

OFFICE OF THE GOVERNOR

**KAY IVEY**  
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ALABAMA DEPARTMENT OF ECONOMIC  
AND COMMUNITY AFFAIRS


**KENNETH W. BOSWELL**  
DIRECTOR

**STATE OF ALABAMA**

April 15, 2020

**MEMORANDUM**

TO: All Interested Parties

FROM: Shabbir Olia   
CED Division Chief

SUBJECT: Invitation for ADECA CED Division's WebEx Conference Call on  
April 17, 2020 to Seek Input on CARES Act / CDBG-CV Fund  
Grant Activities

The ADECA CED Division has scheduled a WebEx conference call to take place on Friday, April 17, 2020, beginning at 11:00 a.m., to seek input from our interested parties on the possible uses of recently-appropriated CARES Act / CDBG-CV funds in the amount of \$14,011,858 so as to address (i) the ongoing COVID-19 crisis and (ii) infectious disease pandemics/emergencies that might arise in the near future. The attachment here provides telephone dial-in instructions for joining this WebEx call.

We anticipate that many people will want to participate on this call. Therefore, we are requesting that if you plan on being a call-in participant, please notify Teresa Nobles via email at [teresa.nobles@adeca.alabama.gov](mailto:teresa.nobles@adeca.alabama.gov) no later than Thursday, April 16, 2020 of your intention to participate on the call. And to avoid several participants talking simultaneously during the call, we are inviting one person from each representative organization to offer and discuss the collective thoughts of that organization's staff. Further, as a time-saving measure, we do not plan on taking a roll call of participants on the call; instead, we will utilize Teresa's sign-up list to call on individual participants.

Please note that the selected activities on which the CARES Act grant funds are to be expended must be able to have an immediate impact on the current COVID-19 pandemic within Alabama's local communities. Unlike ADECA's regular CDBG Program activities (where the use of CDBG funds is considered to have a long-term investment within the communities), the CARES Act grant fund expenditures must involve activities which can be quickly implemented so that the benefits are realized immediately by the intended beneficiaries.

We thank you in advance for your consideration to be a participant on this call. Please do not hesitate to call me at (334)242-5468 or send an email to me at [shabbir.olia@adeca.alabama.gov](mailto:shabbir.olia@adeca.alabama.gov) if you have any questions regarding this matter.

SAO:KAR  
Attachment

## ATTACHMENT

### Instructions for Accessing the ADECA CDBG WebEx Conference Call on Friday, April 17, 2020 at 11:00 a.m.

- Step 1. The WebEx Conference Call Dial-in Number is **1-415-655-0001** (US Toll)
  
- Step 2. The meeting access code number is **283 428 913 #**  
(# is the number or pound sign on your telephone keypad)
  
- Step 3. When asked for the attendee number, press #
  
- Step 4. In order to minimize background noises, please use your phone's "mute"  
button  
when you are not speaking on the call

If you have difficulty accessing the call, please call Teresa Nobles at (334)782-8300 for assistance.