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STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS

KENNETH W. BOSWELL
DIRECTOR

March 30, 2026

MEMORANDUM

TO: All Interested Parties

FROM: Kathleen A. Rasmussen, Ph.D., Division Chief
ADECA Community and Economic Development Division

SUBJECT: Notice of End of Performance Period for Open PY2024 ESG Grants

The Alabama Department of Economic and Community Affairs (ADECA) Community and Economic Development Division's (CED Division) Emergency Solutions Grants Program (ESG) Policies and Procedures – posted on the ADECA website at the link https://adeca.alabama.gov/esg-implementation-resources/ (and more specifically at Page 34 under "Deobligations") state that if a Subrecipient of ADECA's ESG Program grant funds will not spend all of the ESG funds allocated in that Subrecipient's program budget, then all unspent funds must be deobligated by the Subrecipient and returned to the ADECA CED Division.

Additionally, the ADECA CED Division is to be notified immediately by the Subrecipient once the Subrecipient determines that a deobligation of ESG grant funds is necessary. The Subrecipient is to contact the ADECA CED Division immediately if more than thirty percent (30%) of the Subrecipient's ESG budget will be unspent within six (6) months of the ADECA ESG Grant Agreement's end date. At such time, the ADECA CED Division will consider – and may initiate – the unspent funds deobligation process in order to reallocate those funds to other ESG Subrecipients.

The ESG Subrecipients who are receiving this email Notice are being informed that they have more than thirty percent (30%) of their PY2024 ESG grant funds remaining in their budget to be expended, and that they are now within six (6) months of the August 1, 2026 ending date for the Period of Performance of their PY2024 ESG grants. These Subrecipients are advised to contact the ADECA CED Division as soon as possible so as to confirm whether or not they will be able to expend their remaining PY2024 ESG grant funds by the August 1, 2026 Period of Performance ending date, so that the ADECA CED Division can determine if the funds can be reallocated to other ESG Subrecipients.

If there are any questions concerning this matter, then please contact Mr. Dave Veatch, the ADECA CED Division's ESG Program Supervisor, at (334) 353-0288 or send an email to him at Dave.veatch@adeca.alabama.gov.

KAR:DV:cdm