

**REQUEST FOR PROPOSAL
FOR
PROFESSIONAL ENGINEERING SERVICES
TO DEVELOP AND CONDUCT
A DAM SAFETY SURVEY AND EVALUATION STUDY**

*Revised on September 19, 2022

The Alabama Department of Economic and Community Affairs (ADECA) Office of Water Resources (OWR) is soliciting proposals from engineering firms who are interested in developing and conducting a survey and evaluation study of dams in three counties in Alabama with the objective of developing a framework for a dam safety program in Alabama.

REQUIREMENTS AND SCOPE OF WORK

At least one Qualified Engineer will be required to direct the project for the engineering firm. A Qualified Engineer is defined to be a licensed Professional Engineer who is competent and experienced in the field of dam safety. The Qualified Engineer will need to provide demonstration and documentation of at least 7 years of experience related to the investigation, design and/or construction of dams in a state with a state dam safety program.

The following shall be included in the proposal:

- Past performance and general qualifications for evaluation and assessment of dams.
- Proposed project team members and their qualifications. Discuss the qualification and scope of services to be provided by each team member.
- Project management experience and approach.
- Knowledge and experience working within requirements of state dam safety programs.

In addition, the proposal should include a scope of work to include the following:

- Develop an updated inventory of dams in the State of Alabama which includes, but is not limited to, Jefferson, Shelby, and Tuscaloosa Counties using GIS and/or field measurements.
- Develop and conduct a Dam Safety Survey and Evaluation Study including, but not limited to, Jefferson, Shelby, and Tuscaloosa Counties, in which a select number of dams identified in the inventory will be inspected and evaluated for safety, structural integrity, hazard potential, potential downstream consequences, and the development of emergency action plans according to requirements and recommended guidelines by the Federal Emergency Management Agency (FEMA) and the Association of State Dam Safety Officials.
- Based on the findings of the Dam Safety Survey and Evaluation Study, develop a plan for evaluating the remaining dams in the state as well as a framework and recommendations for a cost-effective implementation of a dam safety program utilizing lessons learned from other state programs.
- Include any other information about your firm, or about the project, that you feel is relevant to the project. Also, explain any other factors that make your firm uniquely qualified to provide professional services for this project.

AVAILABILITY OF FUNDS

The Contract between ADECA and the selected firm will be conditional upon the availability of funds. The contract will be negotiated after discussing and refining the scope of services for the project with the selected engineering firm.

TERM OF CONTRACT

The term of the Contract shall be valid upon execution by both parties and is projected to be for a period of no more than one year.

NOT CONSTITUTE A DEBT OF THE STATE

It is agreed that the terms and commitments contained herein shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment No. 26. It is further agreed that if any provision of this Contract shall contravene any statute or Constitutional provision or amendment either now in effect or which may, during the course of the Contract, be enacted, then that conflicting provision in the Contract shall be deemed null and void. The Contract's sole remedy for the settlement of any and all disputes arising under the terms of this agreement shall be limited to the filing of a claim with the Board of Adjustment for the State of Alabama.

CONTRACTOR NOT ENTITLED TO MERIT SYSTEM BENEFITS

Under no circumstances shall the selected Contractor be entitled to receive the benefits granted to state employees under the Merit System Act.

NO LEGAL OBLIGATION IN RESPONSE TO RFP

Nothing in this RFP is to be construed as creating any legal obligation on the part of ADECA nor any of the Respondents submitting proposals to ADECA in response to this RFP. ADECA reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this RFP in whole or in part, at any time. In no event shall ADECA be liable to a Respondent for any costs or damages incurred in connection with this RFP's process, including but not limited to, any and all costs of preparing a response to this RFP or any other costs incurred in reliance on this RFP. No Respondent shall be entitled to repayment from ADECA for any costs, expenses, or fees related to this RFP. All documentation submitted to ADECA in response to this RFP will become the property of ADECA. Respondents are cautioned that all responses received will be considered a "public writing" and therefore could be subject to public inspection, upon request, pursuant to Ala. Code § 36-12-40. Respondents may also withdraw their interest in this RFP, in writing, at any point in time, as more information becomes known.

SELECTION PROCESS

All proposals received by closing date will be reviewed and evaluated by using the following criteria:

- Past performance and general qualifications of the firm for conducting a survey and evaluation of the safety of dams.
- Proposed project team members and their qualifications.
- Proposed approach and timelines for conducting the scope of work.
- Knowledge and experience working within requirements of state dam safety programs.

AGREEMENT

All terms and conditions, as well as duties of the selected Contractor, shall be set forth in a contract agreement between the selected Contractor and ADECA. The contract will incorporate by reference the requirements of the RFP and the Contractor's proposal as negotiated.

SUBMITTAL DEADLINE

Interested firms must submit one original and 4 paper copies of the proposals with qualifications in accordance with the RFP no later than **4:00 p.m. CT, Friday, October 14, 2022** to:

**J. Brian Atkins, P.E.
Office of Water Resources
Alabama Department of Economic and Community Affairs
401 Adams Avenue
Suite 434
Montgomery, Alabama 36104
(334) 242-5499**