

BOB RILEY
GOVERNOR



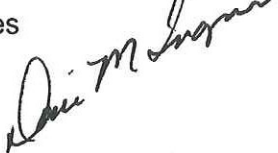
DONI M. INGRAM
DIRECTOR

State of Alabama

September 18, 2009

MEMORANDUM

TO: Interested Parties

FROM: Doni M. Ingram
Director 

RE: FY2009 CDBG Compliance Workshop

The FY2009 CDBG Compliance Workshop will be held at the Perdido Beach Resort in Orange Beach, Alabama on Thursday and Friday, October 22-23, 2009. Reservations can be made by calling the Group Reservations Telephone Number 800-634-8001. Please use this number when making reservations and be certain to identify yourself as a participant of the CDBG Compliance Workshop, Booking ID #7077, in order to receive the group rate of \$99 per night. The hotel must receive your reservation request on or before October 5, 2009. The group rate will not be available after the cutoff date and the prevailing hotel rates will apply to any reservation(s) made after October 5, 2009.

The workshop is open to all interested persons, but for those approved for 2009 CDBG projects, attendance is mandatory for the Chief Elected Officials or their local designees. We also recommend engineers attend the workshop to become familiar with ADECA's engineering review requirements. Registration will be from 8:00 a.m. to 10:00 a.m. and the workshop will begin at 10:00 a.m. on Thursday, October 22 and will conclude at 12:00 Noon on Friday, October 23. The CDBG program staff will be available to meet with elected officials and grant writers to review unsuccessful 2009 projects or potential 2010 projects. Please call Shea Jackson at 334-242-0492 to arrange for these meetings.

All persons attending this workshop should pre-register with ADECA by calling Sandra Peavy at 334-353-1893 by the close of business October 20, 2009. The workshop will be accessible to all persons. If you have a disability that might require special services, materials, or assistance, please notify Sandra when pre-registering.

In addition to the workshop, we will make CDBG Program staff available to discuss the CDBG Program at the conveniently arranged meetings in order to ensure that the City and County officials in the State understand the full scope of the CDBG program. If you are interested in taking advantage of this opportunity, please call Shabbir Olia at 334-242-5468.

DMI:SAO:md