

OFFICE OF THE GOVERNOR

ROBERT BENTLEY
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

JIM BYARD, JR.
DIRECTOR

May 20, 2016

MEMORANDUM

TO: All Interested Parties
FROM: Jim Byard, Jr. 
Director
RE: FY2017 ARC Application Workshop

The FY2017 ARC Application Workshop will be held at the Marriott Shoals, 10 Hightower Street, in Florence on Tuesday, July 12, 2016.

All persons attending the workshop should pre-register with ADECA by calling Denise Molina at (334)353-1893 or emailing at denise.molina@adeca.alabama.gov by the close of business July 8, 2016. On-site registration for the workshop will begin at 8:00 a.m., and the workshop starting at 9:30 a.m., Tuesday, July 12, 2016.

Hotel room reservations may be secured by calling the Marriott Shoals at (800)593-6450 and asking for the ARC Application Workshop group room block. Room reservations must be made on or before **June 17, 2016 by 5:00 pm** at the group rate of \$99 (plus 14% and \$2.25 sales tax).

The workshop will be accessible to all persons. If you have a disability that might require special services, materials, or assistance, please notify Denise when pre-registering.

JB:WAJ:tmn