

C D B G Compliance Training Videos

OVERVIEW for PY 2016

Distributed January 2017

File Type	Topic / Description	Presenter / Title / Specialty	Completed
	CDBG Procurement Guidelines and Procedures This video presentation along with the Procurement 101 Handout expounds and clarifies CDBG Procurement Guidelines and Procedures as defined in the Electronic Code of Federal Regulations, Title 2, Subtitle A, Chapter II, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly referred to as the Super-Circular) and the Code of Alabama 1975, Title 39, Public Works.	Randy Ray, CDBG Program Manager <i>Procurement Specialist</i>	<input type="checkbox"/>
	CDBG Engineering Compliance Training Presentation of the CDBG Engineering Compliance training focusing on the responsibilities of the Engineer and the required submittals.	Chris Perkins, PE, CED Engineer/Environmental Officer <i>Engineering Specialist</i>	<input type="checkbox"/>
	Analysis of Impediments to Fair Housing Choice This presentation provides guidance for local governments to comply with the U. S. Department of Housing and Urban Development's administrative requirements issued pursuant to the Housing and Community Development Act and related laws concerning the periodic conduct of "assessments of fair housing" (AFH) by units of local government which receive CDBG grant funds for projects in their communities (counties, cities, and towns). Units of local government awarded a federally-funded Community Development Block Grant are responsible for adhering to these AFH guidelines in pursuance of identifying and eliminating existing obstacles to fair housing choice.	Kathleen Rasmussen, CDBG Program Manager <i>Analysis of Impediments to Fair Housing Choice Specialist</i>	<input type="checkbox"/>
	Acquisition and Right-of-Way Overview <i>(second PDF is extended presentation with more links.)</i>	Chelese Beck, CDBG Program Supervisor <i>Acquisition Specialist</i>	<input type="checkbox"/>
	CDBG Environmental Compliance Training Presentation of the CDBG Environmental Compliance training focusing on the responsibilities of the Certifying Officer and environmental review basics.	Chris Perkins, CED Engineer/Environmental Officer	<input type="checkbox"/>



Labor Standards

Kathleen Rasmussen, CDBG Program Manager
Labor Specialist



This presentation provides guidance for local governments to comply with the U. S. Department of Labor's administrative requirements issued pursuant to the Davis-Bacon Act and related laws concerning labor standards applicable to CDBG construction projects in local communities (counties, cities, and towns). Units of local government, construction contractors and their employees working on such federally-funded construction projects are responsible for adhering to these labor standards pertaining to regular and overtime hours worked, straight-time and over-time compensation paid to employees, payroll requirements, record-keeping requirements, and related matters. Guidance is also provided for determining the proper Wage Decisions to accompany Notices of Start of Construction on such CDBG projects.



Civil Rights and Equal Opportunity

Dave Veatch, CDBG Program Supervisor
Fair Housing & Equal Opportunity Specialist



An overview of the Civil Rights laws that affect CDBG programs. Initiatives and compliance measures discussed include Affirmatively Furthering Fair Housing, Citizen Participation, and Section 3.



Proper Closeout Procedures

CDBG Staff
Contact Program Supervisor with any questions



PDF presentation reviewing requirements for a timely and complete Close-out of CDBG projects. Close-out verifies that CDBG funds have been properly spent and that the city/county complied with requirements in completing its program. The timeliness of close-out and the content of the information presented may be a factor for the evaluation of future CDBG applications.

NOTE: where eligibility for any grant is subject to close-out of earlier grants, acceptable closeout documents, which require no changes, must have be received in ADECA's office by March 31 of that same year (not postmarked) for the grant to be considered closed-out.
