

OFFICE OF THE GOVERNOR

**KAY IVEY**  
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**STATE OF ALABAMA**

ALABAMA DEPARTMENT OF ECONOMIC  
AND COMMUNITY AFFAIRS

**KENNETH W. BOSWELL**  
DIRECTOR

August 6, 2019

**MEMORANDUM**

TO: All Interested Parties  
FY 2019 Land and Water Conservation Fund (LWCF)

FROM: Kenneth W. Boswell, Director *KWB*  
Alabama Department of Economic and Community Affairs

RE: LWCF Application Workshop

The Alabama Department of Economic and Community Affairs is sponsoring a LWCF application workshop on **Wednesday, September 11, 2019**, at the Center for Commerce, 401 Adams Avenue, Montgomery, Alabama in the 7<sup>th</sup> Floor Auditorium. The workshop will begin at 1:00 p.m. and end by 4:30 p.m. Participants may access the Center for Commerce parking deck from the South Decatur Street entrance by entering the code 801880. Everyone interested in competing for LWCF grant assistance during this funding cycle is encouraged to attend.

**Preregistration is required.** To preregister, please call Kim Martin at (334) 353-3151 or email her at [kim.martin@adeca.alabama.gov](mailto:kim.martin@adeca.alabama.gov) by Friday, September 6, 2019. It will be necessary to provide Ms. Martin with the name(s) of the workshop attendees and the organization(s) they will be representing. The maximum capacity for the meeting location is 100. Preregistration will be closed should that number be reached. On-site sign in for preregistered attendees will begin at 12:30 p.m. the afternoon of the workshop.

The workshop will be accessible to all persons. If you have a disability that requires special services, materials, or assistance please notify Ms. Martin when you preregister. We look forward to working with you during the next funding cycle.

KWB:SH:km