

ESG COMPLIANCE INFORMATION

PREVENTION AND RAPID RE-
HOUSING

PARTICIPANT ELIGIBILITY Homelessness Prevention

Conduct initial evaluation	Lacks support networks and financial resources to remain in housing
Meet criteria of "at-risk of homelessness categories 1, 2, or 3 or criteria of homeless definition categories 2, 3, or 4	Re-evaluation at least once every 3 months
Annual income <u>below 30%</u> of AMI at program entry	

PARTICIPANT ELIGIBILITY Rapid Re- Housing

Conduct initial evaluation

Lacks support networks and financial resources to obtain housing

Meet criteria of category 1 of homeless definition final rule

Re-evaluation annually

No income threshold at program entry

ELIGIBILITY

For both Prevention and Re-housing

At re-evaluation:

1. Annual income at or below 30% AMI
2. Annual income is calculated based on guidelines found at 24 CFR 5.609 (**for initial assessment and re-evaluation**)
3. Lacks support networks and sufficient resources to retain housing without ESG assistance
4. Participants should report changes in income or circumstances that affect their need for ESG assistance

HOMELESS- NESS PREVENTION AND RAPID RE-HOUSING

The regulations establish the following order of priority for obtaining evidence:

1. Third-party documentation, including written and source documentation, and HMIS records;
2. Intake worker observations; and
3. Certification from persons seeking assistance

CASE MANAGEMENT

- Prevention and re-housing program participants are required to meet with their case managers monthly while receiving assistance (unless prohibited by laws regarding domestic violence issues)
- Case manager must develop a housing stability plan to assist participants in retaining permanent housing after assistance ends

HOMELESS- NESS PREVENTION AND RAPID RE-HOUSING

Participants must be assisted, as needed, in obtaining:

- Appropriate supportive services such as medical/mental health treatment or services essential for independent living
- Mainstream benefits like Medicaid, SSI, or TANF

RAPID RE- HOUSING

- Rapid Re-housing is a model for helping people move from the streets or shelter to permanent housing - it was not intended for people exiting transitional housing (TH).
- **Using rapid re-housing funds to exit persons from TH should not be common practice or a core aspect of your program design.**

PARTICIPANT FILE DOCUMENTATION

- Entry in and exit from HMIS/Comparable Database
- Eligibility (housing status and income)
- Lack of resources, support networks, and alternate housing
- Detailed Case Management Notes
- Documentation that the same type of assistance is not being provided by other public sources
- Housing Stability Plan

PARTICIPANT FILE DOCUMENTATION

- Type, amount, and length of assistance provided
- Lease
- Rental Assistance Agreement
- Rent Reasonableness Checklist
- Compliance with Fair Market Rent
- Housing Habitability Standards Checklist
- Lead-Based Paint Checklist
- Form documenting participant is aware of the termination/grievance policy