

American Recovery & Reinvestment Act
 State of Alabama
August 2009 Monthly Update Form

PLEASE NOTE:

The fields below have been pre-populated with the information submitted in last month's Monthly Update Form.
You must complete a form for each and every grant that your agency intends to apply for and/or receive.

Data reporting range: 2/18/09 to 8/31/09

Agency/Institution: ADECA

Date of Submission: 9/8/2009

The amounts entered below should represent cumulative totals for the life of the Recovery Act program/grant.

1) Grant Name	Victims of Crime Act Victim Assistance Formula Grant Is this grant/program subject to Section 1512 Reporting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' and <u>you have been awarded</u> this grant, you must fill out the <i>Internal Section 1512 ARRA Reporting Form</i> that follows.
2) CFDA Number:	16.801
3) Grant Narrative Description:	Award funds to programs that provide direct services to victims of crime.
4) Status of Application:	Approved You may type more information here.
5) Which type of recipient are you?	Prime Recipient <i>If sub-recipient is chosen, type the name of the Prime Recipient below and indicate if you are a delegated or non-delegated sub-recipient:</i>
6) Application Date:	March 13, 2009
7) Award Date:	April 24, 2009
8) Status of Expenditures:	Funds Currently Expended You may type more information here.
9) Actual # of Jobs Created/Retained:	20.2
10) Description of Types of Actual Jobs Created / Retained:	Providers of direct services to victims of crime.
11) ¹ARRA Funds Awarded:	\$808,000
12) ²ARRA Funds Available:	\$160,929
13) ³ARRA Funds Expended:	\$144,163
14) Performance Metric 1 (if applicable)	9
15) Performance Metric 2 (if applicable)	74
16) Performance Metric 3 (if applicable)	Improvement of facilities to serve crime victims

¹Amount Awarded - the total amount of ARRA Funds that your agency/institution is expecting to receive over the life of the grant/program.

²Amount Available - the total current amount of ARRA funds you have received or that is available to your agency/institution at the time of this report. For instance, you may have been awarded a total of \$1,500,000 dollars but may have only received \$50,000.

³Amount Expended - total amount of ARRA Funds spent on ARRA projects.

17) Administration of grant/program	<p>The VOCA Recovery Act funds have been awarded to current Victims of Crime Act subgrantees; the amount of ARRA funding reflected the amount of the funding cut that each agency received with its 2008 regular VOCA award. The State of Alabama received notification of its VOCA Recovery Act award on April 24, 2009. The deadline for subgrantee applications was May 21, 2009. Applicants for the May 21, 2009, deadline were required to be current subrecipients of Victims of Crime Act funding. Due primarily to the small administrative infrastructure of a few current VOCA subrecipients who were concerned about their ability to comply with reporting requirements, not all current VOCA subrecipients applied. All VOCA Recovery Act funds have been awarded at this time.</p>
Other Information Details	You may type any other comments, questions, etc. here.

Agency information verified by: Randy Ray

Submit this form to: AlabamaStimulus@finance.alabama.gov

By: **September 10, 2009**

For questions, please call 334.353.2026.

American Recovery & Reinvestment Act
State of Alabama
Internal Section 1512 ARRA Reporting Form

This form will be sent monthly as an addition to the Update Form (page 1) and will serve as internal documentation for your agency, the Finance Department, and the Governor’s Office. Upon initial receipt, agencies/institutions are asked to complete only questions that are applicable at this time. The remaining questions will be answered as new reporting information is provided. Once all of the information has been provided, agencies/institutions will be required to update this form only if their reporting information changes. Agencies/institutions must complete this form for each and every grant that your agency/institution acts as a prime or delegated sub-recipient.

****The information entered below should represent an accurate description of your plans for reporting. This document will be sent on a monthly basis along with the Monthly Update Form for review and/or necessary revisions. ****

<p>1) If your agency serves as a prime recipient, has your agency registered in the Central Contractor Registration (CCR) database and further acquired a D-U-N-S number? Registration with www.FederalReporting.gov will require this information.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D-U-N-S Number 06-262-0604</p>
<p>2) Has your agency registered on www.FederalReporting.gov?</p>	<p>Agencies/Institutions will not be able to provide this information prior to the opening of the Registration period. Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17th, 2009 will need to register no later than August 31st, 2009.</p>
<p>3) Which format will your agency/institution use to submit reports to www.FederalReporting.gov?</p>	<p><input type="checkbox"/> Online Data Entry form provided on the website <input checked="" type="checkbox"/> Excel Spreadsheet available for download from the website <input type="checkbox"/> Custom software system extract in XML (Extensible Markup Language) <input type="checkbox"/> Unsure at this time.</p>
<p>4) Who will be your agency’s reporting official designated to enter information to www.FederalReporting.gov. If you have multiple designated officials, how will you eliminate multiple reporting for the same Grant/Program?</p>	<p><input type="checkbox"/> Single Point of data entry for this Grant/Program Type the name and contact number of the designated reporting official here. <input checked="" type="checkbox"/> Multiple Officials reporting Grant/Program information Multiple Officials reporting Grant/Program information Each program manager will be responsible for reporting for his/her Recovery Act program, i.e. as program manager for the Victims of Crime Act, only Rachel Sims will be responsible for reporting VOCA Recovery Act information. Type other comments here.</p>
<p>5) Who will be your agency’s data quality review official designated to review the data</p>	<p>This will be the task of the individual program manager assigned to each ARRA funded grant program before</p>

submitted by your agency? This designee will be required to review information submitted by delegated Sub-recipients.	review by Paula Murphy.
6) Who will be your agency's data corrections official responsible for making corrections to submitted information during the Data Quality Review Phase? (Data Quality Review phase for agencies will be from the 11 th day to the 21 ^{rst} day after the end of each quarter. Only errors flagged by federal agencies will be unlocked for corrections from the 22 nd -29 th).	N/A
7) How will you capture your Sub-recipient or Vendor data elements that will be reported to your agency?	This information will be reported to ADECA quarterly by subgrantees..
8) Will any sub-grant under this Grant/Program be for an amount less than \$25,000 which would require aggregate reporting? Do you have a reporting mechanism in place for aggregate reporting?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Briefly describe what mechanism you will use for aggregate reporting here. Type other comments here.
9) Have you or do you plan to delegate any reporting requirements to a Sub-recipient?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Type other comments here.
10) What agencies/institutions will serve as delegated Sub-recipients and which format will your delegated Sub-recipients submit reports to www.FederalReporting.gov ?	N/A Click here to select which format. Type other comments here.
11) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's reporting official(s) designated to enter information to www.FederalReporting.gov .	Type the name(s) and contact number(s) of the designated reporting official(s) here.
12) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's data quality review official(s) designated to review and correct information in www.FederalReporting.gov .	Type the name(s) and contact number(s) of the designated data quality review official(s) here.
13) Have your agency's delegated Sub-recipients registered on www.FederalReporting.gov ?	Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17 th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17 th , 2009 will need to register no later than August 31 st , 2009.
14) After corrected information is posted to www.Recovery.gov by the federal agency, how will your agency ensure the timely update of its own recovery page?	CID will post next day

