

OFFICE OF THE GOVERNOR

**ROBERT BENTLEY**  
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC  
AND COMMUNITY AFFAIRS

**JIM BYARD, JR.**  
DIRECTOR

November 19, 2014

## MEMORANDUM

TO: All Interested Parties in State  
Land and Water Conservation Fund

FROM: Jim Byard, Jr.   
Director

RE: ALABAMA LAND AND WATER CONSERVATION FUND POLICY  
LETTER NUMBER 2

### POLICY REGARDING VOLUNTEER RATES FOR LAND AND WATER CONSERVATION FUND (LWCF) USED FOR IN-KIND MATCHING

In order to value volunteer time for in-kind match for LWCF projects, ADECA will use the published state average rate in effect as of the date of the labor performed for the first reimbursement request claiming volunteer labor as match. If the rate changes during the life of the project, the original rate will continue to be used.

Generally, the new rates are published in April for the previous year's average. The source ADECA will use is [http://www.independentsector.org/volunteer\\_time](http://www.independentsector.org/volunteer_time).

**Effective immediately.**

JB:CD:tj