		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Agency of South Alabama	Nonprofit	Community Action Agency (CAA)	Baldwin, Escambia, Clarke, Monroe, Conecuh, Marengo, Wilcox		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action Partnership of North Alabama, Inc.	Nonprofit	Community Action Agency (CAA)	Cullman, Lawrence, Morgan		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Services Programs of West Alabama, Inc.	Nonprofit	Community Action Agency (CAA)	Bibb, Fayette, Greene, Hale, Lamar, Tuscaloosa, Choctaw, Sumter, Dallas, Perry		<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Mark for Delete	This agency added two additional counties, Dallas and Perry, to their service area.
Community Action Agency of Central Alabama	Nonprofit	Community Action Agency (CAA)	Elmore, Autauga, Dallas, Perry		<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Mark for Delete	This agency voluntarily relinquished all funding effective 09/30/2017 and closed.
Alabama Council on Human Relations, Inc.	Nonprofit	Limited Purpose Agency	Lee		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

C.3. Total number of CSBG eligible entities:

21

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

[90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.](#)

Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 01/31/2020			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
Note: Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities				
D.1. Assessment of Organizational Standards: The CSBG State Plan indicated that the State would use the following organizational standards for its oversight of the CSBG:				
<input checked="" type="radio"/> The State will use the CSBG Organizational Standards Center of Excellence (COE) organizational standards (as described in IM 138)				
<input type="radio"/> The State will use an alternative set of organizational standards				
D.1a. How did the State assess CSBG Eligible Entities against organizational standards, as described in IM 138?				
<input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment / Peer review with State risk analysis				
<input type="checkbox"/> State - authorized third party validation				
<input checked="" type="checkbox"/> Regular, on-site CSBG monitoring				
<input checked="" type="checkbox"/> Other				
monthly desk reviews				
D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the State plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific State approach should be described in the narrative. The state conducted desk reviews on all agencies for the organizational standards. The State uses a statewide data collection system that the agencies can upload supporting documentation for all standards. The documentation is reviewed by state CSBG staff.				
D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138 .				
Target vs. Actual Performance on the Organizational Standards				
Fiscal Year	State CSBG Plan Target	Number of Entities Assessed	Number that Met All (100%) State Standards	Actual Percentage Meeting All (100%) of State Standards
2018	40	20	11	55.00%
Progress Indicators <i>Indicate the number of entities that met the following percentages of Organizational Standards</i>				
Note - While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, and 70% progress indicators.		Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage
		20	5	25.00%
		Number of Entities Assessed	Number that Met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage
		20	2	10.00%
		Number of Entities Assessed	Number that Met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage
20	2	10.00%		
Note: This information is associated with State Accountability measures 6Sa.				
D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above)				

Most agencies who did not meet 100% were lacking minimal documentation. Assurances were provided that going forward all documentation will be maintained.

D.2b. Percentage Meeting Organizational Standards by Category.

In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category			
Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	20	14	70.00%
2. Community Engagement	20	15	75.00%
3. Community Assessment	20	14	70.00%
4. Organizational Leadership	20	12	60.00%
5. Board Governance	20	11	55.00%
6. Strategic Planning	20	12	60.00%
7. Human Resource Management	20	16	80.00%
8. Financial Operations & Oversight	20	12	60.00%
9. Data & Analysis	20	16	80.00%

D.3. Technical Assistance Plans and Quality Improvement Plans:

In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans	
Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPS) in place	1
Total number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPS) in place	1

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.

☒ Yes ☐ No

The State only implemented a TAP for one agency based on risk assessment analysis and unmet standards. The remaining agencies have shown progress from previous year. The state has one agency on QIP based on unmet standards, risk assessment, and lack of responses to monitoring reports.

Note: [D.3. is associated with State Accountability Measure 6Sb.](#)

[OIPs are described in Section 678C\(a\)\(4\) of the CSBG Act.](#)

[For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6](#)

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 01/31/2020			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION E State Use of Funds				
Note: The reporting timeframes for expenditure information is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. States that operate according to a different fiscal year should analyze actual quarterly obligation of funds and report on obligations made during the time period of the Federal Fiscal Year.				
CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]				
E.1. State Distribution Formula: Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
E.1.a If yes please describe any specific changes and describe how the State complied with assurances provided in Question 14 of the CSBG as required under Section C76(b)(8) of the State CSBG Act.				
E.2. Planned vs. Actual Allocation: Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars allocated to each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.				
Planned vs Actual CSBG 90 Percent Funds				
CSBG Eligible Entity	Planned		Actual	
	Funding Amount (\$)	Funding Amount (%)	Allocations (Based on State Formula)	Obligations
Community Action Agency of Northwest Alabama, Inc.	0	3.85%	477,488	477,488
Community Action Partnership Huntsville/Madison & Limestone Counties, Inc.	0	6.08%	754,366	754,366
Walker County Community Action Agency, Inc.	0	1.58%	195,652	195,652
Community Action of Etowah County, Inc.	0	2.19%	271,267	271,267
Community Action Agency of Talladega, Clay, Randolph, Calhoun, and Cleburne Counties, Inc.	0	5.88%	729,324	729,324
Eleventh Area of Alabama Opportunity Action Committee, Inc.	0	2.74%	567,355	567,355
Community Action Committee, Inc. Chambers-Tallapoosa-Coosa	0	2.02%	251,020	251,020
Montgomery Community Action Committee and Community Development Corporation, Inc.	0	5.25%	651,660	651,660
Organized Community Action Program, Inc.	0	4.64%	576,107	576,107
Community Action Agency of Northeast Alabama, Inc.	0	7.80%	967,475	967,475
Marion-Winston Counties Community Action Committee, Inc.	0	1.28%	161,888	161,888
The Jefferson County Committee for Economic Opportunity	0	12.66%	1,569,840	1,569,840
Mobile Community Action, Inc.	0	10.22%	1,267,224	1,267,224
Macon Russell Community Action Agency, Inc.	0	2.16%	268,034	268,034

Pickens County Community Action Committee, and Community Development Corporation, Inc.	0	0.68%	83,847	83,847
Southeast Alabama Community Action Partnership (formerly dba Human Resource Development Corporation)	0	4.78%	591,671	591,671
Community Action Agency of South Alabama	0	7.16%	887,303	887,303
Community Action Partnership of North Alabama, Inc.	0	4.47%	554,267	554,267
Community Services Programs of West Alabama, Inc.	0	7.43%	1,183,932	1,183,932
Community Action Agency of Central Alabama	0	3.95%	0	0
Alabama Council on Human Relations, Inc.	0	3.18%	393,702	393,702
Total	0	100.00%	12,403,422	12,403,422

E.3. Actual Distribution Timeframe:

Did the State make funds available to CSBG Eligible Entities no later than 30 calendar days after OCS distributed the Federal award? ☒ Yes ☐ No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? ☐ Yes ☐ No

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

Note: [Item E.3 is associated with State Accountability Measure 2Sa.](#)

[Administrative Funds \[Section 675C\(b\)\(2\) of the CSBG Act\]](#)

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds		
CSBG State Plan		Actual Amount Obligated
Target from CSBG State Plan 7.6	If entered in the CSBG State Plan as a percentage, convert and insert your number in dollars based on actual award amount.	
5 %	\$652,813	\$763,363

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded	
CSBG State Plan	Actual Number
7	6.0

E.6. How many State Full Time Equivalents (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs	
CSBG State Plan	Actual Number
4	3.5

[Remainder/Discretionary Funds \[Section 675C\(b\) of the CSBG Act\]](#)

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars obligated to each budget category during the Federal Fiscal Year (FFY). States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide training and technical assistance to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: [This information is associated with State Accountability Measures 3Sa.](#)

Planned vs. Actual Use of Remainder/Discretionary Funds

Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned		Obligated	Brief Description of Services/activities
	Planned \$	Planned %	Actual \$	
a. Training/technical assistance to eligible entities	\$0.00	0.00%	0	n/a
b. Coordination of State-operated programs and/or local programs	\$0.00	0.00%	0	n/a
c. Statewide coordination and communication among eligible entities	\$0.00	0.00%	0	n/a
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$0.00	0.00%	0	n/a
e. Asset-building programs	\$0.00	0.00%	0	n/a
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$0.00	0.00%	0	n/a
g. State charity tax credits	\$0.00	0.00%	0	n/a
h. Other activities, Specify	\$0.00	0.00%	0	n/a
Totals	\$0.00	0.00%	\$0	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

☐ CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)

☐ Other community-based organizations

☐ State Community Action Association

☐ Regional CSBG technical assistance provider

☐ National technical assistance provider

☐ Individual consultant

☐ Tribes and Tribal Organizations

☐ Other

If Other Checked

☒ None (the State will carry out activities directly)

E.9. Total Obligations:

Category	Actual Obligations
Obligations to Eligible Entities (from State CSBG 90% Formula Funds)	\$12,403,422
State Administrative Costs	\$763,363
Remainder/Discretionary Funds	\$0
Total Obligations in FY	\$13,166,785
E.9a. Prior Year Carryover Of the total amount reported in the row above, the amount that represents carryover funding from the prior fiscal year.	\$5,433,764

E.9b. Carryover for this Fiscal Year Of the total CSBG amount to the State for this Fiscal Year, the amount that was unobligated and will carry forward to the next Fiscal Year.	\$5,514,170
---	-------------

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492				
CSBG Annual Report	Expiration Date: 01/31/2020				
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION F Training, Technical Assistance, or Both					
F.1. Describe how the State delivered CSBG-funded training and technical assistance to CSBG Eligible Entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance or both; and the topic. CSBG funding used for this activity is referenced under Item E.7 (Planned vs. Actual Use of Remainder/Discretionary Funds.)					
Note: F.1 is associated with State Accountability Measure 3Sc					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Conducted
		Start Date	End Date		
Both	Technology	10/24/2017	10/24/2017	State staff provided data system training for all agencies.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Organizational Standards - General	11/07/2017	11/07/2017	State staff provided training to agency management and staff on organizational standards.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Organizational Standards - General	10/11/2017	10/11/2017	State staff provided information on org. standards during State Association Board Retreat.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Reporting	11/14/2017	11/14/2017	State staff provided training on IS reporting to agency staff.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Technology	12/07/2017	12/07/2017	State staff provided training on data system to agency staff.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Organizational Standards - General	02/08/2018	02/08/2018	State staff provided TA to agency on org. standards.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Organizational Standards - General	05/03/2018	05/03/2018	State staff provided TA to agency on org. standards.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Both	Technology	08/01/2018	08/01/2018	State staff provided data system training for all agencies.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Reporting	08/01/2018	08/01/2018	State staff gathered information from agencies for State Plan.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Technology	08/29/2018	08/29/2018	State staff provided TA for agency on data system.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Governance/Tripartite Boards	08/30/2018	08/30/2018	State staff provided board governance training to agency tripartite board.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Governance/Tripartite Boards	05/16/2018	05/16/2018	State coordinated training with State Association at annual conference.	<input checked="" type="radio"/> Yes <input type="radio"/> No
F.2. Indicate the types of organizations through which the State provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement? (Check all that apply.)					
<input type="checkbox"/> CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)					
If checked, provide the expected number of CSBG eligible entities to receive funds					
<input type="checkbox"/> Other community-based organizations					
<input checked="" type="checkbox"/> State Community Action Association					
<input type="checkbox"/> Regional CSBG technical assistance provider					
<input type="checkbox"/> National technical assistance provider					

<input type="checkbox"/> Individual consultant(s)
<input type="checkbox"/> Tribes and Tribal Organizations
<input type="checkbox"/> Other

Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2020
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.	
Note: This item is associated with State Accountability Measure 7Sa.	
G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.	
<input checked="" type="checkbox"/> State Low Income Home Energy Assistance Program (LIHEAP) office	
<input checked="" type="checkbox"/> State Weatherization office	
<input type="checkbox"/> State Temporary Assistance for Needy Families (TANF) office	
<input type="checkbox"/> State Head Start office	
<input type="checkbox"/> State public health office	
<input type="checkbox"/> State education department	
<input type="checkbox"/> State Workforce Innovation and Opportunity Act (WIOA) agency	
<input type="checkbox"/> State budget office	
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	
<input type="checkbox"/> State child welfare office	
<input type="checkbox"/> State housing office	
<input type="checkbox"/> Other	
If Other Describe	
G.1a. Describe the linkages and coordination at the State level that the State created or maintained to ensure increased access to CSBG services by communities and people with low-income people and communities under the CSBG State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan. The State has maintained coordination with the LIHEAP and Weatherization State offices since all are housed in the same division of ADECA. The program managers of CSBG, LIHEAP and Weatherization communicate regularly to discuss enhancements at the agencies. The statewide data system is used by all three programs. The State communicates funding opportunities to the agencies so that services can be expanded in the local service area.	G.1a. Attachments
G.2. State Linkages and Coordination at the Local Level: Describe the linkages and coordination at the local level that the State created or maintained with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). Review and update the narrative describing actual activities, including an explanation of any changes from the original CSBG State Plan. Attach additional information as needed. The State's data system automatically generates a referral letter for child support and career center for clients who are not receiving child support or who are not employed. While conducting the community assessments, agencies are able to identify the available resources to which they can refer clients. The State reviews the assessments carefully, to ensure resources are identified so agencies are not duplicating services.	G.2. Attachments
G.3. CSBG Eligible Entity Linkages and Coordination	
G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Describe how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed. During monitoring visits and technical assistance visits as well as the monthly desk reviews, State staff review partnership documentation, board minutes, and MOUs to ensure agencies are compliant. As part of the eligible entity's annual Community Action Plan (CAP), each entity signs an assurance that the CAA will, to the maximum extent possible, coordinate programs with and form partnerships with other	G.3a. Attachments

<p>organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations. The community assessments prepared by each entity must identify resources currently available in the service areas so that duplication of services does not occur.</p>	
<p>G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps: <u>Describe how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.</u></p> <p>Each eligible entity is required to conduct a Comprehensive Needs Assessment every three (3) years. Any gaps in services are identified and the agency, if unable to meet the need, partners with other entities to fill the need. At the time of intake, clients are assessed on 11 dimensions and a matrix is produced that indicates areas that services are needed. The agency then uses their partnerships to meet the needs that are not offered at their agency.</p>	
<p>G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable): If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act , provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.</p> <p>In accordance with the Community Services Block Grant Act, Alabama's twenty Community Action Agencies assist in meeting the needs of whole family structures as well as addressing the needs of an individual. Services to individuals and families that are WIOA related include: Customer/client evaluations and assessments; Information and referral based on client needs for education, employment or other assistance services (some services and assistance provided in house); Job readiness and skills counseling; Limited skill development, computers, day care and others (not all agencies); Job placement and development with local employers; Employability skills orientation and classes; Limited on-the-job training (not all agencies); Programs for youth and family development; Day Care and Head Start services (not all agencies); After school and summer programs for youth; Transportation (not all agencies); Emergency and special needs; and client/customer case management, follow-up/tracking and results management.</p>	
<p>G.5. Coordination among CSBG Eligible Entities and State Community Action Association: Describe State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.</p> <p>All twenty community action agencies in Alabama are members of the State Association. State CSBG staff coordinate with the Association in providing training and technical assistance to agencies in need. State staff participate by presenting workshops at the Association's annual conference and board retreats.</p>	
<p>G.6. Feedback to CSBG Eligible Entities and State Community Action Association: <u>Describe how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.</u></p> <p>Once information was received from OCS, the State informed agencies and State Association with results within 60 days of receipt via email and final report will be posted on ADECA's website.</p>	
<p>Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.</p>	

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492	
CSBG Annual Report				Expiration Date: 01/31/2020	
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION H Monitoring, Corrective Action, and Fiscal controls					
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)					
H.1. Briefly describe the actual monitoring visits conducted during the reporting year including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.					
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).					
			Actual Site Visit Date		
CSBG Eligible Entity	Review Type	Planned Site Visit Date	Start Date	End Date	Brief Description of Purpose Note: If a monitoring visit was a part of the original state monitoring plan, the State may note that this was a routine scheduled monitoring visit. If the visit was not a part of the original monitoring plan, the State will provide a brief explanation for the purpose of the Visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings, but should simply note the purpose of the monitoring (FFY) (e.g. follow-up
					Conducted

					regarding corrective actions).	
Community Action Agency of Northwest Alabama, Inc.	Full onsite	FY1 Q3	11/28/2017	11/30/2017	Routine monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Partnership Huntsville/Madison & Limestone Counties, Inc.	Other	Select	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Walker County Community Action Agency, Inc.	Other	FY1 Q1	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action of Etowah County, Inc.	Full onsite	Select	04/10/2018	04/12/2018	Routine monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of Talladega, Clay, Randolph, Calhoun, and Cleburne Counties, Inc.	Full onsite	Select	05/29/2018	05/31/2018	Routine monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Eleventh Area of Alabama Opportunity Action Committee, Inc.	Other	FY2 Q2	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Committee, Inc. Chambers-Tallapoosa-Coosa	Other	Select	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Montgomery Community Action Committee and Community Development Corporation, Inc.	Other	Select	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Organized Community Action Program, Inc.	Full onsite	FY2 Q1	11/28/2017	11/30/2017	Routine monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of Northeast Alabama, Inc.	Other	FY2 Q4	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Marion-Winston Counties Community Action Committee, Inc.	Other	FY1 Q1	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
The Jefferson County Committee for Economic Opportunity	Other	FY2 Q3	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Mobile Community Action, Inc.	Other	FY1 Q1	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Macon Russell Community Action Agency, Inc.	Other	Select	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Pickens County Community Action Committee, and Community Development Corporation, Inc.	Other	FY1 Q1	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Southeast Alabama Community Action Partnership (formerly dba Human Resource Development Corporation)	Other	FY2 Q1	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of South Alabama	Full onsite	FY2 Q3	06/26/2018	06/27/2018	Routine monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Partnership of North Alabama, Inc.	Full onsite	FY2 Q2	12/12/2017	12/14/2017	Routine monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Services Programs of West Alabama, Inc.	Other	FY1 Q1	01/01/2018	01/01/2018	desk reviews for org. standards	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action Agency of Central Alabama	No review	FY1 Q2	01/01/2018	01/01/2018	agency voluntarily closed	<input checked="" type="radio"/> Yes <input type="radio"/> No
Alabama Council on Human Relations, Inc.	Full onsite	FY2 Q2	03/13/2018	03/15/2018	Routine monitoring visit	<input checked="" type="radio"/> Yes <input type="radio"/> No

H.2. Monitoring Policies: Were any modifications made to the State's monitoring policies and procedures during the reporting period? <input type="radio"/> Yes <input checked="" type="radio"/> No				
If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.			H.2. Monitoring Policies Attachments	
H.3. Initial Monitoring Reports: Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days? <input checked="" type="radio"/> Yes <input type="radio"/> No				
If no, provide the actual number of days for initial distribution of all monitoring reports and provide an explanation for the circumstances that resulted in delayed reports.				
Note: This item is associated with State Accountability Measure 4Sa(ii).				
Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)				
H.4. Quality Improvement Plans (QIPs): Did all CSBG Eligible Entities on Quality Improvement Plans resolve identified deficiencies within the schedule agreed upon by the State and eligible entity? <input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A				
If no, provide an explanation for the circumstances QIP still in process				
Note: The QIP information is associated with State Accountability Measures 4Sc.				
H.5. Reporting of QIPs: Did the State report all CSBG Eligible Entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the State approving a QIP? <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A				
If no, provide an explanation for the circumstances. A plan to assure timely notification of OCS must be included in the next CSBG State Plan.				
Note: This item is associated with State Accountability Measure 4Sa(iii).				
Fiscal Controls and Audits				
H.6. Single Audit Review: In the table below, provide the dates of any CSBG Eligible Entity Single Audits in the Federal Audit Clearinghouse that were received and reviewed during the Federal Fiscal Year as required by the CSBG regulations applicable to 45 CFR 75.521. If the audit contained findings requiring a management decision by the State, provide the date the decision was issued.				
Employer Identification Number (EIN) of Agency	Date Audit was Accepted by Federal Audit ClearingHouse	State Management Decision Required?	State Management Decision Issued within 6 Months	Date Management Decision Issued (if applicable)
630378133	11/30/2017	No		
630505905	04/05/2018	No		
630740961	03/31/2018	No		
630960388	08/24/2018	Yes	Yes	12/03/2018
630501263	12/21/2017	No		
630505899	09/04/2018	No		
636054092	09/18/2018	Yes	Yes	09/27/2018
630506449	07/06/2018	Yes	Yes	07/28/2018
630506849	07/31/2018	No		
630518148	09/27/2018	Yes	Yes	11/28/2018
636054097	11/28/2018	Yes	Pending	
630514875	07/18/2018	No		

636053512	07/09/2018	No		
630517976	06/28/2018	No		
630515016	02/28/2019	No		
630510904	06/21/2018	No		
630665982	01/22/2019	Yes	Pending	
630502395	09/26/2018	No		
630501819	06/11/2018	No		
630671915	06/28/2018	No		

H.7. Single Audit Management Decisions:

Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction.

1. Etowah County, Community Action of, 630960388, the Agency was cited for a FS Finding stating that bank statements were not reconciled to the general ledger. Agency response indicates that it was due to staff transition. FAWFQC related to late filing of the Data Collection Form (did not address lateness of report). Agency response references staff transition. Additionally, LI00517 was under reported by \$17,258. Audit sent an email on December 8, 2018 with no response provided to date. 2. Macon-Russell Community Action Agency, Inc., 636054092, the Agency was cited for FS Findings related to lack of qualified staff to prepare financial reports, lack of segregation of duties and issues regarding the Agency's ability to continue as a going concern. FAFQC regurgitated the findings from the CS Monitoring report, noting that CSBG was not a major program and for LIHEAP that was a major program. The Agency's response is the same as the response submitted to the two monitoring reports presented by the Energy Division Staff. 3. Marion-Winston Counties Community Action Committee, Inc., 630506449, the Agency was cited for a FAFQC related to the unallowable salary costs identified in an ADECA monitoring report. 4. Middle Alabama, Inc., Community Action Partnership of, 630506849, the Agency was cited for a lack of segregation of duties due to limited accounting staff. 5. Mobile Community Action, Inc., 630518148, the Agency was cited for FSF due to lack of supporting documentation for journal entries, underspending the HS budget and failure to timely and accurate reconciliations of several accounts. FAFQCs were also cited for the failure to reconcile accounts and several findings related to the HS grant. 6. Montgomery Community Action Committee and Community Development Corporation, Inc., 636054097, the Agency was cited for FSFs related to lack of timely reconciliation of accounts and overspending the LIHEAP budget. The FSF was also repeated as a FSAFQC finding for the LIHEAP program 7. Southeast Alabama Community Action Partnership, 630665982, Significant FSFs and FAFQCs, letter addressing findings presented to board of directors on 04/15/2018. 8. Talladega, Clay, Randolph, Calhoun and Cleburne Counties, Community Action Agency of, 630502395, the Agency was cited for a FSF related to the lack of ability of the Agency Staff to prepare the financial statements and related note disclosures.

Note: This information is associated with State Accountability Measure 4Sd

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2020
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
<u>I.1. ROMA Participation:</u> <u>In which performance measurement system did the State and CSBG Eligible Entities participate, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?</u>	
<input checked="" type="checkbox"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="checkbox"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="checkbox"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. The statewide data system was updated to support the annual report process. The state CSBG program manager is now a certified ROMA Implementer and one state program monitor is currently enrolled in ROMA certification.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. All agencies were given the opportunity to enroll at least one staff member in the ROMA certification program through an initiative with the state association. State CSBG staff recommended workshops on CNAs and strategic planning that were provided at the State Association conference and board retreats. Technical assistance was provided during monitoring reviews and/or at agency request for CNAs, strategic planning, and data analysis.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). The statewide data system was used to generate quarterly reports to track the progress of achieving outcomes.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the State provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If no, describe the plan to assure timely notification of the CSBG Eligible Entities within 60 calendar days of submitting the State's CSBG Annual Report.	
If yes, Please describe, Note: <u>This information is associated with State Accountability Measure 5S(ii)</u> State CSBG staff provided each agency with a recap of expenditures, comparing budget to actual. Each agency was provided a recap of their goals and outcomes by program. The information was emailed to each agency director between 05/11/2018 and 05/17/2018.	
I.5. State and Eligible Entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data. Nineteen of the state's twenty agencies have at least 1 ROMA certified staff member or have a staff member currently enrolled in the ROMA certification program. See attachment.	I.5. State and Eligible: Attachments

Module 2 - CSBG

Program Name: Community Services Block Grant

Grantee Name: Alabama

Report Name: Module 2 - CSBG

Report Period: 10/01/2017 to 09/30/2018

Report Status: Submitted

Report Sections

1. Section A 2

2. Section B 4

3. Section C 6

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 01/31/2020

Module 2

Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Data Entry Form meets the Congressional requirement for an explanation of the **total amount of CSBG funding expended during the reporting period (identified below)** based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A.2i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

State Name (enter below):

Name of CSBG Eligible Entity (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$670,404.31
A.2b. Education and Cognitive Development	\$1,006,427.65
A.2c. Income, Infrastructure, and Asset Building	\$966,616.37
A.2d. Housing	\$3,110,960.51
A.2e. Health and Social/Behavioral Development	\$964,177.57
A.2f. Civic Engagement and Community Involvement	\$372,293.15
A.2g. Services Supporting Multiple Domains	\$2,104,015.13
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$1,871,295.91
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$861,496.14
A.2j. Other (e.g. emergency management/disaster relief)	\$0.00
A.2k. Total CSBG Expenditures (auto-calculated)	\$11,927,686.74

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

***for more information on what qualifies as administration, refer to IM37**

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

<input type="checkbox"/> Community Needs Assessment	<input type="checkbox"/> Data Management & Reporting	<input type="checkbox"/> Strategic planning
<input type="checkbox"/> Training & Technical Assistance	<input type="checkbox"/> Other	

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

**U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)**

Form Approved
OMB No: 0970-0492
Expires: 01/31/2020

Module 2

Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.1. CSBG Eligible Entity Reporting Period:

B.1. CSBG Eligible Entity Reporting Period	
B.1a. July 1 - June 30	<input type="checkbox"/>
B.1b. October 1 - September 30	<input type="checkbox"/>
B.1c. January 1 - December 31	<input type="checkbox"/>

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):	Hours
B.2a. Hours of Board Members in capacity building activities	1,700
B.2b. Hours of Agency Staff in capacity building activities	96,176

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):	Hours
B.3a. Total number of volunteer hours donated to the agency	321,378
B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	271,440

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	Number
B.4a. Number of Nationally Certified ROMA Trainers	19
B.4b. Number of Nationally Certified ROMA Implementers	9
B.4c. Number of Certified Community Action Professionals (CCAP)	2
B.4d. Number of Staff with a child development certification	351
B.4e. Number of Staff with a family development certification	23
B.4f. Number of Pathways Reviewers	1
B.4g. Number of Staff with Home Energy Professional Certifications	2
B.4g.1. Number of Energy Auditors	
B.4g.2. Number of Retrofit Installer Technicians	
B.4g.3. Number of Crew Leaders	
B.4g.4. Number of Quality Control Inspectors (QCI)	2
B.4h. Number of LEED Risk Certified assessors	
B.4i. Number of Building Performance Institute (BPI) certified professionals	2
B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals	29
B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors	
B.4l. Number of American Institute of Certified Planners (AICP)	

B.4m. Other (Please specify others below):	11
B.4m.oth. Below please specify Other certifications held by staff members:	

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:	Unduplicated Number of Organizations
B.5a. Non-Profit	705
B.5b. Faith Based	411
B.5c. Local Government	356
B.5d. State Government	204
B.5e. Federal Government	72
B.5f. For-Profit Business or Corporation	443
B.5g. Consortiums/Collaborations	51
B.5h. School Districts	149
B.5i. Institutions of Post-Secondary Education/Training	110
B.5j. Financial/Banking Institutions	47
B.5k. Health Service Organizations	245
B.5l. Statewide Associations or Collaborations	37

Please Include Additional Information Below:

--

Section C

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 01/31/2020

Module 2

Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.1. CSBG Eligible Entity Reporting Period

C.1. CSBG Eligible Entity Reporting Period	
C.1a. July 1 - June 30	<input type="checkbox"/>
C.1b. October 1 - September 30	<input type="checkbox"/>
C.1c. January 1 - December 31	<input type="checkbox"/>

C.2. Amount of FY 20XX CSBG allocated to reporting entity	C.2.	\$12,244,555.00
--	-------------	-----------------

C.3 Federal Resources Allocated (Other than CSBG)					
C.3a. Weatherization (DOE) (include oil overcharge \$\$)				C.3a.	\$3,966,532.00
C.3b. Health and Human Services (HHS)					
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)				C.3b.1.	\$43,489,877.00
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)				C.3b.2.	\$1,607,444.04
C.3b.3. Head Start				C.3b.3.	\$74,148,507.28
C.3b.4. Early Head Start				C.3b.4.	\$10,608,362.30
C.3b.5. Older Americans Act				C.3b.5.	\$27,840.00
C.3b.6. Social Services Block Grant (SSBG)				C.3b.6.	\$0.00
C.3b.7. Medicare/Medicaid				C.3b.7.	\$830,838.04
C.3b.8. Assets for Independence (AFI)				C.3b.8.	\$0.00
C.3b.9. Temporary Assistance for Needy Families (TANF)				C.3b.9.	\$100,000.00
C.3b.10. Child Care Development Block Grant (CCDBG)				C.3b.10.	\$0.00
C.3b.11. Community Economic Development (CED)				C.3b.11.	\$0.00
C.3b.12.	Other HHS Resources				
C.3b.12.i		CFDA#:		C.3b.12.i	\$0.00
C.3b.12.ii		CFDA#:		C.3b.12.ii	\$0.00
C.3b.12.iii		CFDA#:		C.3b.12.iii	\$0.00
C.3b.12.iv		CFDA#:		C.3b.12.iv	\$0.00
C.3b.13. Total Other HHS Resources (autocalculated)				C.3b.13.	\$0.00

C.3c. Department of Agriculture (USDA)					
C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)				C.3c.1.	\$0.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)				C.3c.2.	\$0.00
C.3c.3. All other USDA Food programs				C.3c.3.	\$8,227,775.94
C.3d. Department of Housing and Urban Development (HUD)					
C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local				C.3d.1.	\$642,942.96
C.3d.2. Section 8				C.3d.2.	\$0.00

C.3d.3. Section 202	C.3d.3.	\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)	C.3d.4.	\$0.00
C.3d.5.HOPE for Homeowners Program (H4H)	C.3d.5.	\$0.00
C.3d.6. Emergency Solutions Grant (ESG)	C.3d.6.	\$176,304.00
C.3d.7. Continuum of Care (CoC)	C.3d.7.	\$408,934.00
C.3d.8. All other HUD programs, including homeless programs	C.3d.8.	\$764,013.00
C.3e. Department of Labor (DOL)		
C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA	C.3e.1.	\$110,790.38
C.3e.2.Other DOL Employment and Training programs	C.3e.2.	\$366,666.67
C.3e.3. All other DOL programs	C.3e.3.	\$0.00
C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$727,259.00
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	\$316,203.63
C.3h. Department of Transportation	C.3h.	\$158,247.00
C.3i. Department of Education	C.3i.	\$0.00
C.3j. Department of Justice	C.3j.	\$0.00
C.3k. Department of Treasury	C.3k.	\$7,200.00
C.3l. Other Federal Resources		
C.3li	CFDA#:	\$682,119.88
C.3lii	CFDA#:	\$0.00
C.3liii	CFDA#:	\$0.00
C.3liv	CFDA#:	\$0.00
C.3m. Total Other Federal Resources (auto-calculated)		\$682,119.88
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)		\$147,367,857.12

C.4. State Resources Allocated

C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.	\$212,824.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.	\$0.00
C.4c. State Nutrition programs	C.4c.	\$30,000.00
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.	\$6,252,206.63
C.4e. State Energy programs	C.4e.	\$0.00
C.4f. State Health programs	C.4f.	\$0.00
C.4g. State Youth Development programs	C.4g.	\$0.00
C.4h. State Employment and Training programs	C.4h.	\$0.00
C.4i. State Senior programs	C.4i.	\$384,930.00
C.4j. State Transportation programs	C.4j.	\$0.00
C.4k. State Education programs	C.4k.	\$475,200.00
C.4l.State Community, Rural and Economic Development programs	C.4l.	\$0.00
C.4m. State Family Development programs	C.4m.	\$74,000.00
C.4n. Other State Resources		
C.4n.i.	C.4n.i.	\$0.00
C.4n.ii.	C.4n.ii.	\$0.00
C.4n.iii.	C.4n.iii.	\$0.00
C.4n.iv.	C.4n.iv.	\$0.00
C.4.o. Total Other State Resources (auto-calculated)	C.4.o.	\$0.00
C.4.p Total: State Resources Allocated (auto-calculated)	C.4.p	\$7,429,160.63
C.4.q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.	C.4.q.	\$0.00

C.5.Local Resources Allocated

C.5a.Amount of unrestricted funds appropriated by local government	C.5a.	\$430,754.00
C.5b.Amount of restricted funds appropriated by local government	C.5b.	\$458,069.32
C.5c. Value of Contract Services	C.5c.	\$205,142.00
C.5d.Value of in-kind goods/services received from local government	C.5d.	\$11,378,772.66
C.5e. Total: Local Resources Allocated (auto-calculated)	C.5e.	\$12,472,737.98
C.5f.If any of these resources were also reported under Item 15 or 17 (Federal or State Resources), please estimate the amount.	C.5f.	\$0.00

C.6. Private Sector Resources Allocated

C.6a.Funds from foundations, corporations, United Way, other nonprofits	C.6a.	\$1,318,409.26
C.6b.Other donated funds	C.6b.	\$526,987.07
C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.	\$1,978,785.65
C.6d.Value of in-kind services received from businesses	C.6d.	\$2,320,920.31
C.6e.Payments by clients for services	C.6e.	\$565,140.00
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$579,259.03
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$7,289,501.32
C.6h.If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$0.00

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)

C.7.	\$174,559,257.05
------	------------------

C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)

C.8.	\$186,803,812.05
------	------------------

Note : * All totals are autocalculated

Module 4 - CSBG(196)

Program Name: Community Services Block Grant

Grantee Name: Alabama

Report Name: Module 4 - CSBG(196)

Report Period: 10/01/2017 to 09/30/2018

Report Status: Submitted

Report Sections

1. Section A: Individual and Family National Performance Indicators (NPIs)	2
2. Section B: Individual and Family Services	7
3. Section C: All Characteristics Report	12

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 01/31/2020

Module 4

Section A: Individual and Family National Performance Indicators (NPIs)

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	82	76	37	0.00%	0.00%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	198	182	172	0.00%	0.00%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	126	119	99	0.00%	0.00%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	125	45	102	0.00%	0.00%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	179	174	163	0.00%	0.00%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	131	52	117	0.00%	0.00%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	54	4	38	0.00%	0.00%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	113	47	94	0.00%	0.00%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	21	27	17	0.00%	0.00%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	41	4	37	0.00%	0.00%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	45	35	41	0.00%	0.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	
FNPI1Comments:						

Education and Cognitive Development Indicators

	I.)			IV.)	V.)	
--	-----	--	--	------	-----	--

Education and Cognitive Development (FNPI 2)	Number of Participants Served in program(s)	II.) Target	III.) Actual Results	Percentage Achieving Outcome [III/ I = IV]	Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	2,203	2,566	2,114	0.00%	0.00%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	4,573	3,910	4,484	0.00%	0.00%	
FNPI 2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	0	0	0	0.00%	0.00%	
FNPI 2c.1 Early Childhood Education (ages 0-5)	4,120	3,114	4,031	0.00%	0.00%	
FNPI 2c.2 1st grade-8th grade	66	125	64	0.00%	0.00%	
FNPI 2c.3 9th grade-12th grade	17	47	17	0.00%	0.00%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	0	0	0	0.00%	0.00%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	6,056	3,679	5,967	0.00%	0.00%	
FNPI 2d.2 1st grade-8th grade	14	0	0	0.00%	0.00%	
FNPI 2d.3 9th grade-12th grade	0	125	0	0.00%	0.00%	
FNPI 2e The number of parents/caregivers who improved their home environments.	910	907	811	0.00%	0.00%	
FNPI 2f The number of adults who demonstrated improved basic education.	78	25	38	0.00%	0.00%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	110	70	59	0.00%	0.00%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	124	110	82	0.00%	0.00%	
FNPI 2i The number of individuals who obtained an Associate's degree.	58	13	43	0.00%	0.00%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	48	2	35	0.00%	0.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	
FNPI2 Comments:						

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	97	207	88	0.00%	0.00%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	48	10	42	0.00%	0.00%	
FNPI 3c The number of individuals who opened a savings account or IDA.	34	32	20	0.00%	0.00%	
FNPI 3d The number of individuals who increased their savings.	41	99	31	0.00%	0.00%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	15	50	12	0.00%	0.00%	
FNPI 3e.1 Of the above, the number of individuals who purchased a home.	12	30	11	0.00%	0.00%	
FNPI 3f The number of individuals who improved their credit scores.	2	53	0	0.00%	0.00%	
FNPI 3g The number of individuals who increased their net worth.	569	70	566	0.00%	0.00%	
FNPI 3h The number of individuals engaged with the Community Action Agency who report improved financial	277	356	244	0.00%	0.00%	

well-being.						
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V]	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	
FNP 3 Comments:						

Housing Indicators

Housing (FNPI 4)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V]	NPI Entry Status
FNPI 4a The number of households experiencing homelessness who obtained safe temporary shelter.	304	151	211	0.00%	0.00%	
FNPI 4b The number of households who obtained safe and affordable housing.	1,294	818	1,172	0.00%	0.00%	
FNPI 4c The number of households who maintained safe and affordable housing for 90 days.	1,102	264	987	0.00%	0.00%	
FNPI 4d The number of households who maintained safe and affordable housing for 180 days.	283	15	217	0.00%	0.00%	
FNPI 4e The number of households who avoided eviction.	1,697	1,017	1,577	0.00%	0.00%	
FNPI 4f The number of households who avoided foreclosure.	127	147	55	0.00%	0.00%	
FNPI 4g The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).	6,053	210	262	0.00%	0.00%	
FNPI 4h The number of households with improved energy efficiency and/or energy burden reduction in their homes.	115,067	100,263	99,303	0.00%	0.00%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V]	NPI Entry Status
FNPI 4z1				0.00%	0.00%	
FNPI 4z2				0.00%	0.00%	
FNPI 4z3				0.00%	0.00%	
FNPI 4z4				0.00%	0.00%	
FNPI 4z5				0.00%	0.00%	
FNPI 4 Comments:						

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V]	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	2,352	7,714	1,908	0.00%	0.00%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	5,111	2,170	4,597	0.00%	0.00%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	307	1,488	179	0.00%	0.00%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	3,885	4,890	3,820	0.00%	0.00%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	3,848	4,997	3,808	0.00%	0.00%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	1,401	783	844	0.00%	0.00%	

FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	1,113	429	533	0.00%	0.00%	
FNPI 5h The number of individuals with chronic illness who maintained an independent living situation.	769	544	207	0.00%	0.00%	
FNPI 5i The number of individuals with no recidivating event for six months.	0	0	0	0.00%	0.00%	
FNPI 5i.1 Youth (ages 14-17)	6	0	6	0.00%	0.00%	
FNPI 5i.2 Adults (ages 18+)	244	150	219	0.00%	0.00%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 5z1				0.00%	0.00%	
FNPI 5z2				0.00%	0.00%	
FNPI 5z3				0.00%	0.00%	
FNPI 5z4				0.00%	0.00%	
FNPI 5z5				0.00%	0.00%	
FNPI 5 Comments:						

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 6a The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	123	3,240	123	0.00%	0.00%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	61	115	0	0.00%	0.00%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	62	70	61	0.00%	0.00%	
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	89	311	89	0.00%	0.00%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	
FNPI 6 Comments:						

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	71,713	5,720	65,600	0.00%	0.00%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Participants Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/II = V)	NPI Entry Status
FNPI 7z1	3,892	400	2,594	0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	

FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	
FNPI 7 Comments:						

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 01/31/2020

Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	7
SRV 1b On-the-Job and other Work Experience	39
SRV 1c Youth Summer Work Placements	696
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	0
SRV 1f Job Readiness Training	84
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	20
SRV 1h Coaching	45
Job Search (SRV 1i-n)	
SRV 1i Coaching	176
SRV 1j Resume Development	179
SRV 1k Interview Skills Training	119
SRV 1l Job Referrals	4,793
SRV 1m Job Placements	16
SRV 1n Pre-employment physicals, background checks, etc.	68
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	42
SRV 1p Interactions with employers	10
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	5

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	860
SRV 2b Head Start	8,138
SRV 2c Other Early-Childhood (0-5 yr. old) Education	340
SRV 2d K-12 Education	20
SRV 2e K-12 Support Services	269
SRV 2f Financial Literacy Education	40
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	9

SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	74
Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	24
SRV 2m Summer Youth Recreational Activities	107
SRV 2n Summer Education Programs	0
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	92
SRV 2p Mentoring	30
SRV 2q Leadership Training	0
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	1
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	2
SRV 2u High School Equivalency Classes	42
SRV 2v Leadership Training	0
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	1,932
SRV 2x Applied Technology Classes	0
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	15
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	1
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	0
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	3,348

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	467
SRV 3b Financial Coaching/Counseling	5,642
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	547
SRV 3d First-time Homebuyer Counseling	133
SRV 3e Foreclosure Prevention Counseling	34
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	56
SRV 3h Health Insurance	33
SRV 3i Social Security/SSI Payments	4
SRV 3j Veteran's Benefits	0
SRV 3k TANF Benefits	0
SRV 3l SNAP Benefits	131
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	19
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0

SRV 3o VITA, EITC, or Other Tax Preparation programs	939
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	0

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	5
SRV 4b Financial Coaching/Counseling	72
SRV 4c Rent Payments (includes Emergency Rent Payments)	1,012
SRV 4d Deposit Payments	175
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	52
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	176
SRV 4g Landlord/Tenant Mediations	42
SRV 4h Landlord/Tenant Rights Education	370
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	76,886
SRV 4j Utility Deposits	541
SRV 4k Utility Arrears Payments	42,867
SRV 4l Level Billing Assistance	5,048
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	29
SRV 4n Transitional Housing Placements	1
SRV 4o Permanent Housing Placements	110
SRV 4p Rental Counseling	345
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	63
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	1
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	109
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	293

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	5,470
SRV 5b Physicals	4,728
SRV 5c Developmental Delay Screening	2,463
SRV 5d Vision Screening	5,907
SRV 5e Prescription Payments	87
SRV 5f Doctor Visit Payments	57
SRV 5g Maternal/Child Health	0
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	0
SRV 5j Health Insurance Options Counseling	150
Reproductive Health Services (SRV 5k-o)	
	0

SRV 5k Coaching Sessions	
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	0
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	105
SRV 5q Exercise/Fitness	73
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0
SRV 5s Substance Abuse Screenings	0
SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	7
SRV 5v Mental Health Counseling	0
SRV 5w Crisis Response/Call-In Responses	0
SRV 5x Domestic Violence Programs	0
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	0
SRV 5aa Mental Health Support Group Meeting	0
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	78
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	0
SRV 5dd Child Dental Screenings/Exams	5,573
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	189
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	310
SRV 5gg Community Gardening Activities	1,001
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	200
SRV 5ii Prepared Meals	11,746
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	5,406
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	11
SRV 5ll Life Skills Coaching Sessions	7
SRV 5mm Parenting Classes	406
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	0
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	0

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	6
SRV 6b Leadership Training	145
SRV 6c Tri-partite Board Membership	108
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	0
SRV 6f Volunteer Training	2,113

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
--	---

Case Management (SRV 7a)	
SRV 7a Case Management	2,606
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	538
Referrals (SRV 7c)	
SRV 7c Referrals	12,397
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	684
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	0
SRV 7f Child Care payments	0
Eldercare (SRV 7g)	
SRV 7g Day Centers	39
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	0
SRV 7i Social Security Card	0
SRV 7j Driver's License	2
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	0
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	0
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	569
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	217

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 01/31/2020

Module 4

Section C: All Characteristics Report

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting: 			
A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:		155,643	
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:		82,880	
C. INDIVIDUAL LEVEL CHARACTERISTICS			
1. Gender	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	51,873	I. Ethnicity	
b. Female	103,729	a. Hispanic, Latino or Spanish Origins	1,985
c. Other	6	b. Not Hispanic, Latino or Spanish Origins	152,684
d. Unknown/not reported	35	c. Unknown/not reported	974
TOTAL	155,643	TOTAL	155,643
2. Age	Number of Individuals	II. Race	
a. 0-5	17,608	a. American Indian or Alaska Native	468
b. 6-13	26,126	b. Asian	358
c. 14-17	11,469	c. Black or African American	111,349
d. 18-24	8,937	d. Native Hawaiian and Other Pacific Islander	37
e. 25-44	28,735	e. White	40,145
f. 45-54	14,689	f. Other	162
g. 55-59	10,135	g. Multi-race (two or more of the above)	2,878
h. 60-64	11,057	h. Unknown/not reported	246
i. 65-74	15,927	TOTAL	155,643
j. 75+	10,960		
k. Unknown/not reported		7. Military Status	Number of Individuals
TOTAL	155,643	a. Veteran	2,149
		b. Active Military	194
		c. Unknown/not reported	6,348
3. Education Levels	Number of Individuals		
	[ages 14-24] [ages 25+]	TOTAL	
a. Grades 0-8	7,363 362	8,691	
b. Grades 9-12/Non-Graduate	9,332 37,457	8. Work Status(Individuals 18+)	Number of Individuals

c. High School Graduate/ Equivalency Diploma	2,839	39,720	a. Employed Full-Time	7,836
d. 12 grade + Some Post-Secondary	444	3,577	b. Employed Part-Time	4,884
e. 2 or 4 years College Graduate	232	9,411	c. Migrant Seasonal Farm Worker	135
f. Graduate of other post-secondary school			d. Unemployed (Short-Term, 6 months or less)	4,706
g. Unknown/not reported	196	976	e. Unemployed (Long-Term, more than 6 months)	11,883
TOTAL	20,406	91,503	f. Unemployed (Not in Labor Force)	43,569
			g. Retired	11,535
4. Disconnected Youth	Number of Individuals		h. Unknown/not reported	6,625
a. Youth ages 14-24 who are neither working or in school	627		TOTAL	91,173
5. Health		Number of Individuals		
a. Disabling Condition	Yes 111,268	No 20,258	Unknown 24,117	
b. Health Insurance*	56,574	75,883	23,189	
*If an individual reported that they had Health Insurance please identify the source of health insurance below.				
Health Insurance Sources				
c.1. Medicaid	81,446			
c.2. Medicare	36,981			
c.3. State Children's Health Insurance Program	1,026			
c.4. State Health Insurance for Adults	1,047			
c.5. Military Health Care	623			
c.6. Direct-Purchase	4,158			
c.7. Employment Based	5,474			
c.8. Unknown/not reported				
c.9. TOTAL	130,755			
Section C.5 Status				
D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type	Number of Households		13. Sources of Household Income	Number of Households
a. Single Person	47,355		a. Income from Employment Only	1,236
b. Two Adults NO Children	5,237		b. Income from Employment and Other Income Source	337
c. Single Parent Female	22,833		c. Income from Employment, Other Income Source, and Non-Cash Benefits	3,200
d. Single Parent Male	846		d. Income from Employment and Non-Cash Benefits	11,501
e. Two Parent Household	2,557		e. Other Income Source Only	6,003
f. Non-related Adults with Children	1,048		f. Other Income Source and Non-Cash Benefits	52,477
g. Multigenerational Household	2,000		g. No Income	1,476
h. Other	991		h. Non-Cash Benefits Only	6,647
i. Unknown/not reported	13		i. Unknown/not reported	3
j. TOTAL	82,880		j. TOTAL	82,880
Section D.9 Status			Section D.13 Status	
			Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment	
10. Household Size	Number of Households		14. Other Income Source	Number of Households
a. Single Person	47,469		a. TANF	1,021
b. Two	15,064		b. Supplemental Security Income (SSI)	21,768
			c. Social Security Disability Income	

c. Three	10,082	(SSDI)	8,026
d. Four	5,961	d. VA Service-Connected Disability Compensation	74
e. Five	2,581	e. VA Non-Service Connected Disability Pension	29
f. Six or more	1,447	f. Private Disability Insurance	75
g. Unknown/not reported	276	g. Worker's Compensation	104
h. TOTAL	82,880	h. Retirement Income from Social Security	36,715
Section D.10 Status		i. Pension	2,193
		j. Child Support	3,761
		k. Alimony or other Spousal Support	69
		l. Unemployment Insurance	813
11. Housing		Number of Households	
a. Own	32,782	m. EITC	1
b. Rent	49,479	n. Other	2,867
c. Other permanent housing	41	o. Unknown/not reported	1
d. Homeless	246	Section D.14 Status	
e. Other	209		
f. Unknown/not reported	123		
g. TOTAL (auto calculated)	82,880		
Section D.11 Status		15. Non-Cash Benefits	
		Number of Households	
		a. SNAP	20,876
		b. WIC	936
		c. LIHEAP	73,601
12. Level of Household Income		Number of Households	
(% of HHS Guideline)		d. Housing Choice Voucher	1,665
a. Up to 50%	18,776	e. Public Housing	4,027
b. 51% to 75%	19,450	f. Permanent Supportive Housing	1,146
c. 76% to 100%	22,081	g. HUD-VASH	185
d. 101% to 125%	14,093	h. Childcare Voucher	40
e. 126% to 150%	7,349	i. Affordable Care Act Subsidy	13
f. 151% to 175%	959	j. Other	293
g. 176% to 200%	62	k. Unknown/not reported	29
h. 201% to 250%	23	Section D.15 Status	
i. 250% and over	22		
j. Unknown/not reported	65		
k. TOTAL (auto calculated)	82,880		
Section D.12 Status			
E. Number of Individuals Not Included in the Totals Above (due to data collection system integration barriers)			
a. Please list the unduplicated number of INDIVIDUALS served in each program*			
Program Name	Number of Individuals		
	5,940		
	3,262		
F. Number of Households Not Included in the Totals Above (due to data collection system integration barriers)			
a. Please list the unduplicated number of HOUSEHOLDS served in each program*			
Program Name	Number of Individuals		
	7,832		
	3,009		