March 30, 2010

MEMORANDUM

TO: Interested Parties

FROM: Doni M. Ingram
      Director

RE: FY2010 CDBG Application Workshop

The FY2010 CDBG Application Workshop will be held at the Birmingham Marriott, 3590 Grandview Parkway, in Birmingham on Wednesday and Thursday, May 5 and 6, 2010. The Marriott may be reached at 1-888-426-5171, 205-968-3775, or on-line at Marriott.com. When making reservations be certain to identify yourself as a participant of the CDBG Application Workshop, in order to receive the group rate of $102 per night. The hotel must receive your reservation request on or before April 23, 2010.

All persons attending this workshop should pre-register with ADECA by calling Sandra Peavy at 334-353-1893 by the close of business May 3, 2010. Registration for the CDBG workshop at the Marriott Hotel will begin at 11:00 a.m. and the workshop will start at 1:00 p.m.

The workshop will be accessible to all persons. If you have a disability that might require special services, materials, or assistance, please notify Sandra when pre-registering.

DMI:SAO:md