

OFFICE OF THE GOVERNOR

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STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

KENNETH W. BOSWELL
DIRECTOR

June 23, 2020

MEMORANDUM

TO: All Interested Parties

FROM: Kenneth W. Boswell
Director

A handwritten signature in blue ink that reads "Kenneth W. Boswell".

SUBJECT: ADECA CED Division's Guidance on Conducting LMI Beneficiary Surveys for Submitting PY2020 CDBG Grant Applications, and Updated Grant Application Submission Deadline

As ADECA's PY2020 CDBG grant application deadline of Friday, July 10, 2020 at 12:00 Noon approaches, we are realizing that the COVID-19 virus pandemic continues to remain potent in our communities. ADECA understands that this predicament might be causing our CDBG grant applicants to experience anxiety, as they are being placed in the situation of developing CDBG projects that require individuals to conduct door-to-door surveys of low-income and moderate-income (LMI) beneficiaries residing in the proposed project area(s) in their efforts to qualify local government project activities as meeting the CDBG Program's required 51% LMI National Objective.

Because there is now a very short period of time in which to conduct such LMI surveys, and due to the continued active pandemic within Alabama that requires social distancing and other protective measures to be implemented, it is by way of this Memorandum that I am extending the deadline for submitting the PY2020 CDBG grant applications until Monday, August 10, 2020, at 12:00 Noon. ADECA requests that grant applicants either conduct their projects' LMI surveys while using proper social distancing practices or utilize other approved LMI beneficiary determination methods that include (i) using previously-conducted LMI surveys that are not more than three (3) years old, (ii) collecting recent Census data applicable to the project area, or (iii) qualifying the project activity as being based on limited clientele.

Please note the importance of submitting your CDBG grant applications wherein all aspects of the application format are completed. This will allow ADECA to thoroughly evaluate your projects. I want to thank you for your attention to this matter. Good luck with your projects and stay safe.

If you have questions concerning this matter, then please call Shabbir Olia at (334)242-5468.

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