

DISTRIBUTION LIST FOR FLOODPLAIN/WETLAND NOTICES

In general, environmental notices should be sent to all interested parties, including:

- **Local News Media**
- **Individuals and groups interested in your activities, including historical societies and groups**
- **State and Federal agencies, as appropriate**

When a project located in a **Floodplain/Wetland**, the State and Federal agencies listed below must receive a copy of both the Early and Final Floodplain/Wetland Notices **AND** the NOI/RROF or Combined Notice. **Only** submit to Tribes if applicable.

*If the proposed project involves development or conversion of prime or unique agricultural land for non-agricultural use, submit **ALL NOTICES** (Floodplain/Wetland, NOI/RROF, Combined Notice) to USDA Natural Resources Conservation Service.

<p>U.S. Environmental Protection Agency, Region 4 ATTN: ENSV/NEPA Section Atlanta Federal Center 61 Forsyth Street, SW Atlanta, GA 30303-3104 Phone: 404-562-9900 <i>Note: EPA wishes to be contacted only when projects require an Environmental Assessment.</i></p>	<p>U.S. Army Corps of Engineers Access the website below to determine which Regulatory Office has jurisdiction over your project area. http://w3.saj.usace.army.mil/permits/HQAvatar/index.htm</p>
<p>Alabama Historical Commission ATTN: Lee Anne Wofford 468 South Perry St Montgomery, AL 36104 Phone: 334-242-3184</p>	<p>Federal Emergency Management Agency ATTN: Jesse Munoz 3003 Chamblee Tucker Road Atlanta, GA 30341 Phone: 770-220-5200</p>
<p>Alabama Department of Conservation & Natural Resources ATTN: J. Chris Green 64 N. Union Street, Suite 551 Montgomery, AL 36104 Phone: 334-242-3471</p>	<p>U.S. Fish and Wildlife Service Region 4 Ecological Field Office 1208 B Main Street Daphne, AL 36526-4419 Phone: 251-441-5181</p>
<p>Indian Tribes Access the website below to determine whether Indian Tribes have an interest in the County where the project takes place. http://egis.hud.gov/tadat/tribal.aspx</p>	
<p>Alabama Emergency Management Agency ATTN: Floodplain Management Officer PO Drawer 2160 Clanton, AL 35046-2160</p>	<p>*USDA Access the website below to determine which Regional Office has jurisdiction over your project area. http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/about/?cid=nrcs142p2_053892</p>

Early Floodplain/Wetland Notice Notification Letter

[Letterhead of the Responsible Entity (RE)]

[Name], [Title]
[Name of Agency]
[Address]
[Address]

Date

Re: ***[City/Town]*** of ***[Name]***
CDBG Project No: ***[xx-xx-xx-xx-xxx]***

Dear ***[Title]*** ***[Last Name]***,

This letter serves as notification, as per HUD regulation 24 CFR §55.20(b), that the above project is located in the 100-year floodplain (500-year floodplain for critical actions) or results in new construction in a wetland. Included with this letter is a copy of the notice that was published in the ***[name of newspaper]*** on ***[date of publication]***. No action is required on your agency's part.

Sincerely,

[Name]
[Title]

Enclosures: 1

Final Floodplain/Wetland Notice Notification Letter

[Letterhead of the Responsible Entity (RE)]

[Name], [Title]
[Name of Agency]
[Address]
[Address]

Date

Re: ***[City/Town]*** of ***[Name]***
CDBG Project No: ***[xx-xx-xx-xx-xxx]***

Dear ***[Title]*** ***[Last Name]***,

This letter serves as notification, as per HUD regulation 24 CFR §55.20(g), that the above project is located in the 100-year floodplain (500-year floodplain for critical actions) or results in new construction in a wetland. Included with this letter is a copy of the notice that was published in the ***[name of newspaper]*** on ***[date of publication]***. No action is required on your agency's part.

Sincerely,

[Name]
[Title]

Enclosures: 1

DISTRIBUTION LIST FOR COMBINED NOTICES

In general, environmental notices should be sent to all interested parties, including:

- **Local News Media**
- **Individuals and groups interested in your activities, including historical societies and groups**
- **State and Federal agencies, as appropriate**

When a project requires an **Environmental Assessment** to be completed, the State and Federal agencies listed below must receive a copy of the Combined Notice. **Only** submit to Tribes if applicable.

*If the proposed project involves development or conversion of prime or unique agricultural land for non-agricultural use, submit **ALL NOTICES** (Floodplain/Wetland, NOI/RROF, Combined Notice) to USDA Natural Resources Conservation Service.

<p>U.S. Environmental Protection Agency, Region 4 ATTN: ENSV/NEPA Section Atlanta Federal Center 61 Forsyth Street, SW Atlanta, GA 30303-3104 Phone: 404-562-9900 <i>Note: EPA wishes to be contacted only when projects require an Environmental Assessment.</i></p>	<p>U.S. Fish and Wildlife Service Region 4 Ecological Field Office 1208 B Main Street Daphne, AL 36526-4419 Phone: 251-441-5181</p>
<p>Alabama Historical Commission ATTN: Lee Anne Wofford 468 South Perry St Montgomery, AL 36104 Phone: 334-242-3184</p>	<p>Alabama Department of Conservation & Natural Resources ATTN: J. Chris Green 64 N. Union Street, Suite 551 Montgomery, AL 36104 Phone: 334-242-3471</p>
<p>Indian Tribes Access the website below to determine whether Indian Tribes have an interest in the County where the project takes place. http://egis.hud.gov/tadat/tribal.aspx</p>	<p>*USDA Access the website below to determine which Regional Office has jurisdiction over your project area. http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/about/?cid=nrcs142p2_053892</p>

Combined Notice Notification Letter

[Letterhead of the Responsible Entity (RE)]

[Name], [Title]
[Name of Agency]
[Address]
[Address]

Date

Re: ***[City/Town]*** of ***[Name]***
CDBG Project No: ***[xx-xx-xx-xx-xxx]***

Dear ***[Title]*** ***[Last Name]***,

This letter serves as notification, as per HUD regulation 24 CFR §58.43(a), that a Finding of No Significant Impact (FONSI) has been made and that a Notice of Intent to Request Release of Funds and Certification (NOI/RROF) will be submitted to the Alabama Department of Economic and Community Affairs. They are presented in a Combined Notice. Included with this letter are copies of the notices that were ***[posted/published]*** in the ***[name of buildings/name of newspaper]*** on ***[date of posting/publication]***. No action is required on your agency's part.

Sincerely,

[Name]
[Title]

Enclosures: 1