

OFFICE OF THE GOVERNOR

**ROBERT BENTLEY**  
GOVERNOR



ALABAMA DEPARTMENT OF ECONOMIC  
AND COMMUNITY AFFAIRS

**JIM BYARD, JR.**  
DIRECTOR

**STATE OF ALABAMA**

March 24, 2016

**MEMORANDUM**

TO: All Interested Parties  
FY 2016 Recreational Trails Program (RTP)

FROM: Jim Byard, Jr., Director   
Alabama Department of Economic and Community Affairs

RE: RTP Application Workshop

The Alabama Department of Economic and Community Affairs is sponsoring a second RTP application workshop on **Monday, April 4, 2016**, at the Center for Commerce, 401 Adams Avenue, Room 342, Montgomery, Alabama. Registration will begin at 12:00 Noon and the workshop will begin at 1:00 p.m. and end by 4:00 p.m. Participants can access the Center for Commerce parking deck from the South Decatur Street entrance by entering the code 3705#.

**Registration is required.** To register, please call Kim Martin at (334) 353-3151 or email her at [kim.martin@adeca.alabama.gov](mailto:kim.martin@adeca.alabama.gov) by Thursday, March 31, 2016. Please provide the name(s) of the workshop attendees and the organization they will be representing.

**Please Note:** This workshop is being held to accommodate individuals unable to attend the first RTP application workshop held on March 22, 2016. It is not necessary to attend both workshops.

The workshop will be accessible to all persons. If you have a disability that requires special services, materials, or assistance please notify Ms. Martin when you preregister. We look forward to working with you during the next funding cycle.

JB:CGD:km