



**KAY IVEY**  
GOVERNOR

**KENNETH W. BOSWELL**  
DIRECTOR

March 21, 2023

STATE OF ALABAMA

MEMORANDUM

TO: All Interested Parties

FROM: Kenneth W. Boswell  
Director

SUBJECT: State of Alabama's PY2023 CDBG Grant Application Workshop and  
CDBG Grant Application Submission Deadline

The ADECA Community and Economic Development Division (CED Division) will conduct the PY2023 CDBG Program Grant Application Workshop on Friday, April 28, 2023. This will be both an "in-person" workshop and a "virtual" workshop that will begin at 9:30 a.m. and conclude at approximately 3:00 p.m. The workshop will be held at the Alabama Center for Commerce Building located at 401 Adams Avenue, Montgomery, Alabama, in the 7<sup>th</sup> Floor Auditorium. The parking deck is located at 400 Adams Avenue, and you can enter the parking deck on the Decatur Street side using the following code: **369963**. All persons planning to attend the workshop "in person" should pre-register by 4:00 p.m. on Wednesday, April 26, 2023, by emailing Ms. Tonika Prince at [Tonika.prince@adeca.alabama.gov](mailto:Tonika.prince@adeca.alabama.gov). The workshop will also be accessible via WebEx on the same date and time identified above. All persons planning to attend the workshop "virtually" will need to register at [https://bit.ly/FY2023\\_CBDGGrantApplicationWorkshop\\_2023-04-28](https://bit.ly/FY2023_CBDGGrantApplicationWorkshop_2023-04-28), and upon registration completion you will be forwarded a link to access the workshop.

ADECA's CED Division will have a limited number of paper versions of the PY2023 CDBG Grant Application Manual available at the CDBG Grant Application workshop site. The CED Division will also post the Manual online on the ADECA website ([www.adeca.alabama.gov](http://www.adeca.alabama.gov)) at the link: <https://adeca.alabama.gov/cdbg/cdbg-application-manual/>.

The CDBG Grant Application Workshop is accessible to persons with disabilities. Persons with disabilities or special needs who may require special materials, services, or assistance should call Ms. Tonika Prince at (334) 353-5353, email Ms. Prince, or write to her at ADECA's CED Division, P.O. Box 5690, Montgomery, Alabama 36103-5690 when pre-registering for the workshop.

Please note that the **PY2023 CDBG Grant Application submission deadline is Monday, July 24, 2023, at 12:00 noon**. All CDBG grant applications are to be submitted to – and received by – ADECA's CED Division by 12:00 Noon on that date at the CED Division's office located at 401 Adams Avenue, Room 500, Montgomery, Alabama 36103.

If there are any questions concerning these matters, please call Dr. Kathleen Rasmussen at (334) 353-0323 or email her at [Kathleen.rasmussen@adeca.alabama.gov](mailto:Kathleen.rasmussen@adeca.alabama.gov).

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