

**KAY IVEY**  
GOVERNOR



**KENNETH W. BOSWELL**  
DIRECTOR

**STATE OF ALABAMA**

**MEMORANDUM**

TO: Interested Parties

FROM: Kenneth W. Boswell, Director *KWB ant*

DATE: February 29, 2024

RE: Energy Efficiency & Conservation Block Grant Program  
Application Workshop

The Alabama Department of Economic and Community Affairs will be hosting the Energy Efficiency & Conservation Block Grant (EECBG) Program application workshop on Tuesday, April 2, 2024. This will be an in-person meeting that will begin at 10:00 am CST in the 7<sup>th</sup> floor auditorium of the Alabama Center for Commerce. The address is 401 Adams Avenue, Montgomery, AL. The parking deck is located across the street at 400 Adams Avenue and may be accessed from the Decatur Street entrance by using the following code: **891758**.

Individuals who will attend the workshop in person must contact Ms. Jackie Esty at [jackie.esty@adeca.alabama.gov](mailto:jackie.esty@adeca.alabama.gov) to pre-register by 5:00 pm CST on Thursday, March 28, 2024. Persons with disabilities or special needs who may require special materials, services, or assistance should notify Ms. Esty by email or call (334) 242-5292.

The workshop will also be accessible via Microsoft Teams at the same time identified above. For those individuals joining the workshop virtually, you will need to register for the workshop via this link: <https://bit.ly/3OICwi8>.

If you have any questions concerning this notice, please contact Shondra D. Swinney, Program Supervisor, at (334) 242-4369 or [shondra.swinney@adeca.alabama.gov](mailto:shondra.swinney@adeca.alabama.gov).

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