

November 20, 2001

ALABAMA CDBG INTERGOVERNMENTAL  
POLICY LETTER NUMBER 17 (a)

REVISION 1

TO: CDBG Grantees

FROM: Norman B. Davis, Jr.  
Director

POLICY ON ACCEPTANCE OF DRAWDOWNS FOR CONSTRUCTION

Effective January 1, 2002, no request for payment (drawdown) will be processed that includes construction funds unless the State has received a copy of the **applicable wage decision** *and* the **fully executed two-page contract** that indicates the amount of the contract and the parties thereto. This provides the State with evidence of compliance with Policy Letter Number 17, indicates appropriateness of payment, and provides information required for HUD and Department of Labor mandated reports.

We appreciate your cooperation with this requirement and look forward to a continued working relationship. Should you have questions concerning this requirement, please contact your assigned Program Supervisor or Shabbir Olia at 334-242-5468.

NDB:SAO:md