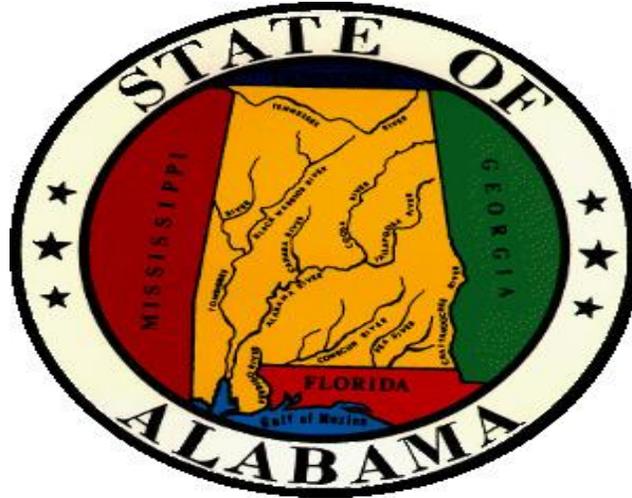


REQUEST FOR PROPOSALS



ADECA Law Enforcement and Traffic Safety
Division

Edward Byrne Memorial JAG Fund Local Law Enforcement Assistance Grants

Issue Date: September 1, 2020

Proposal Due Date: September 30, 2020

Local Law Enforcement Assistance Grant

Eligible Applicants

For this program, all applicants must be a unit of local government with a law enforcement department. A unit of local government is: a town, township, village, parish, city, county, borough, or other general purpose political subdivision of a state; or, it may also be a federally recognized Indian tribe that performs law enforcement functions (as determined by the Secretary of the Interior). Otherwise a unit of local government may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes.

Proposals

Submission Information

All proposals must be received no later than 4:00 p.m., **September 30, 2020** at:

Electronic submission will be accepted at <mailto:lets@adeca.alabama.gov>

By Mail:

ADECA - LETS Division
P.O. Box 5690
Montgomery, AL 36103-5690

By Courier:

ADECA - LETS Division
Suite 474
401 Adams Avenue
Montgomery, AL 36104

Late Proposals

Proposals submitted after the due date will not be considered. The Law Enforcement and Traffic Safety (LETS) Division reserves the right to reject any incomplete proposals without review.

Questions

Questions pertaining to this RFP may be submitted to Brian Forster by phone at 334-353-4265 or by email at brian.forster@adeca.alabama.gov or John Rogers at 334-242-5831 or by email at john.rogers@adeca.alabama.gov.

Please keep a complete copy of your proposal (including a copy of all completed and signed attachments) for your records.

This 'Request for Proposal' does not indicate acceptance or approval of any proposal in response to this request. No grant or contract payment can be made until a grant agreement has been fully executed. Therefore, no work shall begin on projects selected for funding until an executed grant agreement has been received. All grant awards are contingent upon state receipt of federal funds awarded. ADECA

reserves the right to reject any proposal deemed unresponsive to this RFP or for other legitimate documented reasons.

Part I Funding Opportunity Description

A. Summary

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3751(a)) is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system, from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives. JAG-funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures.

The Alabama Department of Economic and Community Affairs (ADECA) LETS Division manages the State Allocation of the Edward Byrne Memorial Justice Assistance Grant (JAG). Each year the award includes a portion of funds that can be used to support local law enforcement agencies.

Purchases under this Request for Proposals (RFP) will be funded in whole by the local law enforcement portion of the state's award. These grants will be used by agencies to supplement agency equipment budgets.

The LETS division is seeking proposals from local law enforcement agencies who can demonstrate a substantial need for equipment upgrades and/or replacements.

PART II – AWARD INFORMATION

A. Estimated Funding

Approximately \$600,000 is available for this solicitation of Local Law Enforcement Equipment Grants.

B. Award Size and Anticipated Number of Awards

The maximum amount requested for each proposal submitted under this announcement is \$24,000.

C. Period of Performance

The LETS Division anticipates awarding grants to begin January 1, 2021 and to terminate no later than June 30, 2021, for an amount not to exceed the amount requested by the Applicant or that which is negotiated between the selected Applicant and the LETS Division.

D. Method of Payment

Payments shall be made on a cost-reimbursement basis over the course of the grant.

E. Prohibited/Controlled Expenditures

No JAG funds may be expended outside of JAG purpose areas. Even within these purpose areas, however, JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Nor may JAG funds be used directly or indirectly to provide for any of the following matters unless the Bureau of Justice Assistance (BJA) certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order:

- Vehicles (other than patrol), vessels, or aircraft
- Luxury items.
- Real estate.
- Construction projects (other than penal or correctional institutions).
- Any similar matters.

F. Cash Matching

100 percent federally funded.

Part III- Program Description

The LETS Division is seeking proposals from local units of government to assist law enforcement entities located within their jurisdictions.

A unit of local government is: a town, city, county, or other general purpose political subdivision of a state; or, it may also be a federally recognized Indian tribe that performs law enforcement functions (as determined by the Secretary of the Interior). Otherwise a unit of local government may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes.

Eligibility Requirements:

1. Must be a unit of local government with a law enforcement department.

2. Must be currently compliant with the Universal Crime Reporting (UCR) System and preparing to implement the National Incident Based Reporting System (NIBRS) by January 2021. This will be validated with information reported by the Alabama Justice Information Commission (AJIC.)

3. Applicant must not have been eligible for a direct award from the Bureau of Justice Assistance (BJA) under the Byrne JAG program for the current year.

Allowable Purchases Under the Local Law Enforcement Assistance Grant

-any law enforcement equipment that the agency can demonstrate will help improve or expand its law enforcement mission.

-ADECA program staff reserves the right to determine if the equipment request is in fact law enforcement related and fulfills a demonstrated need of the agency.

Part IV- Proposal Contents

Each proposal submitted must contain one (1) original copy of the following documents:

A. Complete Grant Application

To include the following:

1. Grant pages 1-9

B. Attachments

1. Standard Subgrant Conditions and Assurances

-must be signed by the Authorizing Official

2. Certification Regarding Drug-Free Workplace Requirements

-must to be signed by the Authorizing Official

3. Certification Regarding Debarment

-must be signed by the Authorizing Official

4. Certification Regarding Lobbying

- must signed by the Authorizing Official

5. EEO Certification

- must be signed by the Authorizing Official

6. Financial Questionnaire

- must be completed and signed by the Financial Officer

Grant Application Guidelines

-the Authorizing Official and the Financial Officer must be two different individuals.

-all signatures must be original, preferably in blue ink

PART V- Selection

Upon review and evaluation of all proposals, the LETS Division will make recommendations to the Director, who will forward final approvals to the Governor for award.

A. Right to Reject

The LETS Division reserves the right to reject any and all proposals submitted or to request additional information from applicants. The LETS Division reserves the right to award a grant on an "all or none" basis. Any grant award will be made to the organization which, in the opinion of the LETS Division, is determined to be the best qualified and whose proposal best meets the requirements of the RFP. The LETS Division reserves the right to negotiate with any applicant. All grant awards are subject to the availability of federal funds for award.

B. Proprietary Information

The information contained in the proposals will be public information unless a reasonable request is made to keep specific information confidential. If a proposal contains any information that the applicant does not wish to have disclosed to the public or used by the LETS Division for any purpose other than evaluation of the offer, each sheet of such information must be clearly marked "proprietary." This information will be kept confidential, subject to applicable

state and federal laws. Proposals and supporting materials submitted shall become the property of the LETS Division.

C. Indirect Cost

In accordance with 2 CFR 200.331(a)(1)(xiii) and (a)(4), and 2 CFR 200.414, subrecipients of federal awards may charge indirect costs to the award unless statutorily prohibited by the federal program and in accordance with any applicable administrative caps on federal funding. ADECA will not negotiate indirect cost rates with subrecipients, but will accept a federally negotiated indirect cost rate or the 10% de minimis rate of the modified total direct cost (MTDC) as defined in 2 CFR 200.68. If requesting the 10% de minimis rate, subrecipients must submit a certification that the entity has never received a federally approved indirect cost rate. Subrecipients are allowed to allocate and charge direct costs through cost allocation. However, in accordance with 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but not charged as both or inconsistently charged to the federal award. Once chosen, the method must be used consistently for all federal awards until such time as a negotiated rate is approved by the subrecipients' federal cognizant agency.