

**INFORMATION NEEDED TO COMPLETE  
FLOAT LOAN DOCUMENTS**

1. Grant Agreement
  - A. City's name
  - B. amount of grant
  - C. CDBG application number
  - D. CDBG project number
  - E. maximum amount to be paid grant recipient for services
  - F. description of activities and portion of grant allocable to each activity
  - G. Mayor's name and City Clerk's name
2. Loan Commitment Agreement
  - A. Company's name and state of incorporation
  - B. name of any IDB involved
  - C. loan amount
  - D. brief description of the project
  - E. terms of the loan
    - i. interest rate
    - ii. schedule for payment of principal and interest
    - iii. first payment date
    - iv. maturity date
  - F. address for each of the City, the Company and any IDB involved
  - G. name of bank that will issue letter of credit
  - H. location of bank office for draw against letter of credit
  - I. number of new jobs to be created
  - J. number of jobs to be preserved
  - K. County in which project is located

- L. name and title of Company officers who will sign
  - M. name and title of IDB officers who will sign, if IDB involved.
3. Promissory Note
- A. City address for notice
  - B. Bank address for notice
  - C. Company address for notice
  - D. IDB address for notice, if IDB involved

OTHER DOCUMENTS, WHICH ARE EXHIBITS TO THE LOAN COMMITMENT AGREEMENT, CAN BE COMPLETED WITH THE ABOVE INFORMATION.