

7.

**CERTIFICATE FROM CONTRACTOR/SUBCONTRACTOR DESIGNATING OFFICER OR EMPLOYEE TO SUPERVISE PAYMENT OF EMPLOYEES**

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_ Project No: \_\_\_\_\_

(I / We) hereby certify that (I am / we are) (the prime contractor / a subcontractor) for \_\_\_\_\_

\_\_\_\_\_  
(Specify "General Construction", "Plumbing", "Roofing", etc.)

in connection with construction of the above mentioned CDBG Project, and that (I / we) have appointed

\_\_\_\_\_, whose signature appears below, to supervise the payment of (my / our)

employees beginning \_\_\_\_\_, 20\_\_\_\_\_. That he/she is in a position to have full knowledge of

the facts set forth in the payroll documents and in the Statement of Compliance required by the so-called Kick-Back

Statute which he/she is to execute with (my / our) full authority and approval until such time as (I / we) submit to the

\_\_\_\_\_ a new certificate appointing some other person for the purposes herein above stated.

(Name of Grantee)

\_\_\_\_\_  
(Signature of Appointee)

\_\_\_\_\_  
(Name of Firm or Corporation)

List with signatures all owners, partners, and/or officers of the Corporation below:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Note: This certificate must be executed by authorized officers of the corporation and/or by members of the partnership, and shall be executed prior to and be submitted with the first payroll. Should the appointee be changed, a new certificate must accompany the first payroll for which the new appointee executes the Statement of Compliance required by the Kick-Back Statute. A new designation is not necessary as long as the person signing the Statement of compliance is an owner, partner or officer of the Corporation whose signature appears above.