

OFFICE OF THE GOVERNOR

BOB RILEY
GOVERNOR



State of Alabama

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

DONI M. INGRAM
DIRECTOR

MEMORANDUM

TO: All CDBG, CDBG-R, and NSP Grantees
FROM: Shabbir Olia, CED Programs Manager 
DATE: July 22, 2010
RE: HUD Form 60002 (Section 3 Summary Form)

On July 13, 2010, we received new guidance from HUD Washington regarding Part II of Form 60002. This guidance will apply to the following grants:

- CDBG and CDBG-R Closeouts-All CDBG and CDBG-R closeouts meeting threshold (\$200,000 or more of CDBG dollars) with a closeout letter dated 4/1/10 and later.
- Open CDBG and CDBG-R Projects-All CDBG and CDBG-R projects meeting threshold (\$200,000 or more of CDBG dollars) that are open on 3/31/11 will report for the period 4/1/10-3/31/11. This report will be due on 4/15/11.
- NSP Projects-This will apply to all NSP addresses completed 4/1/10 and later. NSP forms are received continuously as work is completed.

To complete Part II of Form 60002, please separate the Construction and Non-Construction Contracts as follows:

- Part II. Item 1.A.-Construction-List the CDBG dollar amount of all contracts for Construction, Building Trades, Carpentry, Masonry, Electrical, Plumbing, Demolition, and related.
- Part II. Item 2.A.-Non-Construction-List the CDBG dollar amount of all contracts for all Professional Service Contracts for Administration, Architecture, Engineering, Legal Services, Appraisal, and related.

This Memorandum supersedes ADECA's previous instructions on completing Part II.

Please direct any questions to Johnnie Streeter at (334) 242-5451 or to Jan Thomas at (334) 353-2909.