

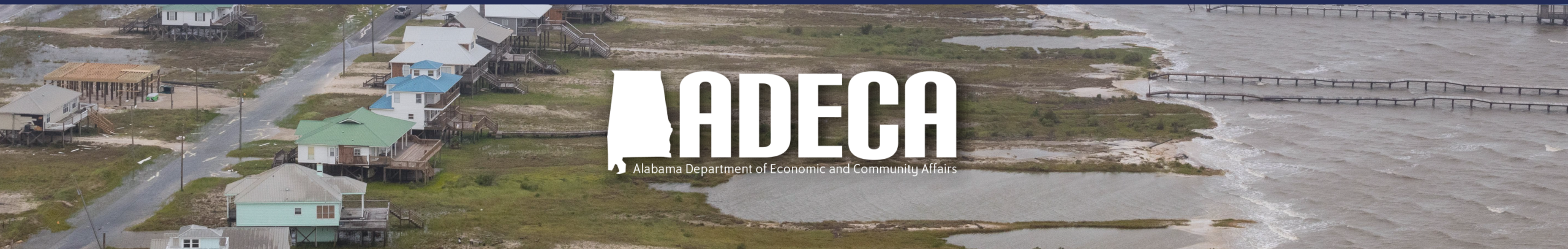


# Subrecipient Orientation Session

Hardest Hit Most Impacted and Distressed (HHMID) Counties and City

Mobile County, Baldwin County, City of Mobile

February 16, 2023



**ADECA**  
Alabama Department of Economic and Community Affairs

# Introductions

Hardest Hit Most  
Impacted  
and Distressed  
(HHMID)  
Counties and City

City of Mobile, Mobile  
County and Baldwin  
County



# ADECA Leadership and Grant Managers

Position	Name	Contact Information
ADECA Director	Kenneth W. Boswell	
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HRAP Program Supervisor	Scott Stewart	Scott.Stewart@adeca.alabama.gov
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# Agenda

- Updates and Current Status
- Home Recovery Alabama Program (HRAP) Overview
- Local Recovery Planning (LRP) Program Overview
- Next Steps
- Dos and Don'ts
- Q/A

# Updates and Current Status

Hardest Hit Most  
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(HHMID) Counties  
and City



# Past, Present, Future

Completed	Underway	Coming Soon
<ul style="list-style-type: none"><li>• CDBG-DR Action Plan</li></ul>	<ul style="list-style-type: none"><li>• HRAP Program Design</li><li>• LRP Program Design</li><li>• Policies and Resources</li><li>• Subrecipient Orientation</li><li>• HUD Grant Agreement</li></ul>	<ul style="list-style-type: none"><li>• Subrecipient One-on-Ones</li><li>• Subrecipient Agreements</li><li>• Policies, Guidelines and Resources Publication</li><li>• LRP Program Launch</li></ul>

# CDBG-DR Action Plan

- **ADECA CDBG-DR Action Plan** was approved by HUD on January 12, 2023, and contains:
  - **Unmet Needs Analysis:** Disaster recovery needs resulting from impacts of Hurricanes Sally and Zeta by sector (Housing, Infrastructure, Economy)
  - **Programs and Funding:** HRAP, LRP, Direct Allocations (HHMID) and Competition (MID)
  - Other HUD required components
- **HUD Grant Agreement**
  - Formally grants CDBG-DR funds to ADECA
  - Pending transmittal by HUD

# Policy and Resource Development

- CDBG-DR Grant Administration Manual (GAM)
- Subrecipient Management Manual
- Subrecipient FAQ's
- Program Guidelines
  - HRAP
  - LRPP
- ADECA CDBG-DR Website



# Home Recovery Alabama Program (HRAP)

Hardest Hit Most  
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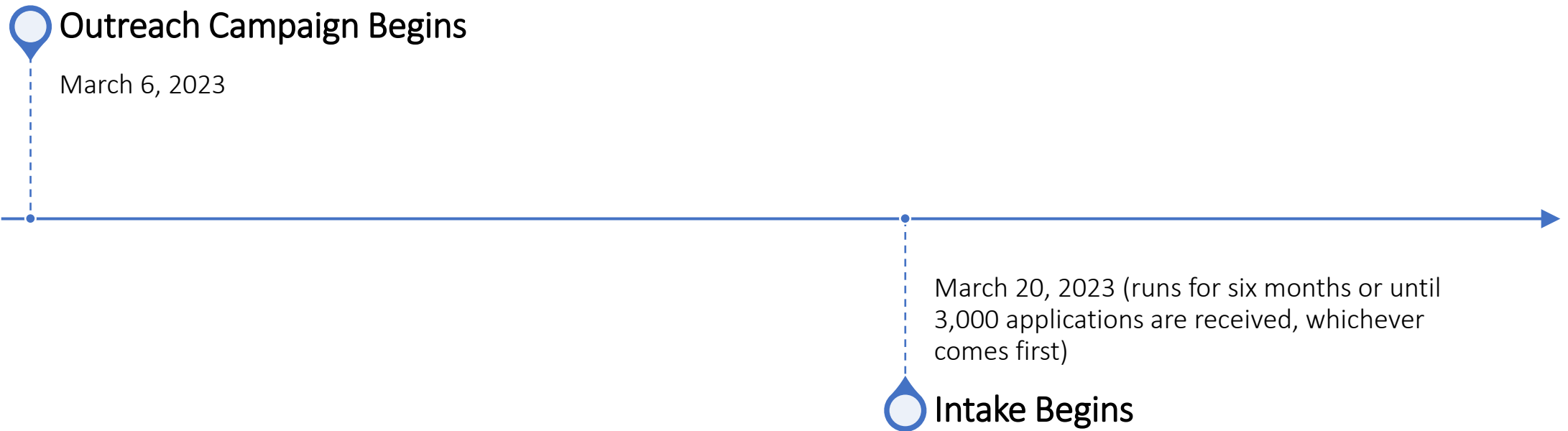


# HRAP Program Overview

- Directly Implemented by ADECA
- Limited to single family housing units, 1 to 4 units
- Provides up to \$350,000 per unit to fund to repair, reconstruct or replace single family homes that suffered damage from one or both qualifying storms.

HRAP Budget	Amount
Owner Occupied (85%)	\$238M
Renter Occupied (15%)	\$42M
Total Program Budget	\$280M

# HRAP Program Timeline



# Local Recovery Planning Program (LRPP)

Hardest Hit Most  
Impacted and  
Distressed (HHMID)  
Counties and City



# LRP Program Purpose

- Develop Local Recovery Plans (LRP) that:
  - Identify greatest impacts/unmet needs and the needs of hard to reach/vulnerable populations through local engagement
  - Allow HHMID counties to conduct a capacity assessment and develop an implementation plan to ensure subrecipients will have the capacity to implement proposed projects
  - Identify projects and programs for CDBG-DR funding that address immediate recovery needs while further positioning communities to pursue long-term mitigation actions at scale

# MID and HHMID Pathways

## Hardest Hit Most Impacted and Distressed (HHMID) Counties and City

Federally-designated MID Counties (and City) designated “Hardest Hit” by ADECA

Baldwin and Mobile Counties, and City of Mobile

Can fund programs and/or projects with their direct CDBG-DR allocation from ADECA

## Most Impacted and Distressed (MID) Counties

Federally-designated and State-designated MID Counties

Clarke, Escambia, Dallas, Marengo, Perry, Washington, and Wilcox Counties

Competitively apply to receive CDBG-DR funding from ADECA for specific recovery and mitigation projects

# Roles and Responsibilities

ADECA	HHMID
<ul style="list-style-type: none"><li>• Oversee LRP program</li><li>• Perform capacity assessments</li><li>• Enter a subrecipient agreements with HHMID Counties and City</li><li>• Review and accept LRPs</li></ul>	<ul style="list-style-type: none"><li>• Perform robust and equitable engagement with stakeholders</li><li>• Identify projects and programs for potential CDBG-DR funding</li><li>• Develop, adopt and submit LRP to ADECA</li><li>• Ensure all program requirements are met</li></ul>

# LRP Components

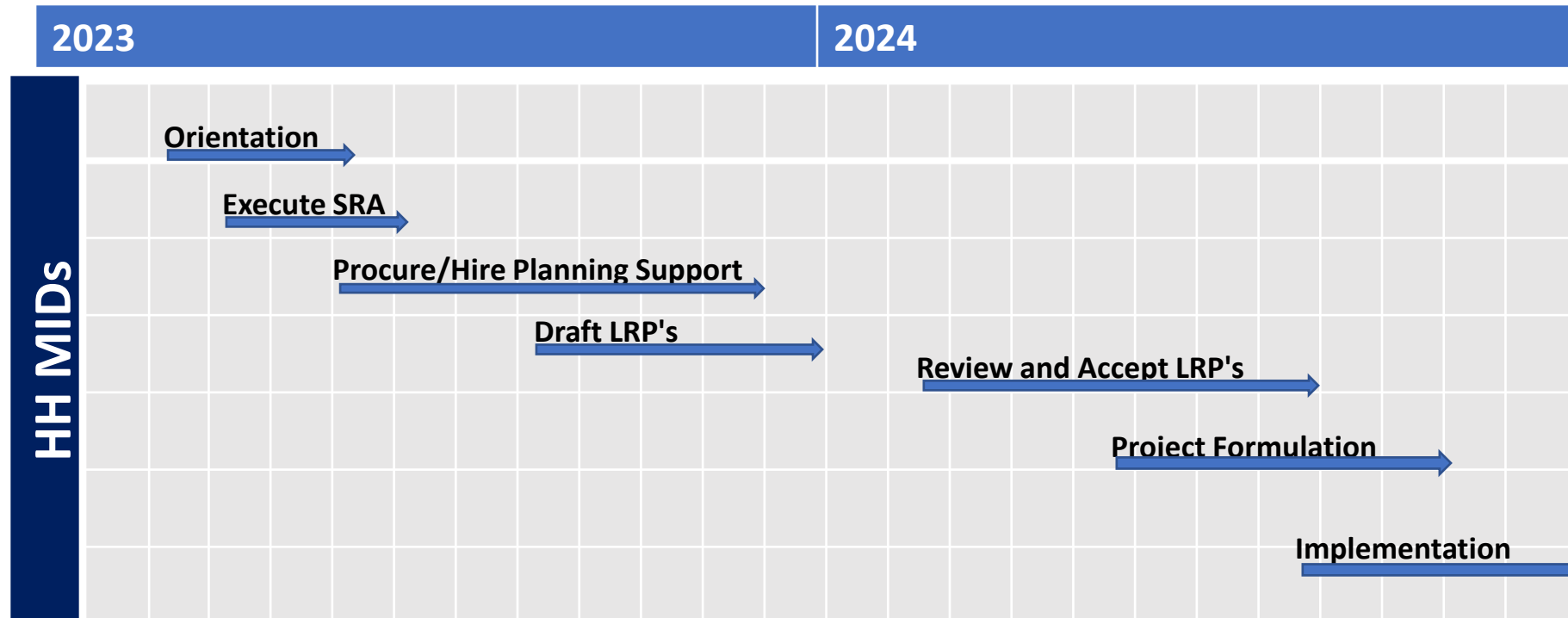
- Assessment of Storm Impact
- Local Unmet Needs and Mitigation Assessment
- Robust Equitable Engagement
- Analysis and Creation of HHMID Recovery Zones



# LRP Review and Acceptance

- All HHMID Counties and City must adopt its LRP before submittal to ADECA
- LRPs must be submitted within nine (9) months after execution of the Subrecipient Agreement with ADECA
- ADECA will review the LRP within 60 days after submission
  - ADECA will accept if all criteria are met
  - Otherwise, ADECA will provide details of changes necessary to receive acceptance

# LRP Timeline and Key Milestones



# Next Steps

Hardest Hit Most Impacted and Distressed (HHMID) Counties and City



# Next Steps

Short Term	Medium Term	Long Term
<ul style="list-style-type: none"><li>• Finalize LRP Program Guidelines</li><li>• Perform Capacity Assessments</li><li>• Execute Subrecipient Agreement with HHMIDs</li><li>• Subrecipient One-on-Ones</li><li>• Develop administrative systems</li></ul>	<ul style="list-style-type: none"><li>• LRP Program launch and implementation</li></ul>	<ul style="list-style-type: none"><li>• Finalize and adopt LRP</li><li>• Submit to and receive ADECA acceptance</li></ul>

# LRP Program Guidelines

- LRP Program Guidelines contain:
  - Program Description, Objectives, Goals and Priorities
  - Key Timelines and Milestones
  - Roles and Responsibilities
  - LRP Requirements
  - Submission and Acceptance
  - Other Requirements

# Subrecipient One-on-Ones

- ADECA will begin to schedule in February 2023
- Likely half-day session
- Purpose is to provide:
  - Updates
  - Resources
  - Training
  - Other administrative items (i.e., POCs)

## Potential Training Topics

- CDBG-DR Overview
- National Objectives and Eligible Activities
- ADECA Programs
- Capacity Assessments
- Subrecipient Agreements and Roles and Responsibilities
- Reporting and Invoicing
- Monitoring
- Crosscutting Requirements

# Administrative Systems

- ADECA is currently developing processes for Invoicing and Reporting
- Invoicing
  - Monthly
  - Reimbursement basis
- Reporting
  - Monthly progress reporting
  - Quarterly reporting
  - Section 3, Davis Bacon and other required reports

# Next Steps: Dos

- HHMID Counties and City should:
  - Become familiar with the ADECA CDBG-DR Action Plan and Policies and Procedures (i.e., Subrecipient Manual)
  - Consider potential staff or consultants to support planning effort
  - Begin to identify data sources for the Unmet Needs Assessment
  - Begin to identify stakeholders for consultation
  - Begin to identify impacts from the storm, including physical impacts and impacts to populations (i.e., vulnerable populations identified in the CDBG-DR Action Plan)
  - Keep any open line of communication with ADECA



# Next Steps: Don'ts

- HHMID Counties should not:
  - Incur costs prior to executing the Subrecipient Agreement without prior ADECA approval
  - Commit any choice limiting actions
  - Procure any services or supplies/materials/equipment
  - Assume CDBG-DR funds can supplant other funding sources on existing and potential projects

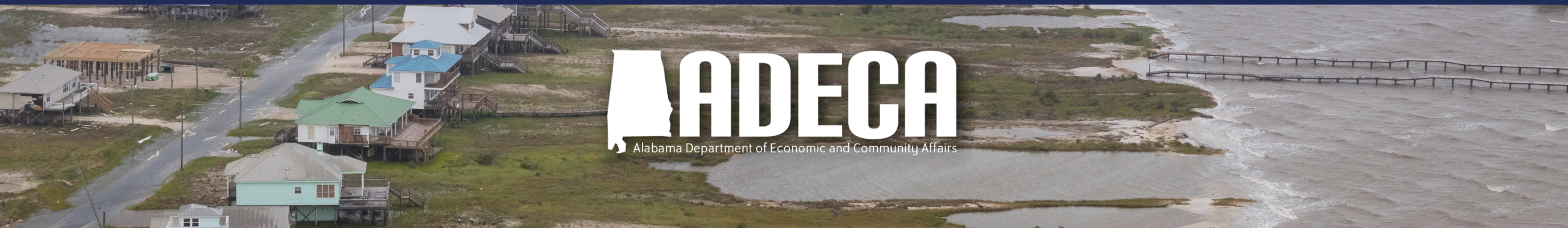
# Resources

- Grant Managers
- Grant Administration Manual (GAM)
- Subrecipient Management Manual
- Subrecipient FAQ
- ADECA CDBG-DR Website
- HUD Exchange



# QUESTIONS?

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